

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2024**

CALL TO ORDER

The regular meeting was called to order at 6:15 p.m. by President Mike Brozovich. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

| | YES | NO |
|------------------|-----|----|
| • Mike Brozovich | X | |
| • Laura Hrechko | | X |
| • Tim Juskiewicz | X | |
| • Mike Hoyt | X | |
| • Jim Grzetich | | X |
| • Matt Shepard | X | |
| • Terry Spivey | X | |

Additionally, present were:

| | | |
|------------------------|---|---|
| • Dr. Rob Schiffbauer | X | |
| • John Troy | X | |
| • Dr. Phillip Pakowski | X | |
| • Kristi Boe | X | |
| • Jamie Soliman | | X |
| • Michele Williamson | X | |

The Pledge of Allegiance was recited.

COMMUNICATIONS/RECOGNITION

Coach Mark Brown - 2024 IHSA Sectional Coach of the Year by the Illinois Coaches Association. This is the fourth time Coach Brown has won this award.

PUBLIC COMMENTS

There were no public comments heard.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer stated that Dr. Pakowski was selected by ISBE part of panel that will discuss ACT state learning standards. In addition, Dr. Schiffbauer along with the project engineer and architects met with the Village of Channahon regarding South Campus projects. Lastly, Dr. Schiffbauer addressed the recent events regarding threats to schools and stated that safety drills were conducted this past week. In addition, a safety web page will be launched with in the month so that parents have the resources and information for the “I love

you guys” program and safety protocols. Next month Mr. Wikoff and Mr. Murphy will be joining the board meeting to go over protocols and questions regarding safety.

CONSENT AGENDA

MOTION: by Shepard, seconded by Juskiewicz, to approve the consent agenda as presented:

A. Open Session Minutes

1. August 14, 2024 Special Meeting
2. August 21, 2024 Regular Board Meeting

B. Financial Reports

1. Monthly Financial Reports
2. Payment of Bills/Total
3. Employee Payroll
4. Imprest Fund Report/Total
5. Activity Fund Report
6. Treasurer’s Report (Cash/YTD – Exp/Rev)

Voting Aye: Spivey, Juskiewicz, Hoyt, Shepard and Brozovich. Motion carried. Time: 6:21 p.m.

COMMITTEE REPORTS

Building and Grounds – Pre-construction and construction meeting minutes were provided in the board packet and reviewed at the September 11, 2024 meeting. Dr. Schiffbauer informed board members of the current timeline and will add it in his weekly update. Dr. Schiffbauer is working with the contractor to see how this process can be sped up. It was suggested to add manpower and or longer work time versus paying overtime. Dr. Schiffbauer will also inquire if it is possible to sand the floors while it is still being laid. If so, is the power source adequate to run multiple sanding machines.

Finance – Mr. Troy gave a recap of the September 11, 2024 meeting.

Personnel will continue in executive session.

Policy – Mr. Juskiewicz reported that Press Packet 116 is up for a second reading and possible adoption.

GAVC had a scheduled meeting on August 22, 2024. Dr. Schiffbauer stated that discussed was the health life safety plan for the facility. Dr. Schiffbauer met with Mr. Copes regarding the relationship between MCHS and GAVC going forward with ideas for a possible hybrid program. The next Board of Control meeting is set for Monday September 23, 2024.

GCSEC met on September 18, 2024 and discussed was the workman’s compensation insurance he added the new carrier has a higher premium and quotes are still being reviewed with other companies.

DISCUSSION ITEMS

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer stated that the Foundation team met on September 5th and September 10th and added that leadership roles have changed. Mike

Ritoff resigned and the foundation elected Patty Klank as president and Kelsie Novak as vice president/president elect. Aubrey Knight led the sponsorship committee meeting with Seth Freeman who is also the treasurer of the Foundation. A different approach will be taken and gear toward yearlong sponsorships. The Foundation will sponsor the Staff Appreciation meal on September 27, 2024.

PRESS Packet 116 – Second Reading and Adoption:

PRESS Packet 116 drafts were provided in the board packet for review. There were no questions or concerns. It is anticipated for approval and adoption at the end of the regular board meeting.

