



Executive Summary Finance Committee Meeting

DATE: May 20, 2021

TOPIC: Frontline Education Absence & Substitution Management School Year 2021-22 Renewal

PREPARED BY: Courtney Whited

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

The District uses Frontline's Absence & Substitution Management system to automate and manage staff absences and request substitutes. These services are available 24 hours a day, seven days a week online or via telephone to assist employees in reporting absences and to assist substitute teachers in viewing available jobs at Lincolnwood School District 74. This renewal is under the Master Service Agreement legal counsel reviewed and approved last year.

Fiscal Impact:

\$3,965.19

In 2020-21, the District paid \$3,781.77

Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve the renewal of Frontline Education's Absence & Substitution Management subscription in the amount of \$3,965.19 from July 1, 2021 to June 30, 2022.