

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 23, 2012, at 7:00 p.m. at Coultrap, 1113 Peyton, Geneva, Illinois.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Moran.

The President announced that due to increased work demands and a recent, unresolved health issue, he was no longer able to fulfill the tasks of the president and was stepping down. He added that he would continue to serve as a member of the Board of Education until his term expires in April 2013. He stated that the Vice President would serve as president pro tem until the Board reorganized at a future meeting.

The Vice President assumed the duties of President pro tem, requested that roll be called, led everyone in the Pledge and reminded audience members to sign the attendance record.

Board members present: Vice President Mark Grosso, Matt Henry, Tim Moran, Kelly Nowak, Policy Committee Chair Mary Stith, Bill Wilson. Absent: Michael McCormick.

District administrators present: Tom Rogers, Principal Geneva High School; Elizabeth Janowiak, Director of Technology; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Kathy & Jim VanSpankeren, Christa Thurman Sala & Arsenio Sala, Fred Dresser, Patrick J. Murphy, LoriAnn R. Dowd, Bianca, Susan & Matt Shaw, Bob McQuillan, Judy Wehrmeister, Sandra Ellis, Meredith, Jan & Paul Dillon, Chris Bourdage, Tom Maloney, Gail Ryan

2. APPROVAL OF MINUTES

- 2.1 Regular Session January 9, 2012
- 2.2 Executive Session January 9, 2012

A request was made to vote separately on Items 2.1 and 2.2.

Motion by Wilson, second by Nowak, to approve Item 2.1, regular session minutes, as presented. On roll call, Ayes, four (4), Nowak, Stith, Wilson, Grosso. Nays, none (0). Abstained, two (2), Henry, Moran. Motion carried.

Motion by Wilson, second by Nowak, to approve Item 2.2, executive session minutes, as presented. On roll call, Ayes, three (3), Nowak, Wilson, Grosso. Nays, none (0). Abstained, three (3), Henry, Stith, Moran. Motion carried.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence Award - Geneva High School - Illinois High School Theatre Festival
The high school principal presented Meredith Dillon and Bianca Shaw to the Board of Education in recognition of having been selected as two of the fourteen cast members in the 37th Annual Illinois High School Theatre Festival production of the play, *Almost Main*, performed at Illinois State University, Normal, Illinois, January 6-7, 2012. He added that the theatre festival provides opportunities for students to participate in twenty-five different productions, workshops, and the

all-state production. He thanked the Board for the opportunity to present students in recognition of their achievements.

The Board presented Tradition of Excellence Awards to the students and congratulated them on their achievement.

3.2 Klein, Hall & Associates, LLC, 2011 Comprehensive Annual Financial Report (CAFR)
Scott Duenser, Principal and Lead Auditor, Klein, Hall & Associates, LLC, provided a brief overview of the District's 2011 Comprehensive Annual Financial Report (CAFR). He reported this is the second year that the District used the CAFR process, a comprehensive approach providing useful data for assessment and planning. Duenser thanked the Assistant Superintendent Business Services and the Finance Department staff for their assistance, collaboration, and time and effort to complete this comprehensive report which provides data on a number of topics. The report met all of the requirements for recognition of financial reporting by the Illinois Association of Business Officials and the District, again, received an unqualified opinion this year.

Financial highlights included the following: the District's improved financial position reflects its commitment to controlling costs in all areas, while maintaining and improving education within the constraints of the property tax cap; new regulations require that the General Fund must now include Working Cash and Tort Funds; as of June 30, 2011, the fund balance totaled \$47,931,872 - \$44,454,708 of this amount may be used to meet the District's general, ongoing future obligations in the operating funds; the total fund balance increased by about \$1.6 million from the previous fiscal year; the operating funds showed a fund balance of 56.0% of the operating fund expenditures; new fund-balance reporting rules replaced five previous categories; the District paid down over \$3.1 million general obligation bonds; the Illinois State Board of Education report was filed with the State and received a financial profile summary score of 3.7 out of 4, which qualified for Recognition status.

