

**Finance Subcommittee Meeting – Draft Minutes
November 20, 2019, 5:00 p.m.**

Attendance:

Jenny Emery	Present	Anna Robbins	Present
Mark Fiorentino	Present	Mark Winzler	Present
Brandon Webster	Absent	Jordan Grossman	Present
Melissa Migliaccio	Present	Dave Peling	Present

Meeting commenced at 5:16 p.m.

Meeting adjourned at 6:55 p.m.

1. Public Comment: Jenny welcomed Dave Peling, the newest BOE member, who is anticipated to be joining the FC after the BOE Organizational meeting, to follow.
2. Approve Minutes from the September 18, 2019 and October 16, 2019 Meetings: Mark moved, and Jenny seconded, approval of minutes. Motion passed.
3. October Statement of Accounts: Anna reviewed the Statement of Accounts, and discussion ensued regarding special ed, accounting for BOE-related revenues. It was noted that the Asnuntuk program is generating more interest at the high school level (building off Middle School exposure), which increases out-of-district tuition, but that the increase is more than offset by reduced participation in the magnet schools.
4. Update on Solar and School Building Projects: Mark explained the status of the solar project and plans by the BOS to address it on Dec. 2, and have a public hearing on Dec. 16, with action to be taken Jan. 6. The FC discussed the role of the BOE. Mark agreed to discuss with the First Selectman whether and when the BOE should weigh in on the Solar Committee's report.
5. Special Education Expenditures: Jenny provided an overview for Dave and Jordan of the so-called "stop loss" agreement between the boards, as relates to excessive, unbudgeted special ed costs. We are anticipating, under Jordan's leadership, a deeper dive into the special ed programming. Mark Winzler noted he will share some perspectives gleaned during his tenure as interim superintendent.
6. Fee Structures: Anna shared information on the fee structure for pre-school, pay-to-participate, and building rental fees. The FC agreed in prior years to generally move these with wage inflation (e.g. 3%). Jenny requested we keep in mind where we are relative to neighboring districts. Anna will bring additional information to the next meeting so the FC can review and recommend action to the BOE.
7. Review of Plus One Process/Budget Timeline: The timeline and process were reviewed, including Jordan's presentation of the Plus One budget to the BOE on January 2, and the three Board meeting on January 21.
8. Other: Anna and Shannon said the vestibule project should be completed in early January. The Middle School roof project (hail damage) has moved slowly as a result of efforts to avoid impact on school activities, and the contractor has been very cooperative.
9. Mark moved and Jenny seconded adjournment at 6:55pm.