



Board Meeting Date: 7/11 and 12/2023

Title: Board Retreat Agenda

Type: Discussion

Presenter(s): Governance Committee

Description: The board will be having its annual summer retreat on July 11th and 12th at Arneson Acres. The attached document is the agenda.

Recommendation: There is no recommendation at this time.

Desired Outcomes from the Board: Review the agenda and corresponding documents carefully and come fully prepared for the retreat.

Attachment(s):

- Strategic Plan Booklet
- Strategic Plan Gantt Chart
- Strategic Plan Document
- Status of Current Board Goals
- Climate and Culture Survey Results
- Core Planning Team Presentation
- Four Board Norms Documents

School Board Retreat
July 11 and 12th, 2023; 5:00PM
Arneson Acres Park, Terrace Room
4711 W 70th Street, Edina

- I. Determination and Call to Order**

- II. Approval of Agenda**

- III. Day One**
 - A. Team Building Activity
 - B. Presentation of Proposed Superintendent Goals
 - C. Strategic Plan Discussion

- IV. Day Two**
 - A. Board Goal Discussion
 - B. Board Expectation Discussion
 - 1. Calendar Updates/Process
 - 2. Administration Presentations at Board Meetings
 - C. Board Norms Updates

- V. Leadership and Committee Updates**

- VI. Superintendent Updates**

- VII. Adjournment**

Agenda for Board Retreat (7/11 and 12, 2023)

Day 1

5:00-5:10: Welcome, Expectations and Outcomes

5:10-6:15: Team Building Activity (Julie and Dr. Stanley)

6:15-7:15: District Priorities for 2023-2024 (Dr. Stanley)

Outcome: Superintendent provides the Board with recommended district priorities and needs as building blocks for Board Goals.

- Recap of 2022-23 Progress
- Identified District 2023-24 Priorities (and prioritized based on factors such as urgency, timing, etc.) to guide Board and Superintendent Goals
- Potential Refocus of Resources/Energy from District and Board

BREAK

7:30-9:00: Strategic Plan Discussion (Erica)

Outcome: The Board will provide feedback about any realignment/updating they recommend for the strategic plan given the status of the district and available resources.

Pre-work:

Board members are to review the following documents prior to the retreat.

- 2023 Core Planning overview:
<https://meetings.boardbook.org/Public/Agenda/2636?meeting=583099>
- Strategic Plan Booklet:
<https://resources.finalsite.net/images/v1656603735/edinaschoolsorg/ubk0hfvbdq7fjbhgiry/EPSSStrategicPlan.pdf>
- Strategic Plan Gantt Chart:
https://drive.google.com/file/d/1Rz_ymYxuDBD68GMMPxEpMTHDmT385Emo/view?usp=drive_link
- Strategic Plan Document:
<https://resources.finalsite.net/images/v1656603793/edinaschoolsorg/yvjdyxi5guyw7vti5jxh/StrategicPlanDocument.pdf>

After reading the materials, please think through the following questions on your own:

- When looking at your strategic plan and what we have accomplished as a district, what celebrations would be like to highlight?
- When looking at your strategic plan and what we have accomplished as a district, what needs and wants are we currently not fulfilling for our internal and external stakeholders?

At the retreat, we will work through the following questions:

- When looking at the priority strategies and tasks in the strategic plan, which do you think are the most urgent to get accomplished?
- When looking at the priority strategies and tasks in the strategic plan and given the change in landscape of our district post-COVID are there strategies or tasks that need to be added or elevated?
- When looking at the priority strategies and tasks in the strategic plan and given the change in landscape of our district post-COVID are there strategies or tasks that need to be reprioritized?

Day 2

5:00-6:30: Board Goals for 2023-2024 School Year (Julie and Dr. Stanley)

Outcome: Board consensus on 2022-2023 goals.

- Recap of 2022-23 Board Goals
- Board Priorities Dialogue
- Set Board Priorities
- Discussion about Parking Lot

Pre-work:

Board members are to review the following documents prior to the retreat:

- [Status of current board goals](#)
- Panorama survey results:
<https://meetings.boardbook.org/Public/Agenda/2636?meeting=582768>
- 2023 Core Planning overview:
<https://meetings.boardbook.org/Public/Agenda/2636?meeting=583099>
- Current workload of board and district (see Appendix A)
- Parking lot items (see Appendix A)

Process:

1. Each board member will bring to the retreat their top two to three ideas for board goals or topics for goals for the 2023-2024 school year.

2. All suggested goals will be listed, consolidated (if necessary) and prioritized for the 2023-2024 school year.
3. If necessary, the governance committee will refine and wordsmith goals for board approval.
4. A consolidated/refined list of goals will go to discussion at the July 17th board meeting and approval at August 14th board meeting.

6:30-7:30: Board Calendar and Board Meeting Expectations (Erica)

Outcome: Agreement about board expectations for calendar updates/process from administration and board expectations about what administration should bring to board meetings to present to board.

BREAK

7:45-8:30: Review and Update Board Norms (Dr. Stanley)

Outcome: Agreement about and changes/updates to board norms and discussion on how board norms should be utilized.

- Board norms version 2021:
[Mark Up of High Performing Governance Team - Board Norms Sept 2021](#)
- Suggested edits to board norms (marked up):
[High Performing Governance Team - Board Norms July2023 MarkUp](#)
- Board norms 2023 without markups:
[High Performing Governance Team - Board Norms_July2023_WITHEDITS](#)
- [Board norms 2023 \(new template\): Appendix B](#)

8:30-9:00: Final Thoughts and Wrap-Up (Erica)

Appendix A:

Current Board and District Initiatives/Priorities: This list does not contain every initiative the district and sites are working on, but major initiatives that will/could come before the board.

1. Further implementation of the preK-12 literacy plan; continued LETRS training; continued training on utilization of FastBridge, with an intentional focus on students served with IEPs and MLL
2. Curriculum roll-outs: Design of secondary language arts; elementary science kick-off.
3. Equity framework: Further development and training on this
4. Programming enhancements: Implementation of dual-immersion programming; continuation of STEAM programming, Pathways Phase 1 implementation,
5. Implementation of district assessment plan: CoGat testing,
6. District marketing plan,
7. Board LAC plan implementation,
8. Board liaison role implementation
9. Any board work that is uncompleted/still in progress, i.e., financial literacy work session

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Annual Items:

1. District budget
2. Board policies
3. World's Best Workforce
4. District scorecard
5. New course proposals

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Board Parking Lot (this list is likely not exhaustive and can be added to):

1. International student travel
2. Board committee structure/analysis
3. Follow-up on MLL plan
4. Budget update
5. School climate concerns
6. "Green" initiatives and board involvement
7. Cell phones at schools
8. ChatGPT (student + staff use)