



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **October 4, 2022**

TITLE: **Introduction of Meet and Confer Teams for the 2022-2023 Fiscal Year,
Addressing Working Condition Policies and Compensation Terms for
Certificated, Support, and Professional/Non-Teaching Employee Groups**

BACKGROUND:

Each year, a team of District representatives meet and confer with a team of employee representatives on matters affecting employee working condition policies, wages, and other compensation. The people who represent the employees during this meet and confer process are selected annually by the Amphitheater Education Association (AEA). The Governing Board has recognized AEA as the exclusive meet and confer agent for all employees except administrators.

The Governing Board has delegated the responsibility to the Superintendent to establish meet and confer procedures with AEA for this purpose. Regulation HD-R identifies the procedures for meet and confer. This annual process begins with teams meeting in the fall to discuss issues and concerns relating to personnel policies which are the policies identified in the “G” series of the District’s Policy Manual. Regulation HD-R requires that the discussions relating to personnel policies conclude by the end of January.

After that, the teams then meet and confer on compensation matters. HD-R requires that this process conclude by the end of March.

Meet and Confer Process

Policy HD-R also identifies the meet and confer procedures that the teams are to follow each year by stating as follows:

- *Two committees of six (6) to eight (8) people will be established to work on personnel policy matters - one committee responsible for professional staff policy recommendations and one committee responsible for support staff policy recommendations. These two committees will each consist of three (3) or four (4) members selected by the Superintendent or the Superintendent’s designee and representing the administration (“the District Team”) and three (3) or four (4) members selected by the Association representing the Association and district employees (“the AEA Team”).*

- *The Administration and the Association will agree upon two (2) facilitators/coordinators for each committee - one (1) from among each of their respective teams forming each committee. It will be the responsibility of the facilitators/coordinators to provide the direction and leadership for the committee.*

- *The Administration and the Association team will agree upon a facilitator/coordinator. It will be the responsibility of the facilitators/coordinators to provide the direction and leadership for the committee.*

In other words, the District team members and the AEA team members assigned to the “Professional Staff Policy Committee” are responsible for meeting and conferring, and making recommendations to the Governing Board, about the District’s personnel policies related to professional staff. For purposes of meet and confer, “professional staff” is defined as persons working in classifications paid on the “certificated” or “professional non-teaching” placement schedules.

Similarly, the District team members and the AEA team members assigned to the “Support Staff Policy Committee” are responsible for meeting and conferring, and making recommendations to the Governing Board, regarding the District’s personnel policies related to employees working in all other non-administrative, represented classifications.

The AEA Meet and Confer Teams

AEA Vice-President Rebecca Green has informed the Superintendent that the AEA’s designated representatives in this year’s meet and confer process will be:

AEA Professional Staff Team

Rebecca Green, Literacy Intervention and AVID Teacher, Coronado, AEA Certified Vice-President
Patricia Hebert, Mathematics Teacher, Canyon Del Oro High School
Cary Todd, Mathematics Teacher, La Cima Middle School

AEA Support Staff Team

Chad Guymon, Locksmith, Facilities Support Services
Vanessa Harding, Bookstore Manager, Amphitheater High School
Robert Wacker, Journeyman Electrician, AEA Classified Vice-President

AEA Facilitator for both teams: Robert Young, Amphitheater High School Teacher

The District Meet and Confer Teams

The Superintendent has selected the following representatives for the District team:

District Professional Staff Team

Matthew Munger, Associate Superintendent for Secondary Education
Michelle Tong, Associate to the Superintendent and General Counsel
Chris Trimble, Walker Elementary School Principal

Facilitator: Tassi Call, Associate Superintendent for Elementary Education

District Support Staff Team

Richard La Nasa, Executive Manager of Operational Support
J.J. Letts, Donaldson Elementary School Principal
Angela Wichers, Amphitheater Middle School Principal

Facilitator: Chris Gutierrez, Cross Middle School Principal

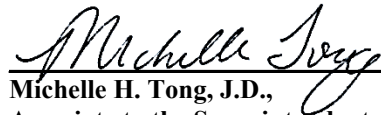
Meet and Confer Schedule

The Meet and Confer teams will begin the year working together to develop a joint survey for employees to provide input before the policy portion of meet and confer starts. Meeting dates and team communications about Meet and Confer are posted on the District website under the “Employees” tab.

RECOMMENDATION:

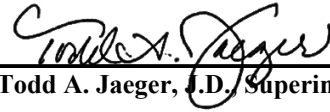
No action is required of the Governing Board at this time. This item is presented to introduce the Governing Board to the meet and confer teams and to provide the Governing Board the opportunity to review the meet and confer process and comment as needed.

INITIATED BY:



Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: September 29, 2022



Todd A. Jaeger, J.D., Superintendent