

**Parkrose School District #3**

**Agenda Item #\_\_\_\_\_**

<b>SUBMITTED BY:</b> MARY LARSON	( ✓ )	<b>DATE</b> 10/25/10
<b>APPROVED BY:</b>		
Building Administrator	( )	
Superintendent Karen Gray	( X )	10/25/10
Director of Business Services Mary Larson	( X )	10/25/10

**TOPIC: DISPOSAL OF SURPLUS PROPERTY**

**PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:**

Information \_\_\_\_ Policy Change \_\_\_\_\_ Action/Approval  X  Presentation/Special Request \_\_\_\_\_

**BACKGROUND:** Attachments:  Y X   N  **LIST:** REQUEST FOR DISPOSAL OF ITEMS

**RATIONALE/DISCUSSION:**

Attached is a listing of surplus property from Prescott Elementary. The items from this school are no longer usable. Upon board approval, the items will be disposed of.

**FINANCIAL IMPLICATIONS:**

There could be a minimal revenue source if any of the listed equipment can be sold. Any revenue received will be credited to the General Fund under Miscellaneous Revenue.

**RELATION TO GOALS:**

This request for action is in accordance with Parkrose School District Policy DN and Administrative Rule DN-AR.

**ACTION REQUESTED:**

Board approval to declare the attached list of property to be disposed of as prescribed in Policy DN.