

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

MEETING MINUTES

Wednesday, April 19, 2023 - 1:00 p.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Wednesday, April 19, 2023, at 1:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT: Chair – Alpena County Board of Commissioners
Burt Francisco
Director of Emergency Management and E911 Services
Kim Elkie
Assistant Director of Emergency Management and E911 Services
Al Rapson
NE Mich Medical Control Representative
Nick Harrison
Alpena City Fire Department
Rob Edmonds
Alpena County Sheriff
Erik Smith
Alpena Public Schools
Lee Fitzpatrick
Director, Alpena County Road Commission
Ryan Brege
City of Alpena Elected Official Representative
Mike Nowak
Alpena County Fire Representative
Tim Wade
Alpena County 911 Lead Dispatcher
Rory Sherwood
Private Citizen at Large
Edna Sorenson

MEMBERS ABSENT: MidMichigan Medical Center Representative
Paige Armstrong
Coordinator EMHSD, MSP District 7
Lt. Michael deCastro
Public Health Representative, District 4
Nic Modrzynski
MSP Alpena Post
John Grimshaw
Chief, Alpena City Police
Eric Hamp

OTHERS PRESENT: Kim MacArthur, County Board Assistant
CMSgt Bob Sutton, CRTC
CMSgt Jeremy Wohlford, CRTC

Chairman Francisco called the meeting to order at 1:01 p.m.

Chairman Francisco asked the group for introductions.

Motion to approve the agenda was made by Mike Nowak and supported by Edna Sorenson. Motion carried.

Motion to approve the minutes from the February 15, 2023 meeting was made by Erik Smith with support by Lee Fitzpatrick. Motion carried.

Emergency Manager/E911 Director Kim Elkie was given the floor by the Chair.

Director Elkie presented an updated Off-Site Response Plan for Besser Company. The plans are to be reviewed each year. Assistant Director Al Rapson contacted Besser, and slight updates were made for the Committee to review. Frontier Communication's Off-Site Response Plan will be presented at the next meeting. These plans go to Lt. deCastro through the State for review and approval as well.

Director Elkie reported there is a Hazardous Materials Grant through Homeland Security in which they can get up to \$1,500 in funding. The DPI plan was created new so they will get funding for that plan as well as a set amount for each plan that is existing and reviewed.

Commissioner Francisco questioned the maximum number of occupants listed in Besser's plan. Assistant Director Rapson reported that he spoke with Besser representatives back in January, and they have approximately 200 occupants during a business day but at any one time they could have a capacity greater than 1,000.

Fire Chief Rob Edmonds reported the fire department listed on the plan needed to be corrected from Alpena Township Fire Department to Alpena City Fire Department. Chief Edmonds reported Andy Marceau is working with Besser to get a knox box installed. If they do get a knox box installed, Director Elkie will update the plan and bring back for review.

Chairman Francisco went around the group for comments.


Discussion was made on the type of business being listed for Besser as "Concrete Production". Assistant Director Rapson will contact Adam Szydlowski for further clarification.


Discussion was made to change the maximum occupant's description to read: "Daily average of approximately 200 up to a maximum capacity of 1000".

Motion was made by Edna Sorneson and supported by Erik Smith to table the approval of the Besser Off-Site Response Plan pending further review after updates are made as presented. Motion carried.

Director Elkie reported that in order to receive the Emergency Management Performance Grant from Homeland Security the Committee is required to hold four LEPC meetings per year from October 1 through Sept 30. At the Homeland Security Conference in May, a statewide LEPC meeting will be held. Director Elkie will attend that LEPC meeting which will count for one local meeting. This fiscal year the Committee will have met 6 times. Director Elkie thanked all members for their participation and attendance.

The meeting adjourned at 1:23 p.m.


Burt Francisco, Chairman


Kim Elkie, Director of Emergency
Management and E911 Services

kvm