Discussion: regarding the management letter, have the bookkeeping and federal grant program recommended corrections been made (yes).

4. SUPERINTENDENT'S REPORT

The Superintendent thanked the Assistant Superintendent for Curriculum & Instruction, the Director of Curriculum, and the Assistant Superintendent Personnel Services for providing information and updates to the staff regarding compliance for Common Core Curriculum, as well as the State's new evaluation model, part of Senate Bill 7.

5. PUBLIC COMMENTS

The Vice-President read the following statement:

The meeting agenda includes an opportunity for comments from the audience. It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's recording secretary. Visitors addressing the Board need to come to the podium, use the microphone, and state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recordings for the purpose of excluding any public comment regarding an individual student or a personnel issue. Per Board of Education Bylaw 0167.3, "No interviews should be conducted in the meeting room while the Board is in session." If members of the press/audience want to conduct an interview, they should wait until the conclusion of the meeting, or go out in the hallway or to another room.

Comments included: what was the cost of the audit (\$23,000); same auditor as last year (yes); how often is the auditor changed (every five years); the City announces where to find their check register on their web site, prefer the Board do the same and that it be part of the action items and not the consent agenda; it is hard to hear the Board members and presenters - would ask the Board to address this issue; bothered that I got different responses from Board members at the last meeting relative to the cost of the GHS School Improvement Plan, \$23,000 is a lot of money, more than my taxes, I want to see the Board making cuts everywhere possible - I appreciate that the high school principal and associate principal took time last week to explain the school improvement plan and cost - that 39 page plan was only posted on the web site four hours prior to the meeting, so how was it that

Board members could approve it without studying it, would like to see an explanation provided for any proposals brought to the Board and items tabled until the public has had an opportunity to study them; I read Patch postings and since over 50% of my taxes go to the school district, I would like to know the date the current teacher contract expires, the timeline for the start and end of negotiations with the teachers, and when the public will be informed of the increase in teacher salary and benefits prior to the approval of the teacher contract (please submit your questions in writing via e-mail to the Board and responses will be provided); I expect that responses to my questions will be responded to within the next two weeks, and prior to the next Board meeting - thanks to Moran for his service, he's been an asset to the Board and always honest with the public - did the Board members read the CAFR - why no questions - did Klein Hall complete the CAFR or just audit it - is the cost of an outside auditor mandated by the State - the 131 page CAFR wasn't posted on the web site until after 3:15 today - do Board members receive the report prior to the post on BoardBook, when, same time as taxpayers - according to CAFR, the district had \$47 million in reserve funds on 6/30/11, and \$44 million available for operating fund expenses - what is the \$3,000,000 difference - do you feel the interest earned on the working cash funds was a proper return - does the Board and District Communication Coordinator wish to continue to receive all of Geneva TaxFacts e-mails - this is an all or nothing offer, either all receive them or not - I've suspended copying both the Board and District Communication Coordinator until I receive written verification that you do or do not want to receive them - Board members and District staff are welcome to post information to the TaxFacts new web site as long as the information is true and non-bias; there is no reason to have Item 9.3, Technology Purchase, on this agenda - I see no reason for this purchase - why do we need these switches - you are spending my money - does the Board even know what this purchase is about/for - the cost is too high for these items; appreciate the response to my question in September regarding stolen LCD projectors, I would like to know what steps were taken to prevent this from happening again in the future, was there a procedure in place for accountability (yes, there was a procedure in place, which has since been changed, for security, we will not disclose the procedure) - regarding teacher contract, I feel teachers do a great job but it appears from the current contract that some teachers don't pay anything for their insurance coverage, will this be a topic in the upcoming negotiations (we don't discuss topics prior to negotiations, but we can say that most of these items are generally discussed) - the Board needs to ensure that there is something in the next teacher contract to address Obama Care should it take affect - also, I want the Board to look at all benefit costs, I want to know the dates for the start and end of the negotiations, and the taxpayers should have an opportunity to see and review the teachers' contract prior to its approval by the Board.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS

