



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 18, 2012

**TITLE: Award of Contract for Industrial Water Systems Maintenance and Repair
Based on Responses to Request for Proposal (RFP) 12-0006**

BACKGROUND:

The District's twenty-two HVAC cooling towers require monthly service to include water treatment, preventive maintenance and repair. Six vendors providing HVAC cooling tower maintenance services were mailed a copy of Request for Proposal (RFP) 12-0006.

Four vendors responded; Chemtex, Sun Mechanical, Western Water Technology (WWT) and Advanced Chemical Technology (ACT). Each vendor was evaluated based on: their company qualifications, the water treatment system utilized and maintenance services provided, employee resources, and the cost of service. Please see page two, Vendor Evaluations.

RECOMMENDATION:

The Administration recommends the Governing Board approve the Award of Contract for Industrial Water Systems Maintenance and Repair to Advanced Chemical Technology based on their response to Request for Proposal (RFP) 12-0006.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

September 10, 2012

Patrick Nelson

Patrick Nelson, Superintendent

Vendor Evaluations

Tom Gill, Facility Support Services Building Systems Manager and Pete Burgard, Purchasing Manger conducted the evaluations.

1) Company Qualifications: Points Possible 40

Ability to complete the services required. Provide three references for comparable work for institutional customers in Southern Arizona. Provide the customer's name, contact person and phone number. The District reserves the right to review company facilities.

2) Water Treatment System and Maintenance Services: Points Possible 30

Vendors were asked for a description of water treatment & maintenance services provided to include the cost for chemicals, filters, pot feeders, chemical feeders, etc.

ACT received the highest ranking, 30 points, providing detailed information on their planned maintenance, water conservation & water quality control program, their site service reports and value added services to include no charge minor repairs. WWT received 25 points for their response, Chemtex 20 points and Sun Mechanical 15 points.

3) Employee Resources: Points Possible 20

Provide maintenance & repair staff experience, time with the company, certifications and training received, etc.

Chemtex received the highest ranking, 20 points possible. All their employees are trained and certified in MSHA Mine Training which consists of first aid, chemical safety & handling, hazardous material training, a four day certification program. All employees are Hazmat Certified.

ACT received 15 points. Their employees have completed intermediate and advanced Water Technologist Training. One employee is a Certified HVAC Mechanic. Sun Mechanical received 10 points and WWT received 5 points.

4) Cost of Service: Points Possible 10

Monthly cost of service for ten sites and twenty-two cooling towers

Both ACT and Chemtex monthly fee is \$1,625.00. ACT received the highest ranking, 10 points. Chemtex received 8 points. Chemtex would require a 3% increase on contract renewal for years two and four of a five year contract. WWT received 6 points. Their monthly fee is \$1,850.00. Sun Mechanical received 4 points with a monthly fee of \$3,181.00.

Vendor	ACT	Chemtex	WWT	Sun Mech
Company Qualifications 40 Points	40	40	40	40
Water Treatment Maintenance & Repair 30 Points	30	20	25	15
Employee Resources 20 Points	15	20	5	10
Cost of Service 10 Points	10	8	6	2
Total	95	88	76	67