Stifel – Debt Financing Plan:

The Plan of Finance Presentation was provided to board members and is in the board packet for review. Anne Nobel from Stifel, the district's bond broker, presented to the board the plan to fund the CTE addition and fieldhouse addition. She provided board members with an over view on funding the projects. In the presentation she reviewed the district's three sets of outstanding bonds, most of which are refinances of prior bonds. She discussed the overall borrowing capacity under state statute which is 6.9 % of the district's equalized assessed valuation minus the outstanding bonds. The district's overall debt limit is \$154 million dollars minus \$35 million in outstanding bonds is approximately \$118 of borrowing capacity. In addition, Ms. Nobel reviewed the current debt service and levy along with the projected debt service and levy. The preliminary summary of series 2025 funding bonds total par is \$57,955,000 and the project fund deposit is \$52,000,000. The total debt service is \$82,477,542 with true interest cost at 4.99%. This is subject to change based on final market conditions. The month-by-month timeline was discussed and provided in the board packet. This includes action items for the upcoming board meetings. Ms. Nobel confirmed that once the final sale of funding bonds takes place, the interest rate is locked in. This is anticipated for February. There were no further concerns with the finance plan.

ACTION ITEMS

Approval of the FY25 MCHS District 111 Final Budget as presented:

MOTION: by Spivey, seconded by Juskiewicz to approve the FY25 MCHS District 111 Final Budget as presented. Voting Aye: Hoyt, Shepard, Spivey, Juskiewicz and Brozovich. Motion carried. Time: 6:48 p.m.

Approval and possible adoption of Press Packet 116 as presented.

MOTION: by Juskiewicz, seconded by Shepard, to approve and adopt Press Packet 116 as presented. Hearing no objections. Motion was approved. Time: 6:49 p.m.

Approval of the Memorandum of Understanding for Dual Credit Partnership with Loyola University of Chicago as presented.

MOTION: by Shepard, seconded by Hoyt, to approve the Memorandum of Understanding for Dual Credit Partnership with Loyola University of Chicago as presented. Voting Aye: Juskiewicz, Hoyt, Shepard, Spivey and Brozovich. Motion was carried. Time: 6:49 p.m.

Approval to accept the Presentation of Salary Reports with direction to post the reports as presented prior to October 1, 2024.

- Actual Administration Compensation Report
- Anticipated Compensation over \$75,000 Report

- EIS ATSB Report FY24

MOTION: by Spivey, seconded by Hoyt to approve and accept the Presentation of Salary Reports with direction to post the reports as presented prior to October 1, 2024. Hearing no objections. Motion was approved. Time: 6:50 p.m.

Approval of the purchase and installation of the Aiphone door station and desk phones for South Campus in the total amount of \$13,265 dollars as presented.

MOTION: by Juskiewicz seconded by Shepard to approve the purchase and installation of the Aiphone door station and desk phones for South Campus in the amount of \$13,265 dollars as presented. Voting Aye: Spivey, Juskiewicz, Hoyt, Shepard and Brozovich. Motion carried. Time: 6:50 p.m.

Approval of the Snap Mobile three-year contract agreement for a total of \$15,000 dollars (\$5,000 dollars annually) to be offset by a donation from No Regrets, Inc. in the amount of \$12,000 as presented.

MOTION: by Spivey, seconded by Shepard to approve the Snap Mobile three-year contract agreement for a total of \$15,000 dollars (\$5,000 dollars annually) to be offset by a donation from No Regrets, Inc. in the amount of \$12,000 dollars as presented. Voting Aye: Juskiewicz, Hoyt, Shepard, Spivey and Brozovich. Motion carried. Time: 6:51 p.m.

Approval of the golf cart donation to MCHS as presented.

MOTION: by Juskiewicz, seconded by Shepard to approve the golf cart donation to MCHS as presented. Voting aye: Hoyt, Shepard, Spivey, Juskiewicz and Brozovich. Motion carried. 6:51 p.m.

Approval of the cost to paint and/or wrap the donated golf cart in an amount not to exceed \$2,800 dollars.

Dr. Schiffbauer added that the quote with Harmonic design should be no more than \$900.

MOTION: by Spivey, seconded by Juskiewicz to approve the cost to paint and/or wrap the donated golf cart in an amount not to exceed \$2,800 dollars. Voting aye: Shepard, Spivey, Juskiewicz, Hoyt, and Brozovich. Motion carried. 6:52 p.m.

