

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: November 21, 2012

Time: 7:07 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson, President

Roll Call: Members present were Rebecca Carter-Beeson, Dr. Bill Beyers, Jim Downs, Dennis Ishmael and Al Stupek.

Members Absent: Jay Dunseth & Rhonda Weideman

Bill Beyers left meeting at 8:05AM

Superintendent Present: Yes

Visitors: None

Approval of Minutes: Downs made a motion to approve the minutes from the PEF October 17, 2012 meeting seconded by Ishmael. All Yes.

Treasurer's Report: Jim Downs reported that the PEF regular checking account balance as of October 31, 2012 was \$34,589.25. Jim will write a \$2,800 check to the Music Boosters from money's collected through the PEF to purchase an equipment trailer for the high school band. Jim will also write a \$260 check to Kirk Woods for cookies taken to the various unit school buildings honoring American Education Week. Motion to approve Treasurer's report was made by Ishmael and seconded by Beyers. All Yes.

Donor Estate Update: Dr. Lett reported that the PEF has signed all legal documents necessary to receive the funds left it through the Munzenmaier estate. (See attached documents) Dr. Lett also reported that we are in the process of liquidating the insurance policies given to the PEF by David Budds. We should receive around \$4,200 after the liquidation. Of these funds, \$2,000 has been previously given to the Pana High School soccer team as requested by David.

Items Discussed:

Committee Reports:

- 1) **Scholarship** – Dr. Lett and Jim Downs will meet with Brett Henschen in regards to the clarify the PEF's involvement with the Terra Kasch Scholarship.

- 2) **Courtyard** – Nothing to report for now.
- 3) **Mini-Grants** – Dr. Lett outlined the costs to outfit all remaining K-12 classrooms with smart boards. Cost was estimated at \$111,688. Five of these smart boards were requested through our last mini-grant offering. Dr. Lett recommended that PEF fund a 6th smart board along with a cart for 30 Chrome Books for the high school with 10 designated for the math department. Final cost for the funding proposal is \$51,462.50 with \$40,000 being provided through the funds realized through the Munzenmaier Estate, \$3,000 funded from PEF website business sponsors and \$8,462.50 provided through the PEF's general fund. Motion was made by Stupek and seconded by Downs to fund the \$51,462.50 as proposed contingent upon the receipt of the Munzenmaier funds. All Yes.
- 4) **Publicity** – Dr. Beyers reported that after attending the Illinois School Board Convention in Chicago recently that he felt that our school district was on pace or ahead of the pace of other school districts in the state citing the PEF's contributing role.

He estimated the costs of mailing our newsletter out utilizing the postal services' "Every Door" direct mailing program at \$647. This does not include the cost of printing newsletter. Estimated costs for printing is .15 to .20 per copy.

Dr. Beyers further reported that Jesse Miller, the school district's Technology Integration specialist, recommended that we develop some sort of updating from Mini-Grant recipients on the implementation and success of their grant projects. He also stated that he continues to work on ways of raising the public's awareness of the school district's advancements in technology in the various school buildings along with raising public awareness of the PEF.

New Business:

Bids were opened for the PEF's Scoring for Education program. The regular season game bids for both Boys and Girls' games was awarded to the First National Bank of Pana at \$35 per 3-point shot made. The 3 specialty games for both boys and girls' games was awarded to Peoples Bank and Trust at \$58 per 3-point shot made. Also on the nights of the specialty games, First National Bank's contribution will be raised to \$58 to match that of Peoples Bank and Trust's for those games. Ishmael made a motion to accept those bids seconded by Downs. All Yes.

Next PEF Board meeting is set for Wednesday, December 19, 2012 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Downs seconded by Ishmael. All yes.

Meeting adjourned at 8:16AM.