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Michael Wilkes
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 Geneva School District 304

To: Dr. Andy Barrett
 From: Michael Wilkes
 Date: March 10, 2025
 Re: Student 1:1 Device Purchase Recommendation

The 2025-26 Technology Capital Plan included the procurement of laptops to sustain the district’s 1:1 device program. The plan includes new devices for students entering grades 1, 5, and 9. After seeking quotes from several vendors, the district received quotes for the district’s standard device configuration ranging from a low of \$480 to a high of \$554. In total, this recommendation seeks to purchase 1,160 laptops from CDW Government (CDWG). Table 1 provides the details for this recommendation.

Table 1 – Equipment and Services

Purchase Lot	Reseller / Provider	Device	Qty	Cost/Unit	Ext. Cost
Lot A: 1st Grade	CDWG	Lenovo 500W Yoga Gen 4; 8GB RAM; 128GB SSD; Digital Pen	345	\$480	\$165,600
Lot B: 5th Grade	CDWG	<i>Same as above</i>	375	\$480	\$180,000
Lot C: 9th Grade	CDWG	<i>Same as above</i>	440	\$480	\$211,200
Lot B	CDWG	3-Year Warranty w/ 1-time Accidental Damage Protection	375	\$49.30	\$18,487.50
Lots A & C	CDWG	3-Year Warranty	785	Included	\$0
Total Purchase Amount					\$575,287.50
<i>Grant Funding Offset</i>	<i>Applied to Lot A (1st Grade)</i>				<i>\$(37,000)</i>
Net District Funds					\$538,287.50

On a per unit basis, the costs are up roughly 2% over last year’s purchase of the same model. In total, this recommendation is below the forecast budget included in the capital plan.

All agreements are pending Board approval.