Approval of the installation of a drop-down batting cage in the South Campus Aux Gym by H2I, Inc. in the amount of \$31,490 to be offset by a donation from Channahon Baseball in the amount of \$22,880 as presented.

MOTION: by Shepard, seconded by Spivey to the installation of a drop-down batting cage in the South Campus Aux Gym by H2I, Inc. in the amount of \$31,490 to be offset by a donation from Channahon Baseball in the amount of \$22,880 dollars as presented. Voting Aye: Hoyt, Shepard, Spivey, Juskiewicz, and Brozovich. Time: 6:53 p.m.

EXECUTIVE SESSION

MOTION: by Juskiewicz, seconded by Shepard to adjourn the meeting to executive session for the purpose of discussing matters related to minutes, the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, student discipline, litigation and collective bargaining. Voting Aye: Spivey, Juskiewicz, Hoyt, Shepard and Brozovich. Motion was carried. Time: 6:54 p.m.

RETURN TO OPEN SESSION

Motion: by Hoyt, seconded by Brozovich. Hearing no objections. Motion was approved. Time: 7:25 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION**Closed Session Minutes**

MOTION: by Juskiewicz, seconded by Shepard, to approve the closed session minutes as presented:

August 14, 2024 Executive Special Meeting

August 21, 2024 Executive Regular Meeting

Hearing no objections. Motion was approved. Time: 7:26 p.m.

Personnel

Retirement(s):

MOTION: by Juskiewicz, seconded by Shepard, to accept the following retirement(s) as presented:

Lynn Koza – Teacher – Special Education – eff. 6/30/2025 – Retirement

Hearing no objections. Motion was approved. Time: 7:27 p.m.

Employment:

MOTION: Juskiewicz, seconded by Spivey to approve the extracurricular employment/volunteers for the 2024/2025 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Robert Porter - PAC Light and Sound - Sponsor - Step 1

Alexa Tancil - Pre-Med Club - Sponsor - Step 1

Justin Nurczyk - MAC - Volunteer

Jimmie Hairald - MAC - Volunteer

Diedra Goddard - Band - Volunteer

Ryan Gough - Football - Volunteer

Gardner Coughlen - Wrestling - Girls - Volunteer

Jeff Charlebois - Wrestling - Girls - Volunteer

Tim Bette - MAC - Volunteer

Voting Aye: Hoyt, Shepard, Spivey, Juskiewicz and Brozovich. Motion carried. Time: 7:28 p.m.

MOTION: by Spivey, seconded by Shepard, to approve the extracurricular appointments of returning sponsors and coaches for the 2024/2025 school year as presented:

Tripp Burton - Game Club - Sponsor - As per schedule

Andres Torres - IALC - Sponsor - As per schedule

Nick Curatolo - Indoor Percussion - Head Sponsor - As per schedule

Kristen North - TSA - Sponsor - As per schedule

Kevin Marciano - Lacrosse - Boys - Head Coach - As per schedule

Drew Gutknecht - Wrestling - Boys - Assistant Coach - As per schedule

Gabriella Charlebois - Wrestling - Girls - Assistant Coach (shared) - As per schedule

Voting Aye: Juskiewicz, Hoyt, Shepard, Spivey and Brozovich. Motion carried. Time: 7:29 p.m.

MOTION: Spivey, seconded by Hoyt to approve the Pre-Med Club Stipend Proposal as presented.

Voting Aye: Juskiewicz, Hoyt, Shepard, Spivey, and Brozovich. Motion carried. Time: 7:29 p.m.

MOTION: Hoyt, seconded by Shepard to approve the Student Systems and Data Specialist position in lieu of the Technology Assistant Position as presented.

Voting Aye: Spivey, Juskiewicz, Hoyt, Shepard, and Brozovich. Motion carried. Time: 7:31 p.m.

MOTION: Shepard, seconded by Hoyt, to approve the Settlement Agreement as presented.

Voting Aye: Juskiewicz, Hoyt, Shepard, Spivey and Brozovich. Motion carried. Time: 7:30 p.m.

ADJOURNMENT

MOTION: by Hoyt, seconded by Shepard to adjourn the meeting.

Hearing no objections. Motion was approved. Time: 7:31 p.m.

MIKE BROZOVICH, PRESIDENT

TIM JUSKIEWICZ, SECRETARY

Date

Date