



COPPELL
INDEPENDENT SCHOOL DISTRICT
Empowering Educational Excellence

Board Action Required ☒ X

No Action Required ☐

To: Coppell ISD Board of Trustees
From: Sid Grant
Date: February 21, 2018

cc: Brad Hunt, Kelly Penny, Larry Guerra, Emily Froese, Cody Koontz

Re: Furniture and Equipment for New CMSW and CHS9 (Bond Project #2)

As part of the 2017 bond project program, new furniture and equipment are included for the new CMS West and CHS 9. Given that we purchased a significant amount of new classroom furniture for CMS West two years ago, we will be keeping and utilizing this new furniture at the two new campuses. That is, some of the furniture will remain at the CHS9 campus, and some will be moved to the new CMS West campus. The bids received will take care of purchasing all classroom and office furniture, as well as, library furniture and shelving. Not included in this bid were equipment such as, but not limited to, athletic weights, music stands, choir risers, trash cans, classroom flags, microscopes, and PE equipment. We will continue to receive bids on these additional items. However, the vast majority of the furniture and equipment needs for the two campuses is included in this recommendation.

The Request for Proposal purchasing method as provided in the Texas Education Code 44.031 was used to obtain proposals to ensure the best pricing and value. BKM Total Office of Texas and Virco, Inc. provided the quotes that are the best value for the district.

Cody Koontz and Emily Froese will have a brief presentation to the Board to show examples of the furniture chosen for both campuses, as well as, will explain how the newer existing furniture will be utilized.

The total bid for BKM Total Office of Texas is \$1,983,229.13, including shipping and installation. The total bid for Virco, Inc. is \$500,803.21, including shipping and installation. The grand total of both bids is \$2,484,032.34. \$3.6 million was budgeted for these purchases. This will leave over \$1 million for remaining equipment purchases described in the first paragraph above, and for filling in any missing or forgotten items. We are very pleased with the pricing and the deep discounts the competitive bid process afforded.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve BKM Total Office of Texas and Virco, Inc. as the vendors to supply the furniture and equipment for Coppell Middle School West and Coppell High School Ninth Grade Campus at a total cost of \$2,484,032.34.