

Stephenville I.S.D.
Budget Timeline for 2021-2022
(Legislative Year)

February 2021	Prepare Student Enrollment Projections Prepare Revenue Estimates with 2020 Comptroller PVS Data Budget Planning Meetings with Executive Team <ul style="list-style-type: none">• Discuss budget goals/parameters/assumptions for 2021-2022• Discuss potential facility expenditures and/or capital purchases• Discuss non-allocated expenditure timeline and process• Review of PEIMS staff, budget & student data – Fall 2020
March-April 16, 2021	Budget Planning Meetings with Administrative Staff -Admin Meeting <i>and</i> Campus/Department Meetings with CFO/BM <ul style="list-style-type: none">• Discuss budget parameters for 2021-2022• Discuss non-allocated expenditures• Review of prior year expenses• Review of student ADA for fall 2020• Review of PEIMS staff, budget & student Data – Fall 2020• Review of current year budget by function, object & PIC• Review campus master schedules – draft master schedules• District and Campus goals• Discuss staff allocations (2021-2022)
April 16, 2021	Campus/Department Budget Due
April 19, 2021	Begin to Compile Campus and Department Budget Requests Review Staffing Allocations Prepare Salary Estimates Review and Finalize Non-Allocated Expenditures
April 26-May 7, 2021	Review Process with Budget Owners to Finalize Budget
May XX, 2021	First Budget Workshop with the Board of Trustees; <i>Called Board Meeting</i>
May-June 2021	Continue Working on Proposed Budget, Revenue and Enrollment Projection Adjustments
June 21, 2021	Continue Budget Updates with the Board of Trustees Consider and Approve Compensation Plan and Hiring Schedule for 21-22
July 19, 2021	Continue Budget Updates with the Board of Trustees Set Public Board Budget (<i>and tentative tax rate</i>) Adoption Meeting Date and Publish the Notice
July 31, 2021	Receive Certified Values Calculate Maximum Compressed Value/Rollback Tax Rate
August 2021	TEA Releases Official Maximum Compressed Rate (MCR)
August xx, 2021	Public Hearing on Proposed Budget (<i>and tentatively Tax Rate</i>) Board Adopts Budget for 2021-2022 (<i>and tentatively Tax Rate</i>) <i>Tentative: Set Public Board Tax Rate Adoption Meeting Date and Publish the Notice</i>
<i>September XX, 2021</i>	<i>Tentative Public Hearing on Proposed Tax Rate</i> <i>Board Adopts Tax Rate for 2021-2022</i>