

**Facilities Committee Meeting
Unit Office Board Room
December 14, 2011**

Meeting was called to order at 5:30 p.m. by Chairman, Bill Beyers.

Members Present: McLeod, Foor, Dively
Members Absent:
Superintendent Present: Yes
Visitors: Lori Ade, Facilities Director

Minutes of October 4, 2011 meeting were approved and signed on a motion by McLeod and seconded by Beyers.

Items Discussed:

Tower Hill Bus Garage:

The bus garage is completely down. The clean up should be complete by end of week (December 17).

Unit/Bus Garage Work Update:

The large walk-in freezer and new garage door are installed and working great. The two garage doors for the middle room (where the vans will park) have been ordered, and are scheduled for delivery on December 23rd. The small freezer move and the garage door installation work will continue through the Christmas break.

High School Boiler:

The heat exchanger has been ordered and we anticipate delivery the first part of January. Our current water testing/treatment company has announced they are closing effective January 15, 2012. I have meetings set up with two other water testing/treatment companies. A meeting is scheduled at the end of December to review the boiler maintenance services/contract.

Roof Repairs-Unit Office & Jefferson:

There was a roof leak in the bus garage during the last few weeks. Craftmasters patched the leaks, but the roof is in need of some substantial work. A quote of \$8,736 was received for this work. Tentative plans are to complete this work in late spring/early summer so that it can be included in the FY'13 budget.

There was also a roof leak at Jefferson Middle School (6th grade building) over the Library. Craftmasters repaired the leak, but this roof also needs some significant work. Craftmasters is working on getting the district a quote for this work. The committee suggested researching when the roof was repaired when it was still part of the Tower Hill School District to see if any warranty remained. Lori will research.

High School/Jr High Parking Lots:

QZAB funds will be available to reseal and stripe the Jr High and Sr. High parking lots. Bid specifications for this work will be distributed in January for work to be completed in summer, 2012.

Maintenance Shed:

The maintenance shed will have heat and insulation installed so that equipment can be repaired and maintained during the winter months. The heater for the shed has been donated, and the insulation will be completed by the maintenance staff as time allows.

Miscellaneous Items:

Sound System at High School

Midwest Electronics replaced the amplifier that was damaged from the power surges at the High School. While the technician was on site, he checked the rest of the system, and found that the sub-woofer is not working. Because the sound quality has been continually poor, the technician offered several options to improve the sound quality, and repairing the sub-woofer is the first step. The cost for this repair will be \$300-\$400. After a lengthy discussion, the committee asked Lori to find out if there is a safety mechanism to prevent the sub-woofer from being blown again. In addition, the committee would like to see a quote for improving the sound system, using as much existing equipment as possible.

Pest Control Bids

Our current pest control services with Terminix expire December 31, 2011. Several companies were solicited for bids for the period of January 1, 2012 – June 30, 2012 to get us through this fiscal year. Three bids were received: Orkin Commercial Services, Terminix, and Rare Pest Control. Orkin was the low bidder for the 6 month period. A formal recommendation will be presented to the board at the December meeting. After this 6-month period, I will solicit bids for the 12-months July-June.

Jr. High Auditorium

A meeting is scheduled for December 29th with Sam Johnson of BLDD Architects to look at ways to improve the air quality/circulation in the auditorium. More information will be made available after the meeting. Lori was asked to check the current humidity levels in the auditorium as well.

Bleacher Inspection

The bleacher inspection report from BLDD arrived last week. There are several minor repairs needed on the some of the bleachers. There are a few larger issues noted on the report. I will be happy to provide a copy of the report for anyone who is interested. This work will be added to the summer maintenance list for 2012.

Health/Life Safety Inspection

The health/life safety inspections were conducted in late October. I have not received the written report yet. The one constant throughout the district was the surge protectors and electrical cords/connections. With the technology growing in every classroom, the electrical hookups will continue to be a major area of attention for the fire marshal. I have already talked to Scott Savage about working hard this coming summer on these power issues in the classrooms and server rooms.

Utility Usage Report

A report was presented to the committee that detailed the water, electrical, and natural gas usage in each location for the last 4 years. The committee was asked to review the figures on their own and report back to Lori any questions/concerns.

Van Purchase

A recommendation for the van purchase will be presented at the January, 2012 board meeting. The district will trade the 1984 station wagon for a 2012 Dodge Caravan.

Pipe Leak at High School

A drip leak was found in the High School library in the southeast corner. There are actually 2 copper water pipes that appear to have small seam leaks causing the slow drip. The leaks aren't bad, but of course will need to be repaired. We will use the time at Christmas break to repair the pipes.

Next Meeting: The next meeting date will be determined at the December board meeting.

Meeting adjourned at 6:20 p.m. on a motion by McLeod and seconded by Beyers.

Member

Member