

**Minutes of Regular Board Meeting  
The Board of Directors  
Pendleton School District 16R**

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A Regular Board Meeting of the Board of Directors of Pendleton School District 16R was held Monday, October 8, 2018, at 6:00 PM in the Board Room at 107 NW 10th St, Pendleton, OR 97801.

**Present:** Dave Krumbein  
Debbie McBee  
Michelle Monkman  
Steve Umbarger  
Chris Fritsch, Superintendent  
Julie Smith, Director of Special Services  
Matt Yoshioka, Director of Curriculum, Instruction and Assessment  
Michelle Jones, Director of Business Services  
Ronda Thornburg, Secretary

**Absent:** Dale Freeman, Chair  
Gary George, Vice Chair  
Lynn Lieuallen

**1. Opening and Call to Order – Debbie McBee**

In the absence of Chair Freeman and Vice Chair George, Debbie McBee called the Regular Board Meeting to order at 6:00 pm.

**1.1.** The group recited the Pledge of Allegiance.

**1.2.** Debbie McBee reminded all in attendance the meeting is being audio recorded.

**2. Approve School Board Meeting Minutes Debbie McBee**

Debbie McBee asked if there were any additions or corrections to the minutes of the September 17, 2018 Regular Board Meeting. A motion to approve the minutes as presented was made by Dave Krumbein, seconded by Michelle Monkman, and approved unanimously by the board.

**3. Approval of Board Agenda Debbie McBee**

A motion that the October 8, 2018 Regular Board Meeting agenda be approved as presented was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the board.

**4. Correspondence/Communication Debbie McBee**

No current correspondence or communication

**5. Reports Chris Fritsch**

**5.1. Goal 1 – Pursuit of Instructional Excellence**

**5.1.1. Recognition of Pendleton Linebackers Club Chris Fritsch**

Superintendent Fritsch presented a certificate of appreciation to Dennis Hunt, President of the Pendleton Linebackers Club, a local partner and supporter, who has donated in excess of \$38,000 since 2008 to sports camps, the Buck Bowl and an assistant football coach position.

**5.1.2. Pendleton Association of Teachers Karen Smith**

No report

**5.1.3. Oregon School Employees Association** *Teri McCoy*

Mrs. McCoy shared a representative came to their association to talk about what is going through legislation. Mrs. McCoy distributed two handouts to the board regarding supports for staff and reporting injuries.

**5.1.4. Leave Activity Report** *Chris Fritsch*

Superintendent Fritsch presented the Staff Attendance Report for September 2018.

**5.1.5. IMESD Board Talking Points** *Chris Fritsch*

Superintendent Fritsch summarized the IMESD Talking Points for September 2018.

**5.1.6. October 12, 218 In-Service** *Matt Yoshioka*

Mr. Yoshioka shared a handout presenting the professional development opportunities for staff during the statewide in-service on October 12, 2018. About 90% of the classes offered are taught by Pendleton School District teachers and administrators. Mr. Yoshioka also noted the classes offered directly relate to the Strategic Plan goals for the district. Superintendent Fritsch commended Mr. Yoshioka for working closely with our staff, committing to working with peers, and sharing what they know.

**5.2. Goal 2 – Responding to the Needs of all Students**

**5.2.1. PL874/Indian Education Issues** *Lloyd Commander*

No report. Look forward to hosting the board meeting next month.

**5.2.2. Sodexo Report** *Suzanne Howard*

Mrs. Howard provided a handout for review as she was not able to attend.

**5.2.3. Enrollment Report** *Chris Fritsch*

Superintendent Fritsch reviewed the three enrollment reports for October 1, 2018. 1) Enrollment by Building & Grade, 2) Elementary Class Size, 3) Five Year Historic enrollment.

**5.2.4. PANDAS/PANS Awareness Day – October 9, 2018** *Julie Smith*

Dr. Smith shared that October 9, 2018 is PANDAS/PANS (Pediatric Autoimmune Neuropsychiatric Disorders Associated with Streptococcal Infections and Pediatric Acute-onset Neuropsychiatric Syndromes) Awareness Day.

