



**PARKROSE SCHOOL DISTRICT NO.3**  
**10636 N.E. Prescott Street**  
**Portland, OR 97220-2699**

**Work Session of the Parkrose Board of Education of  
School District No. 3, Multnomah County, Oregon**  
**Thursday, January 12, 2012**

**MINUTES**

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A Parkrose Work Session Meeting of the Board of Education of Parkrose School District 3 was held Thursday, January 12, 2012, beginning at 5:00 PM in the Parkrose School District – Boardroom.

**1. Call to Order - Working Session Meeting - 5:00 p.m.**

Chair Grassel called the Working Session meeting to order at 5:05 p.m. and welcomed those present.

Members present: Chair Ed Grassel, Vice Chair Guy Crawford (arrived 5:15 p.m.), Board Member James Wood, and Board Member Alesia Reese (arrived 5:11 p.m.). Board Member Adair Fernee was absent.

Others: Superintendent Karen Fischer Gray, Director of Business Services Mary Larson, Director of Student Services Kathy Keim-Robinson, Director of Human Resources David McKay, Principal Parkrose Middle School Molly Davies, Principal Parkrose High School Ana Gonzalez and Maintenance Supervisor Scott Wood

**2. Parking Lot**

There were no Parking Lot issues.

**3. Parkrose Middle School Presentation**

Davies introduced her 8<sup>th</sup> Grade Humanities team and Instructional Coach Whitney Alfrey. The 8<sup>th</sup> Grade Team presented on Credit by Proficiency. Students gain deep understanding and mastery with Credit by Proficiency.

**4. [Open Enrollment Discussion & Choices](#)**

Dr. Gray introduced House Bill 3681 Open Enrollment, related to Board Policy JECB.

**5. Book for Board Reading**

Board Members agreed on the selection of Daniel Pinks book *Drive* for their Professional Development.

**6. Budget 2012-13**

Superintendent Gray informed the audience, this is the time of year we begin discussion on budget. Superintendent Gray asked Mary Larson to share information on the following; State Forecast, District Deficit and Expenditures, and Appraisal.

**A. State Forecast**

Larson shared the state forecast is depressing at best, and continues to go down. Looking at next year we know it's going to be less than it is this current year.

**B. District Deficit and Expenditures**

Larson added, as a board we have been spending down our cash reserves. Next year it's going to be a struggle to balance the budget.

**C. Appraisal**

Superintendent Gray recommends seeking property appraisal of Parkrose buildings not being used for Parkrose academics. Larson will collect more information on appraisal costs.

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There was brief discussion regarding the recommendation for appraisal.

### 7. Introduction & Review Board Policy

#### A. [Policy JECB - Admission of Nonresident Students](#)

Discussed during Agenda Item #4, Open Enrollment.

### 8. Bond Project Update

#### A. Bond Project Design Scope of Work Proposal for Prescott Elementary School

Larson provided handout of Prescott Elementary Schematic Design Report.

Brief discussion followed.

Everything needs emptied out of Prescott before the remodel.

#### B. Request for Proposals - Land Use Consulting Services for Bond Projects

Larson shared the Request for Proposal (RFP) Process: A Subgroup reviews, followed by a discussion by the Bond Executive Team, finally given to board for action.

Ten Requests for Proposals were received.

### 9. Action Items

#### A. [Accept/Reject Group Mackenzie for 2011 Bond Projects - Land Use Consulting Services](#)

Larson noted land use work with the city of Portland is time consuming and we need a consultant to help us. The Request for Proposal Evaluation Process revealed Group MacKenzie has school district and city of Portland experience. The Bond Executive Team recommends Group MacKenzie for Land Use Consulting Services.

Reese/Crawford moved to Accept Group MacKenzie for the 2011 Bond Projects – Land Use Consulting Services.

Chair Grassel opened the floor for discussion

- Crawford inquired as to why Group MacKenzie had the most hours and lowest price. Larson apologized for the typo; Group MacKenzie's hours were in the same range as the others. Larson also shared some of the other firms had no Portland and/or Oregon experience.
- Reese commented she does not understand the incredible sways in the price. Larson responded that is where you factor in quality of service and qualifications and that is why we are really comfortable with Group MacKenzie.
- Chair Grassel stated we discussed extensively and that is one of the reasons we wanted to interview Group MacKenzie. Land use is very critical; we wanted to make sure they understood the relationship with City of Portland and School Districts.
- Woods asked is it not to exceed? Grassel responded yes.
- Woods asked are their penalties for contracting deadlines? Grassel responded no.
- Reese noted one of the ways we can reduce the impact of the appeal process is to maintain transparency.

Hearing no further discussion, the motion to approve carried with a 4-0 vote.

### 10. Correspondence/Announcements/Requests

Announcements –

- Reese appointed to the Multnomah County Education Service District Budget Committee. Reese also appointed to the Portland International Airport Citizens Advisory.
- Woods did a Portland Business Alliance presentation. Woods also had a long weekend with the Oregon School Board Association (OSBA). The current OSBA Executive Director was fired for cause.

#### A. Upcoming Meetings

1. Bond Oversight Committee Meeting, January 17, 2012, District Office Boardroom, 7:00 p.m.
2. Board Regular Session, January 23, 2012, District Office Boardroom, 6:30 p.m.

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3. Bond Oversight Committee Meeting, February 6, 2012, District Office Boardroom, 6:30 p.m.
4. Board Working Session, February 13, 2012, District Office Boardroom, 5:00 p.m.

### 11. **Adjournment**

Chair Grassel adjourned the meeting at 7:31 p.m.