

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
SPECIAL SESSION (WORK SESSION)
November 20, 2024**

Three Rivers School District Board of Directors met for a special session (Work Session) Wednesday, November 20, 2024, at the District Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The meeting was streamed online for the public and is currently available for viewing at: <https://www.youtube.com/watch?v=QE7VEzBPAuc&t=3s>

PRESENT

Pat Kelly, Board Vice-Chair
Jennifer Johnstun, Board Member
Nancy Reese, Board Member
Cameron Camp, Board Member
Dave Valenzuela, Superintendent

Casey Alderson, Deputy Superintendent
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Rob Saunders, Director
Shelly Quick, Recording Secretary

ABSENT

Rich Halsted – Board Chair

CALL TO ORDER

Board Member Jennifer Johnstun called the meeting to order at 5:05 PM and led the audience in the Pledge of Allegiance.

(Board Vice-Chair Kelly arrived at 5:10 PM.)

The following items were reviewed and discussed in a workshop setting:

Complaint Process – TRSD

- Superintendent Valenzuela reviewed the district complaint policy: [KL – Public Complaints](#) and [KL-AR – Public Complaint Procedure](#). He provided an overview of the order in which complaints are handled (teacher, principal, superintendent and then the Board) as well as the Board's role in the complaint process – board policy [BBAA – Individual Board Member's Authority and Responsibilities](#).

State Required Processes

- Superintendent Valenzuela informed the Board of SB 732 which requires school districts to have a District Equity Committee in place by Fall of 2025. He shared that TRSD will establish the 'Culture of Care Committee' to meet the requirement. The committee will be formed and meet regularly, have minutes, and the meetings will be open to the public. The committee will report to the superintendent, who will then report to the Board.
- Superintendent Valenzuela also reported that HB 2656 requires that students in our district participate in the *Student Health Survey* annually. He provided a copy of the parent notification letter and survey fact sheet, which included a link to the surveys for 6th, 8th and 11th graders. The survey will take place the week of December 9th. Parents will be notified in a timely manner and there is an opt-out procedure in place for parents and students. He then explained what happens with the results and what the data is used for.

Instructional Materials

- Superintendent Valenzuela presented the recently updated AR's: [IIA-AR\(1\) – Instructional Materials/Program Adoption Process](#) and [IIA-AR\(2\) – Challenge of Instructional Materials](#). He provided the Board with an overview of the process to adopt curriculum and the process for the challenge of instructional materials, which includes library books.

ADJOURNMENT

Board Vice-Chair Kelly adjourned the meeting at 6:00 PM.

DRAFT