

VIENNA TOWNSHIP BOARD MEETING

Monday, January 13, 2025

CYNTHIA J. BRYAN, CLERK

Roll Call: Present: Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
Absent: None

Previous Minutes: December 09, 2025. Moved by Bryan, supported by JThomas to approve the minutes of December 09, 2025, with any changes or corrections. All in favor

Bills: Bills in the amount of \$37,190.21 were presented. Moved by Thompson, supported by SThomas to approve the payment of bills in the amount of \$37,190.21.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
Nays – None Motion carried

Treasurer Report: Thompson presented the November 2024 Revenue Expense Report and Treasurer 's Report. The general fund total as of November 30, 2024, is \$6,125,693.15. The winter tax bills went out December 1st. If you have not received yours, please call the office. Cash payments can be made at Independent Bank until February 14th. Here at the office, payments can be made by check or credit/debit card until February 28th. The 14th falls on a Friday, and the following Monday is a holiday, so we will be taking on time payments in the office on Tuesday, February 18th. Interest will be charged on the 19th through the 28th. The first of March, everything gets turned over to the County. Jennifer Wohlfeill is the new Deputy Treasurer. Thank you to Justine Johns for her time in service.

Building Report: Rizk said the building reports show we have some rehabs and additions going on. In the Building Department we require a sewer discharge inspection on all home sales. We had 8 of them last month alone.

Planning Report: Thompson announced the Planning Commission had their regular meeting in December. There was an application for a pond at 11116 N. Clio Road that was approved. The next meeting is January 29th for the public hearing for the zoning ordinance rewrite.

ZBA: Johnson reported the Zoning Board of Appeals hasn't had anything.

Library Report: Thompson relayed the library monthly financials for November are included in the board packet. In December, the library had 2,148 visitors. The friends of the library book cart sale raised \$648.00 in December. The next regular book sale is February 3rd and 5th. January 22nd there will be an open lab to learn how to use their x-carve wood cutting machine.

Senior Center Report: SThomas announced the next Senior Center meeting will be January 30th. There will not be a meeting in February. There will be a rummage sale the first Saturday in May. The car show will be the first Saturday in June. The Senior Center discussed having a loft built in the pole barn, and the cost is \$6,742.00. This will be needed for storage.

Fire Authority Report: Bryan announced the Firefighter of the year is Jeff Bloss and the officer of the year is LeAnn Pennington. Bryan would like to congratulate both of them. Mary Johnson has decided to retire as secretary for the Fire Authority. Mary has been there for 30 years. We wish Mary well. Her replacement is Joanna Burnette. We wish Joanna good luck. In December, the firefighters had the Old Newsboys pancake breakfast at Station 1. They participated in shopping with a hero at Meijers in Birch Run, which helps under privileged kids. The police and firefighters Christmas shop with a child. They also participated in the Clio Candle Walk and rang the bell for the Salvation Army. We are still working on revising our procedures.

BDA Report: Director Maxwell said the newsletter has been printed and is available in the foyer. The 2025 property improvement grant applications will be mailed out this week. We have made a few changes to the applications. We are including a survey asking business owners in the district what they would like to see. A RFP for the flowers has been published. The City of Clio is investing in beautification downtown, so we will have some continuity. The Michigan Downtown Association is holding a spring workshop in Lansing on March 5th. The Community Foundation of Greater Flint has opened their application for Community Impact Grant. Area leaders have discussed The Clio Summer Kick Off which is scheduled for June 13th and 14th with more details to come. The BDA meetings are held the second Wednesday every month. The public is welcome.

Sports Complex Report: JThomas said the Sports Complex financials are included in the board packet tonight. There is \$12,203.84 in the account.

Supervisor Report: Rizk stated we have had a couple of meetings with the Road Commission on our road and ditching projects coming up. One thing we are looking forward to is solar flasher stop signs at Lake/Linden and Webster/Farrand. Mike Mantei is back as our Building Official. We have a job opening in the Building Department. We had an internal transfer. Jennifer, who has been in the Building Department for a couple of years has transferred to be the Deputy Treasurer. We are going to appoint an interview committee to fill the Building Department position. We got new carpet and chairs in the Board Room.

Additions/Changes: None

Correspondence: eMail - Comcast Programming
Pictures - 10280 N Clio Road
Letter - Department of Treasury
Certificate of Achievement - State Tax Commission
Stats - November 2024 Sheriff's Department
Stats - December 2024 Sheriff's Department

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

Judy Sheridan – 10296 N. Clio Road

New Business:

1. Resolution 01-13-25-01 - Poverty Exemption

Moved by Bryan, supported by S.Thomas to adopt resolution 01-13-25-01 to grant 2025 poverty exemptions.

ROLL CALL:

Yeas – Bryan, Thompson, JThomas, SThomas, Muron, Johnson, Rizk
Nays – None
Motion carried

2. Resolution 01-13-25-02 - Recognition Mary Johnson

Moved by Bryan, supported by Johnson to adopt Resolution 01-13-25-02, to recognize Mary Johnson.

ROLL CALL:

Yeas –Thompson, JThomas, SThomas, Muron, Johnson, Rizk, Bryan
Nays – None
Motion carried

3. Resolution 01-13-25-03 - Storm Water 342 Representatives

Moved by Bryan, supported by JThomas to adopt Resolution 01-13-25-03 to designate Storm Water 342 Representatives.

ROLL CALL:

Yeas – JThomas, SThomas, Muron, Johnson, Rizk, Bryan, Thompson
Nays – None Motion carried

4. Definiti Service Agreement

Moved by Bryan, supported by Thompson to approve Service Agreement with Definiti for Actuarial Services, as presented.

ROLL CALL:

Yeas – SThomas, Muron, Johnson, Rizk, Bryan, Thompson, JThomas
Nays – None Motion carried

5. Genesee County Drain Commission Contract - 2nd Amendment

Moved by Bryan, supported by SThomas to approve 2nd amendment with Genesee County Drain Commission Water and Waste Services, to extend our contract until December 31, 2025, as presented.

ROLL CALL:

Yeas – Muron, Johnson, Rizk, Bryan, Thompson, JThomas, SThomas
Nays – None Motion carried

6. Building Department Clerk

Moved by Bryan, supported by Thompson to approve hiring committee of Joe Rizk, Cindy Bryan, Michelle Falardeau, and Jennifer Wohlfeill, to interview and hire for open position of building department clerk.

ROLL CALL:

Yeas – Johnson, Rizk, Bryan, Thompson, JThomas, SThomas, Muron
Nays – None Motion carried

7. Senior Center Pole Barn

Moved by Bryan, supported by SThomas to approve contract with Steve Gross Construction for a pole barn at the Senior Center in the amount of \$106,742.00, as presented. \$100,000.00 is reimbursable from Genesee County ARPA funds, and \$3,650.00 is reimbursable from Clio Area Seniors, Incorporated.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
Nays – None Motion carried

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comment will be limited to three (3) minutes per person.

None

Board Comment: Johnson – Thank you Suzanne Maxwell for the invite to the BDA’s meetings.

Muron – None

Thompson – Congratulations to Mary and welcome back to Mike Mantei.

Bryan – None

SThomas – None.

JThomas – We had a scare with Mom recently, MMR responded within 10 minutes on very bad roads. After taking her to the hospital, paramedics checked in on her later that day. Thank you to the board for signing the contract with them.

Rizk- None

Moved to adjourn at 6:02 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 13th day of January, 2025.

Cynthia J. Bryan
Clerk