

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 8:25 p.m. January 16, 2019

Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

Michael Rak

Absent:

David Negron

Kristin Violante

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Kathleen Tomei, Debbie Lubeck, and Brianne Malatt; Miller Cooper Auditors Susan Jones and Andrea Meade; Hodges Loizzi Attorney Jeff Goelitz.

PLEDGE OF ALLEGIANCE

Elementary teachers Kerri Griffin and Stephanie Braband introduced the elementary Student Council and discussed some of the projects they have been involved in. The students lead the pledge of allegiance.

ACTION NO. 18 Consent Agenda

Motion by Rak, seconded by Lenzen, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of December 19, 2018; closed session meeting minutes of December 19, 2018; payment of December Payroll/January Warrants; declassify closed session minutes; Fees for the 2019-2020 school year; Students (sec. 7) and Community Relations (sec 8) Board policies. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) absent – Negron, Violante.

REPORTS AND DISCUSSION ITEMS

Library Update

At the December Board of Education meeting, the Board asked several questions and made recommendations to the administration. Dr. Palzet addressed these issues and at the Board's request, developed a newsletter which was sent to all Pleasantdale homes via US mail.

Additionally, a town hall meeting has been scheduled for January 24 at 6:30 p.m. in the middle school library to present the plan and answer any questions from the community. Further, the Board asked the administration to outline the cost of staggering this project and completing one library per summer over the course of the next two years. The cost of delaying the project for one year is \$36,688.62 if the elementary school were delayed and \$57,254.66 if the middle school were delayed.

Strategic Blueprint

Superintendent Palzet provided the Board with an update on the advancement of our Strategic Blueprint goals. In the last month, the district implemented [CrisisGo](#), an app that allows for streamlined communication between teachers and administration in the event of an emergency. This app has a unique "alert button" that empowers teachers to ensure the safety of their students in a crisis. This app also houses our updated crisis plan and provides a checklist for the teacher in the event of an emergency. Finally, the app includes updated

class lists and rosters so teachers can ensure that all students are accounted for in a crisis situation. The implementation of CrisisGo into our schools applies to our Building Learning Environments goal and was a specific recommendation of the school safety task force. Also, as part of the action step to develop an articulation process for grade-to-grade transitions, the administration has revamped our fourth to fifth grade transition process. The new process includes increased articulation between fourth and fifth grade teachers and provides both parents and students with additional experiences at the middle school as they make the transition.

Audit Report

To ensure that our business and financial practices meet the current best practices and standards of accounting, the district engages an independent auditor to review our financials and business practices. The audit revealed that our practices and procedures are aligned with best practice, and we should continue with many of our current practice. The one recommendation made was for management to place additional controls around school-level activity accounts. These enhancements will be made prior to next year's audit.

ACTION NO. 19

Audit Report

Motion by Buralli, seconded by Dedhia, that the Board of Education approve acceptance of the FY18 audit report as presented by Susan Jones of Miller, Copper and Co. Ltd. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) absent – Negron, Violante.

Preliminary Review of District Calendar

Each year, the district convenes a committee to develop the following year's school calendar. On January 10, this committee developed a draft calendar for the Board's review. The Administration presented the draft calendar for the Board's consideration. The calendar closely follows the calendar published by Lyons Township High School which includes two make up days in April in anticipation of snow days.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the February agenda include:
Approve 2019-20 District Calendar; Review Parent/Student Handbook; Board Policy 4:85 Cost Analysis for Programs (written); Review Governance and Planning (sec. 1) Board Policies; Preliminary Staffing Recommendations; 4th to 5th Grade Transition Plans; and Library Recommendation/Update.

OPEN FORUM

Board member Jon Buralli is serving on the district SEL Committee, he thanked Assistant Principal Brianne Malatt for all the work she is doing with the committee.

ACTION NO. 20

Closed Session

Motion by Lenzen, seconded by Rak, that the Board of Education go into closed session at 7:43 p.m. to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees to the District. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) absent – Negron, Violante.

The Board came out of closed session at 8:22 p.m.

ACTION NO. 21

Termination

Motion by Rak, seconded by Dedhia, that the Board of Education approve the Resolution for Dismissal of Educational Support Personnel Employee for Reasons Other than Reduction in Force concern lunchroom aide, James Lucarelli effective immediately. Motion carried by a roll call vote of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak) absent – Negron, Violante.

ADJOURNMENT

Motion by Lenzen, seconded by Dedhia, that the regular meeting adjourns at 8:25 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____