6.1 Policy Updates

- 6.1.1 Bylaw 0142.7, Orientation, REVISED, Second Reading
- 6.1.2 Policy 2412, Home Hospital Services General Education Students, REVISED, Second Reading
- 6.1.3 Policy 2412.01, Home Hospital Services Disabled Students, NEW, Second Reading
- 6.1.4 Policy 6152.01, Waiver of School Fees, REVISED, Second Reading
- 6.1.5 Policy 7420.01, Radon Testing, NEW, Second Reading
- 6.1.6 Policy 9150, School Visitors, REVISED, Second Reading

The Policy Committee Chair reported that the Committee had not received any additional feedback on the policies since they were presented for first reading at the January 9, 2012, meeting.

Motion by Moran, second by Henry, to approve the new and revised policies, as presented. On roll call, Ayes, six (6), Stith, Wilson, Moran, Henry, Nowak, Grosso. Nays, none (0). Motion carried unanimously.

6.2 GHS Out-of-Country Trip Proposal: Austria/Germany Summer 2013

The Superintendent reported that the trip proposal is in compliance with District policy and the costs associated are paid by the participating students.

Motion by Wilson, second by Stith, to approve the proposed trip, as presented. On roll call, Ayes, six (6), Wilson, Moran, Henry, Nowak, Stith, Grosso. Nays, none (0). Motion carried unanimously.

6.3 Accept 2011 Comprehensive Annual Financial Report

Motion by Moran, second by Nowak, to accept the 2011 Comprehensive Annual Financial Report and management letter as presented. On roll call, Ayes, (6), Moran, Henry, Nowak, Stith, Wilson, Grosso. Nays, none (0). Motion carried unanimously.

6.4 Geneva High School Two-Year Broadcasting Pilot Program & Agreement

The Superintendent reported that there is a desire by students, staff and parents to be able to view our high school athletic and other events on the Internet. As a service to the community, the high school administration is proposing a co-curricular pilot program that would allow athletic events to be available on the Internet.

The GHS Principal provided an overview of the proposed two-year, pilot program that would allow GHS to broadcast school events. The program would enhance the GHS television production studio's communication capabilities. The high school would have a two-year agreement with Rising Up Sports, who will assist the broadcasting of recorded, tape-delayed, events on the Internet. Students would have greater opportunities to learn skills and techniques on-camera and behind the scenes. The pilot program would allow GHS events to be recorded, stored on site, and viewed on "The Viking Sports Network" at no cost to the District. The GHS administration views the pilot program as a natural progression to the television production curriculum. Rising Up Sports is just starting up and wants to work with the high school.

The high school would provide the faculty and administrative sponsor to provide support, oversight and day-to-day contact for all aspects of the pilot program/agreement; the students to manage and produce all elements required for game broadcasting; the video and audio equipment required for filming and announcing games; and exclusive broadcasting rights for broadcasting rights for GHS home games (with the exception of potential agreements already in place with local cable access television and/or local radio). GHS will have the right to refuse any advertising, advertisers or content to appear on Viking Sports Network they feel to be reasonably unacceptable for their students.

Rising Up Sports would provide Viking Sports Network site and pilot leader to serve as day-to-day contact and provide leadership and support for all site related needs; the hardware and software necessary for capturing, recording, and uploading game video, as well as entering game statistics and descriptions; maintenance and support for provided hardware and software; all required support and training for using the provided hardware and software; the Viking Sports Network (as owner of the site and domain, they will cover all costs for the site and its operation); training and support materials for advertising sales and marketing of the Viking Sports Network; and 40% revenue share of sponsorships, advertising revenue and game download sales for the Viking Sports Network site.

