

CCS Career & Technical Education Health Occupations Launch & Overview

Steps Needed to Get Started:

- Molly Papillon - admissions will add to the “interest survey” for electives the CTE- Health Occupations as a choice for incoming, current, and future students. (in order to designate proper resources needed for upcoming year)
- Emily Stull Richardson reports that Edgenuity already offers many class offerings to support health careers jumpstart; one addition that will be needed is addition of Certified Nursing Assistant (CNA) - which is in Edgenuity; but there is a fee associated with adding that as an option. Will report the fee structure and proposed budget in the May 2021 Board Meeting. (Per Cinda)
- CCS Online Programs would like to prioritize **Career Development** and **Work-Based Learning** (on the job training and job placement) in the coming year, as Health Occupations is piloted; with the intent of shared learnings for the development of the following career-based offerings:
 - Construction Trades
 - Family and Consumer Science
- This new program will need “Program Approval” through the state. Holly and Cassie will be leading the efforts to work on program approval - See details below:

CTE Program Approval – This is a process that districts must complete for all CTE programs if they want ability to access Perkins V consortium funds. Minnesota Rules, Chapter 3505.2500.

FIVE main things you need to get approval:

1. Licensed Teacher (For the “Pilot” year, Cassie will work with Holly/Emily to get a special Tier 3 CTE License).
2. Advisory Board (50% Business and Trade) Cassie will recruit and organize the Advisory Board to include the following: (4 Community Business and Trade and 4 CCS Representatives)
 - a. Golden Horizons Crosslake Director of Nursing or Executive Director
 - b. Whitefish Tealwood Crosslake Director of Nursing or Executive Director
 - c. Senior Class Community in Pequot Lakes Owner/Operator
 - d. Tentative Crosslake Clinic nursing staff member
 - e. CCS Seat Based Administrator (Must sign off on approval of launching the program)
 - f. CCS Online Representative
 - g. CCS Director of Nursing and Health Services
 - h. Possible Board Member?
3. Student Leadership Component - Health Occupations Students of America (HOSA), or student led blood drive, etc.; Director of Nursing & Health Services will lead this initiative during the pilot stage.
4. Series of course offerings (must have a minimum of 2) currently listed in Edgenuity as offerings to choose from:
 - a. **First Aid/CPR** for the following populations:
 - i. Seat based 7th and 8th graders within Health class - as an online learning module per Lisa Schumacher; includes a in-person test out and certification for students and any staff who don’t have it completed.
 - ii. Online Health Education class (all grades); same offering as above.
 - b. **Introduction to Health Careers**
 - c. **Medical Terminology**
 - d. **Health Safety & Ethics**
 - e. **Public Health**
 - f. **Certified Nursing Assistant** (Need to enhance partnership with Central Lakes College for lab space and testing out those who will be certified for skills)

See Appendix A for more details on next steps.

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APPENDIX A

[Secondary Career and Technical Education Program Approval Form](#)

Districts, Cooperatives, and Charter Schools need to submit a Program Approval Form to the Minnesota Department of Education (MDE) if they are:

- Applying for a new program.
- Making updates to an existing program.
- A Carl D. Perkins consortia region that is up for five-year renewal.

For additional information about Program approval process, CTE data collection, and a table of eligible CTE programs and licenses <https://education.mn.gov/MDE/dse/cte/progApp/>

CTE courses to offer students. [Career and Technical Education Program Approvals Database](#)

- Personal suggestion to use program code 070300 – courses 1, 2, 13, 22 to begin.

Perkins V Federal CTE grant – The Perkins V Act is dedicated to increasing learner access to high-quality Career and Technical programs of study. In Minnesota the funding is administered through a comprehensive local needs assessment (CLNA) in each consortium. Funding is based on the needs in each consortium.

For information about the administration and implementation of the Perkins V federal grant in the Central Lakes consortium contact Mary Ward: mward@fed.k12.mn.us, 218-894-2439 ext. 1004

College and School District Partnerships in the Central Lakes consortium:

- Central Lakes College
- Henning
- Isle
- Little Falls
- Long Prairie-Grey Eagle
- Menahga
- Onamia
- Pequot Lakes
- Pierz
- Pillager
- Pine River-Backus
- Sebeka
- Staples-Motley
- Swanville
- Upsala
- Verndale
- Wadena-Deer Creek

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Teacher Licensure - The Professional Educator Licensing and Standards Board (PELSB) regulates all teacher licensing in the state of Minnesota. Contact PELSB at: pelsb@state.mn.us 651-539-4200
PELSB website has forms and lots of great information for us to dive into: <https://mn.gov/pelsb/>

Minnesota HOSA-Future Health Professionals – A student organization dedicated 100% to healthcare. HOSA operates as an integral component of the health science education curriculum. The state director is Summer Hagy, we should contact her about starting a chapter at our school.
info@minnesotahosa.org. Summer Hagy director@minnesotahosa.org 651-500-8025

HealthForce Center of Excellence - A part of the Minnesota State Colleges and Universities system, HealthForce closely collaborates and innovates with key stakeholders to develop Minnesota's current and future healthcare workers. Currently offer virtual CNA class offerings, and others tbd
HealthForce has a variety of curriculum and other resources for teachers. You should contact Anthony, he is a wealth of knowledge.

Anthony Schaffhauser
Director of Healthcare Workforce Development
aschaffhauser@winona.edu
218.766.8964
https://www.healthforceminnesota.org/educators_k12/

Minnesota Department of Education CTE Content Area Contact Information

Health Science (CNA, Health Careers): Shelli Sowles shelli.sowles@state.mn.us
cell 651-797-9514

Career Development and Work-Based Learning (on the job training & job placement):
Erin Larsen erin.larsen@state.mn.us

Trade and Industry (Construction): Tim Barrett timothy.barrett@state.mn.us