



# UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

**TOPIC:** Budget Calendar for 2022-2023

**SUBMITTED BY:** Laida P. Benavides, CPA **OF:** Chief Financial Officer

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** December 15, 2021

**Informational Item:**

The presented calendar allows for the development of Budget 2022-2023 with input from campus/district site-based committees and the Board of Trustees.

# UNITED INDEPENDENT SCHOOL DISTRICT

## Board Budget 2022-2023 Calendar

<b>TIMELINE</b>	<b>ACTIVITY/PROCESS</b>
September 2021	Approved 2021-2022 operating budget for General Operating, Food Service, and Debt Service funds implemented.
Oct. 2021-March 2022	Develop Budget Calendar. Review topics to address for budget building process. Review 2021-2022 information-enrollment, class sizes, budget issues, etc. Enrollment projection study reviewed. Boundary changes proposals reviewed. Staffing guidelines revised, if necessary.
<b>December 7, 2021</b>	<b>Present Budget 2022-2023 Calendar to Board</b>
January 2022	Student projections per campus established. Review enrollments/boundaries. Prepare Campus/Dept. Budget Training manuals.
January/April 2022	Board approval of boundary changes for the 2022-2023 school year, if necessary.
<b>January 18, 2022</b>	<b>Review/Discuss Board Initiatives, projected enrollments, and budget issues.</b>
<b>February 8, 2022</b>	<b>Review projected enrollments, staffing guidelines and new programs.</b>
<b>March 8, 2022</b>	<b>Discuss board initiatives and other district programs.</b>
<b>April 12, 2022</b>	<b>Board Budget Workshop (tentative)</b>
<b>May 10, 2022</b>	<b>Board Budget Workshop (tentative)</b>
June 2022	Final "draft" budget document delivered to Board of Trustees for review.
June 10, 2022	Controlled Budget Management process in effect for departments.
June - July 2022	U.I.S.D. Board of Trustees budget workshops; campus and department budgets will be reviewed along with prioritized programs and projects as determined by the Superintendent, Deputy, CFO, Associate and Assistant Superintendents; prioritized projects will include recommended salary adjustments for teachers, paraprofessionals, manual trades, and administrative staff.
August 2022	Public hearings on proposed 2022-2023 tax rate and proposed budget. A quorum must be present for public hearing. Final 2022-2023 budget approved and 2022-2023 tax rate approved at the regularly scheduled Board of Trustees meeting. Certified property values approved at regularly scheduled Board of Trustees meeting.
September 1, 2022	Approved 2022-2023 operating budget for General Operating, Food Service, and Debt Service funds implemented.