



Board of Trustees Agenda Item

Staff Member Name:

Kimberly Smith

Department:

Business Services

Board Meeting Date:

September 15, 2025

Agenda Heading:

Act on approval of construction contract templates for future projects and delegation of authority to the Superintendent or his designee to make immaterial modifications to the contracts as needed for specific projects with advice from legal counsel

Item Type: Action Item

Background Information:

To expedite the approval of construction contracts, the Board annually approves a suite of contract templates and delegates the authority to Administration to use these approved templates to enter into agreements with architects and construction managers for projects that have been approved by the Board.

Substantive changes from previously approved contract templates are highlighted in the attached documents. All contract templates have been reviewed by legal counsel, and modifications are required to be reviewed and approved by legal counsel prior to Administration executing a contract.

This expedited process does not preclude the Board from approving construction projects. Contracts may only be executed for projects which the Board has approved.

Amount (when applicable): N/A

Recommendation:

We recommend a motion to approve the construction contract templates as presented for future projects, and delegate authority to Administration to modify the contracts as needed for specific projects with advice from legal counsel.

Comments: