



To: Coppell ISD Board of Trustees

From: Kristen Eichel, Assistant Superintendent

Date: February 26, 2024

cc: Dr. Brad Hunt and Carol Snowden

Re: 2024-2025 and 2025-2026 Calendar Adjustment

The 2024-2025 calendar that was adopted on January 22nd indicates Friday, February 14th as a bad weather day, and Monday, February 17 as a professional development day/student holiday.

CISD Administration is requesting that an adjustment is made to these two days, and that Friday, February 14 be a professional development/student holiday, and Monday, February 17 be a bad weather day.

The reasons for the adjustment are as follows:

- Allows for the potential for CISD to be closed and all staff to be off on President's Day.
- Aligns with neighboring district calendars where many CISD employees live and children attend school.
- Aligns with a holiday for many other industries.
- Allows for better timing of professional development.
- Positive feedback from most recent PD & long weekend experienced in Feb. 2024.

The same adjustment would be made for the 2025-2026 calendar.

Recommendation: The Coppell ISD Board of Trustees approve the proposed calendar adjustment for the 2024-2025 and 2025-2026 school years as presented.

An appropriate motion for Board action on the calendar adjustment adoption is as follows:

"I move that the Board approve the proposed calendar adjustment for 2024-2025 and 2025-2026 school years as presented."