**5.2.5. Downs Syndrome Awareness Month** *Julie Smith*

Dr. Smith shared October is Downs Syndrome Awareness Month. Pendleton School District has several students who experience Downs Syndrome and receive Special Education services.

**5.3. Goal 3 – Innovative and Emerging Practices**

**5.4. Goal 4 – The Pendleton Brand**

**5.4.1. Public Relations & Marketing Committee** *Michelle Monkman and Debbie McBee*

Michelle Monkman shared the committee met last week, the radio ads are on all the stations and committee is working on meeting with the East Oregonian. October messages focused on academic opportunities, college credit, Career and Technical Education (CTE), Safe Oregon and Professional Learning Communities (PLC). November through January, the focus changes to instructional excellence for all students.

**6. Suggestions and Comments from Visitors** *Debbie McBee*

Marcy Waterlund wondered if the library would host a technology night or open our schools where parents in the community who are not connected electronically would interact with their student's teachers, where they felt safe to get online with iReady and other programs used by the students.

**7. Action Items**

**7.1. Superintendent** *Chris Fritsch*

**7.1.1. Approval of Policy**

Superintendent Fritsch and Michelle Jones presented to the board the following policy for a second reading and adoption:

Policy EFA - Local Wellness Program

A motion to approve the policy as presented was made by Michelle Monkman, seconded by Dave Krumbein, and approved unanimously by the board.

**7.1.2. Approve Out of District Transfers**

Superintendent Fritsch requested approval for the following out of district transfer for the 2018-2019 school year:

From La Grande School District to Pendleton School District 16R  
Amaya Rasheed – Grade 9

A motion to approve the out of district application for the 2018-2019 school year as presented was made by Michelle Monkman, seconded by Steve Umbarger, and approved unanimously by the board.

**7.2. Business Services** *Michelle Jones*

**7.2.1. Approval of September 30, 2018 Financial Report**

Mrs. Jones reviewed the expenditure and revenue report for September 30, 2018. A motion that the September 30, 2018 Financial Report be approved as presented was made by Steve Umbarger, seconded by Michelle Monkman, and approved unanimously by the board.

**7.2.2. Approval of Grants**

Mrs. Jones presented for approval the following grants:

Oregon Science Teachers Association	
Science Equipment	\$1988
Chris Schultz– Sunridge Middle School	
Wildhorse Foundation	
iReady Reading Licensure	\$3000
Jolene Hudson – Sherwood Elementary	

A motion that the receipt of the grants be approved as presented and a letter of appreciation be sent to each agency was made by Dave Krumbein, seconded by Steve Umbarger, and approved unanimously by the board.

**7.2.3. Approval of Revised Continuing Resolution 2019-01**

Mrs. Jones presented a revision to the Continuing Resolution 2019-01, approved in July, reflecting the change of adult breakfast of \$1.50 to \$2.50 to be in compliance with USDA reimbursable rates.

A motion that the Revised Continuing Resolution 2019-01 be approved as presented was made by Steve Umbarger, seconded by Dave Krumbein, and approved unanimously by the board.

**7.3. Human Resources** *Chris Fritsch*

**7.3.1. Approval of Personnel Report**

No report

**8. Professional Development Opportunities for Board Members** *Debbie McBee*

**8.1. OSBA Fall Regional Meeting – October 16, 2018 at BMCC**

Everyone has RSVP'd

**8.2. OSBA Annual Convention – November 8-11, 2018**

All board members are going and RSVP'd for the Thursday night dinner

**9. Future Meetings** *Debbie McBee*

**9.1. Agenda Items for Next Board Meeting**

No items

**9.2. November 19, 2018 – Cayuse Hall, Wildhorse Resort & Casino**

Dinner will be served at 5:00pm.

**10. Board Member Comments** *Debbie McBee*

No comments

**11. Adjournment** *Debbie McBee*

Meeting adjourned at 6:33 pm

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Dale Freeman, Board Chair

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Chris Fritsch, Superintendent

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Ronda Thornburg, Secretary

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Date