Board discussion, comments, questions: will the broadcasts be limited to sporting events only or will other events like concerts and plays be broadcast (would be limited to only sports in the beginning but hope to add other events and performances in the future - would also need to comply with copyright laws - we already have the cameras necessary and Rising Up Sports will provide the necessary hardware and software, so we don't have to pay for additional equipment); would Board meetings be able to be broadcast in the future (the domain or Cloud provider is not the District's - it belongs to Rising Up Sports and they pay for the domain through advertising); at what point in the process would the advertising be reviewed by GHS, would we have revenue share in the future, is there a fee for viewing the event or just for downloading it (don't believe there is a fee to view, selling a video could be an option, not sure how that will work yet); any estimate on what the revenue share might be, or their marketing plan or sponsors yet (no, it's too early but we will request a preview of sponsors prior to posting on the Internet); this appears to be a win-win, with no cost to the District, and the community gets to see GHS sporting events on the Internet.

Motion by Nowak, Second by Wilson, to approve the two-year, pilot program and agreement with Rising Up Sports, as presented. On roll call, Ayes, six (6), Henry, Nowak, Stith, Wilson, Moran, Grosso. Nays, none (0). Motion carried unanimously.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7.1 Bond Refunding Update

The Assistant Superintendent Business Services reported that the 2011 refunding of 2004A bonds realized a total savings of \$1.1 million, or \$616,000 more than projected. The administration continues to monitor finances and look for opportunities for additional cost savings.

8. INFORMATION

- 8.1 FOIA Request(s)/Response(s)
 - 8.2 Suspension Report
- No discussion.

9. CONSENT AGENDA

- 9.1 Monthly Financial Reports & Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires
 - New Hires Certified
 - Losch, Jenna, HSS, Special Education, .50 FTE, Start Date 2/7/12
 - Reclassifications Certified
 - Dunlap, Jamie, GHS, Business Education, .60 FTE to Business Education & Family/Consumer Science, 1.0 FTE, Effective 1/17/2012
 - Barrett, Andy, Interim Director of Curriculum to Director of Curriculum, 12 Month, Effective 1/24/2012
 - Long-term Substitutes
 - Hallstron, Linda, GHS, Family & Consumer Science, .60 FTE, 1/17/2012 to 6/4/2012
 - Peterson, Eric, GMSN, Science, 1.0 FTE, 2/2/2012 to 4/4/2012
 - Zahn, Anna, GHS, Math, .80 FTE, 2/15/2012 - 6/4/2012
 - New Hires Support
 - Logan, Mary, HES, Building Secretary, 10 Month, Start Date 1/17/2012
 - Salas, Jose, GHS, Temporary 2nd Shift Custodian, 12 Month, Start Date 1/17/2012
 - Resignations Support
 - Honey, Kathy, Garage, Bus Driver, 9 Month, Effective 1/20/2012
 - Nelson, Debbie, Garage, Bus Driver, 9 Month, Effective 1/20/2012
 - Lantz, Lacey, CO, Data Integration Specialist, 12 Month, 1/31/2012
 - Reappointments/Reclassifications
 - Snyder, Mason, GHS, Security, 5 hr/day, 9 Month, to CO, Custodial Support-Technology Assistant, 8 hr/day, 12 Month
- 9.3 Technology Purchase, Core Switches, CO/HES/WAS, \$80,585.00, IL State Contract Pricing, Pentegra Systems

Board discussion, comments, questions: Item 9.3, technology purchase, is part of phase one of the District's five-year technology capital outlay plan, and the equipment being purchased would be able to be transferred to another location in the future, if necessary (yes, correct); the District's five-year technology plan is available on the District's web site (yes, it is); where will the twelve-strand fiber run be (I don't have the documents with me, but I believe it is within the building at Heartland); what are the Ethernet switches for (at least one POE - Power Over Ethernet - switch will be installed at each location, they are used to service our Wireless Access Points and can transmit both data and electricity over the existing Ethernet cable - at Central Office, it is also used for the VOIP -Voice Over IP phones currently in service, as well as any more added in the future); rack-mounted switches (yes, to replace the ones that were installed eight to ten years ago).

