

**OFFICE OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2909
MONDAY, NOVEMBER 24, 2025, 6:00 P.M.
ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

Members Present:

Jennifer Bonner Tim Riordan
Brandi Lautigar Lisa Westby

Members Absent:

Nicole Culbert-Dahl Jodi Westby
John Uhan

Other Staff Present:

Dr. Noel Schmidt, Superintendent
Scott Manni, Rock Ridge High School Principal
Stephanie Aagenes, Special Education Director
Misty Elliott, RRPS District Nurse

- I. Vice Chair L. WESTBY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:** Motion to **approve the agenda as amended** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** None.
- IV. **CONSENT AGENDA:** Motion to **approve the Consent Agenda** made LAUTIGAR, seconded by L. WESTBY. Motion passed unanimously.
 - A. Approval of November 10, 2025 regular meeting minutes.
 - B. Approval of additional duty for the following staff for the 2025-2026 school year: (Lunch Supervision \$3,026 pro-rated) Terri Kowalski; (After School Supervision \$3,026) Sean Streier.
 - C. Approval of the following volunteer coaches for the 2025-2026 school year: (Golf) Chris Lintula, Mary Downing, Daryl Swan; (Alpine Ski) Benjamin Neff, Frank Roark, Jacob McCarthy, Adam Cochran.
 - D. Approval of hire of Michelle Pietila for the Special Education Teacher (NSE) position pending approval of official teaching license with a salary of \$47,498 pro-rated (Step 1 BA) effective December 1, 2025.
 - E. Approval of transfer of Brandy Hausladen from the Paraprofessional position to the Paraprofessional Student Support (PES) position effective December 1, 2025. This position will assist with student behavior and management at Parkview, because of the Parkview principal being shared with North Star.
 - F. Approval of unpaid leave of absence for Alice Pelton, RRHS Counseling Secretary, effective approximately January 5 - April 8, 2026.
 - G. Acceptance of resignation of Jason Ness from the Head Speech Coach position effective November 11, 2025.
 - H. Acceptance of resignation of Tiffany Weiss from the Paraprofessional position effective November 12, 2025.
 - I. Approval of termination of Mike Koskela from the Paraprofessional effective November 25, 2025.
 - J. Acceptance of resignation of Tyler Cameron from the Indigenous Education Coordinator/Advisor (RRHS) position effective November 26, 2025.
 - K. Acceptance of resignation of Michelle Pietila from the Paraprofessional position effective December 1, 2025.
 - L. Acceptance of resignation for the purpose of retirement of Terri Stubbs from the PT Bus Driver position effective December 17, 2025.
 - M. Acceptance of resignation of Corey Borden from the Paraprofessional position effective November 11, 2025.
 - N. Acceptance and appreciation of a donation of clothing items to North Star Elementary from the Virginia Elks and a thank you to Bob and Idell for shopping and delivering the hats, gloves, pants, socks, and other items of needed clothing.

- O. Acceptance and appreciation of a donation in the amount of \$800 from the VHS-Roosevelt High School Class of 1957 to the RRHS Science Department.
- P. Acceptance of a grant in the amount of \$11,867 made on behalf of the Rock Ridge Education Fund of Virginia Community Foundation for the purpose of providing educational opportunities for students of ISD 2909.
- Q. Approval of lane change for Kortney Rosati from BA+20 Step G to BA+30/MA Step G effective October 11, 2025.
- R. Approval of lane change for Karlene Leseman from BA+30/MA Step J to MA+10 Step J effective October 12, 2025.

V. **REPORTS:**

- A. Christina Bartos, Program Coordinator of Caregiver and Companion Services through Lutheran Social Service of Minnesota, gave an overview of the Minnesota's Foster Grandparent Program and the current grandparent volunteers working in our district.
 - 1. Motion to **approve the MOU between RRPS and the Lutheran Social Service of Minnesota's Foster Grandparent Program** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
- B. Misty Elliott, RRPS District Nurse, discussed a possible partnership with Fairview Health Services to start a pilot vaccination clinic at RRPS to reach those students who are lacking immunizations required for school.
- C. Principal Scott Manni provided an update to all the happenings and events taking place at Rock Ridge High School.
- D. Supt. Schmidt reviewed the district's process for conducting background checks and social media background checks. He also reviewed the process of arriving at the final levy numbers that will be presented in December – this process involves the State of MN and their system of calculating resulting in changing dollar amounts over the months beginning in September. A work study session was scheduled for December 8 at 5:00 P.M. to begin budget discussions for next year. Finally, Dr. Schmidt announced the dates and times of the upcoming Information, Dialogue & Listening Sessions. There will be a total of 18 sessions in December – six sessions in each community – Gilbert, Eveleth, and Virginia. Information will be sent out through the newspaper, emails, and social media.
- E. Motion to **approve the payment of the bills** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.

VI. **POLICIES – FINAL READING:** Motion to **approve the third and final reading of policies 306, 414, 418, 425, 501, 503, 506, 514, 515, 519, 534, 602, 606, 621, 707, 709, 712, 722, 802, and 806** made by RIORDAN, seconded by L. WESTBY. Motion passed unanimously.

VII. **ADMINISTRATION ITEMS:** None.

VIII. **MEETING ANNOUNCEMENTS** were made.

IX. **ADJOURNMENT:** Meeting adjourned at 6:40 P.M.

CHAIR

CLERK