Motion by Stith, second by Henry, to approve Consent Agenda Items 9.1 through 9.3, as presented. On roll call, Ayes six (6), Nowak, Stith, Wilson, Moran, Henry, Grosso. Nays, none (0). Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

Comments included: was the technology purchase bid, and if it was, how many bidders were there (the District used the Illinois State Contract Pricing - the State does the competitive bidding on an annual basis, which meets all legal bid requirements, it saves the district from having to prepare RFPs and the District uses vendors from the State's list) - from what an audience member said earlier, it doesn't appear that this was the best price (these are competitive bids by the State to provide the best prices for school districts and other governmental bodies); does the Board of Education really even know what is on this technology purchase - you blindly voted on this without knowing anything about it or understanding anything about it - you just blindly voted for it (this purchase is part of the District's five-year technology planned upgrades for the entire district, if you have specific questions, you can contact Elizabeth Janowiak, the District's Technology Director) - who even looks at this to see if this is really necessary, or is it just another example of government spending - this is my money, yours, too, but you don't seem to care (the District's in-house staff has

oversight); why is everything so top secret with no responses (nothing is secret here, the Board had previously approved the five-year technology plan and this purchase was part of that plan) - the previous speaker asked that the Board not vote on this until the public had an opportunity review it and to have their questions answered - this is unbelievable disrespect to the audience and I don't understand how this organization functions - do any of you ever vote no on anything - this is our money (the Board reviews many items regularly, Board members do ask questions of the staff and administration, and Board members do vote no when they feel it is required) - why aren't our questions answered (this is a business meeting of the Board, the Board members are the elected official who vote for the District) - we expect respect and for the Board not to vote on items until the public has had its questions answered (you can run for the Board and be part of the decision process - and your five minutes are up).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Financial Task Force, Facilities Task Force, Joint PTO, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, Academic Foundation, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, REMS Grant

Board member comments included the following: Moran was thanked for his service as president, for encouraging the creation of the financial task force and looking at the possibility of the task force going to a committee structure; members attended the Geneva Middle School North and Fabyan PTO meetings and reported these are great opportunities for meeting with parents and getting their feedback; the Illinois Association of School Boards has added more online Board member training opportunities to their web site to make it easier for Board members; the Communication Task Force will put up a link to the Technology Plan on the web site; a request that a sign be placed on the sign-in table encouraging audience members to raise their hand in order to let the Board members know when they are having trouble hearing.

A Board member's comments included: During my two and a half years on the Board, I've listened to issues, and to the parents, students and community members we serve, in an office we chose to serve in. In that time I've learned that things are better run than I thought and that Board members are motivated to act in the best interest of the community, and they care about the students and the community. The truth or facts are different from some who think we are looking to give things away to the teachers and administrators. Most of the Board members come from business backgrounds, management positions, or run their own business. They have knowledge of finance, budget and management and none of the Board members take their position lightly. All see their position as a school board member as a way to better our community as a whole, not cripple one group. I don't know when these seven people ceased being humans and became characters. They are well-intentioned servants who all pay taxes in every range. I, too, have lost a job and benefits, watched my savings go down and my taxes double. But the reality is that the District built to accommodate projected growth, not current growth, and this is where we find ourselves. We work hard to get our District out of debt. We take courses to become better Board members in order to serve more intelligently. When we all work for the betterment of all in our community, everyone benefits.

12. NOTICES / ANNOUNCEMENTS

No discussion.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO PENDING LITIGATION [5 ILCS 120/2(c)(11)]; AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]

At 8:25 p.m., motion by Moran, second by Wilson, to go into executive session to consider matters pertaining to pending litigation, and collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Stith, Wilson, Moran, Henry, Nowak, Grosso. Nays, none (0). Motion carried unanimously.

The Vice President noted that action was not anticipated following executive session.

At 8:35 p.m., following a break for the room to clear and for Board members and administrators to respond to questions from the Press, the Board moved into executive session.

At 9:32 p.m., motion by Stith, second by Wilson, and with unanimous consent, the Board returned to

open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

No action was taken.

15. ADJOURNMENT

At 9:32 p.m., motion by Wilson, second by Moran, and with unanimous consent, the meeting was adjourned.

APPROVED February 13, 2012 _____ PRESIDENT

SECRETARY _____ RECORDING
SECRETARY