

Date: August 15, 2022  
To: Pana CUSD #8 Board of Education  
From: Mr. Jason J. Bauer, Superintendent  
Subject: **Superintendent's Report and Board Actions for August 15, 2022  
Regular Board Meeting.**

### **BOARD AGENDA NOTES**

**2 Consent Agenda Items** – Please contact me or Nicole Blodgett prior to the meeting if you have any questions with any of these items. The policies from the July 8<sup>th</sup> meeting are in Board Book for those wishing to review prior to their approval.

- A. Reading/Approval of July 18, 2022 Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)
- E. 2<sup>nd</sup> Reading of Press Service Policy Updates

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$15,817.57 and payroll totaling \$673,955.88 for a total payables and payroll of \$689,773.45.

**3 Visitor, Teacher & Support Staff Considerations** – At this time, there are no requests to come before the board.

### **4 Committee Reports**

- A. Facilities – Mr. Beyers, Jeff, and I will provide a brief report from the August 11<sup>th</sup> meeting. Next Meeting – TBD.

**2. Discuss and Take Possible Action on the new Pana Elementary School Bids -** Damien Schlitt from BLDD and Ryan Fuhler from Poettker Construction will be in attendance to discuss the details of the elementary school bids, their recommendations, and the options of the District. Depending on where the bids land, there may be a need to have further discussion prior to finalizing any type of agreement. This may necessitate additional facilities committee meetings and/or a special board meeting. I would recommend that we approve the bids and move on to the construction phase in order to meet construction timelines.

**Action:** Motion to approve the new Pana Elementary School Bids as presented and to move on to the construction phase.

3. **Consideration of Heart Technologies Technology Package for New Elementary School** – The bid proposal that came back from Heart Technologies is lower than what was originally anticipated. It came in at \$14,942.26 lower. However, after speaking with Sarah, I am making the recommendation to eliminate the Fiber Loop in order to save an additional \$46,447.62. Overall, this would represent a total cost of \$483,966.35. The Fiber Loop was originally an added cost in the very beginning.

**Action:** Motion to approve the technology quotes as provided from Heart Technology in the total amount of \$483,966.35.

- B. Finance – Craig Deere and I will provide an overview from the August 12<sup>th</sup> meeting. Next Meeting – October 14, 2021 at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD.
- D. Policy – Did not meet this month. Next Meeting: TBD.
- E. Pana Education Foundation – Mark and I will provide a recap of the July 20<sup>th</sup> meeting. Next Meeting – Wednesday, August 17<sup>th</sup> at 7:00 a.m.
- F. Strategic Plan – Did not meet this month. Next Meeting – TBD.
- G. Technology – Did not meet this month. Next Meeting – Thursday, September 29<sup>th</sup> at 5:30 p.m.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting – TBD

## 5 Administrative Reports

- A. **Principals** – The building principals will be in attendance this month and each will have a brief report.
- B. **Building and Transportation** – Jeff will provide information in his report on the latest in regards to buildings and grounds, as well as transportation.
- C. **Curriculum and Instruction** – Mr. Donahue will be in attendance to provide his report.

## D. Superintendent

### 1. Personnel Recommendations

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Action Regarding Resignation of Jessica Mathon, Professional Educator Licensed Employee** – Mrs. Mathon sent a copy of a resignation letter that is not dated or signed on July 29, 2022 at approximately 1:39 p.m. via email. Since the letter did not meet the resignation timeline requirements, I recommend that the Board not accept the resignation. Whoever makes the motion, should read the action item verbatim as listed below.

**Action:** I move to NOT ACCEPT the resignation of Jessica Mathon, and that the Board of Education DOES NOT CONCUR with the resignation of Jessica Mathon. **This will be done after executive session if one is needed.**

3. **Consideration to Approve an MOU (Memorandum of Understanding) with the PEA (Pana Education Association)** – The MOU contains language where both the PEA and Board agree that a stipend will be paid for both mentors and mentees that are involved in the District’s new teacher mentoring program. There is also language that creates a stipend for the newly formed Pana High School Boys’ Bowling coach. The stipend for the boys’ position is the exact same as the girls’ position. **This will be done after executive session if one is needed.**

**Action:** Motion to approve the MOU with the Pana Education Association.

4. **Presentation of FY 23 Tentative Budget** – Some of the information is a repeat of what was presented at the Finance Committee meeting last week. There will be some adjustments made to this budget over the next 30 days before the final version is presented at the budget hearing next month. Revenue for the Education Fund is significantly higher this year due to the ESSER funds that we are projected to receive. With that being said, the Education Fund will more than likely see some increased costs associated with the Grants when everything is finalized. At this time, our ESSER II and III Grants have both been approved. At this time, the Education Fund is in the black at \$2,757,645. The Operation and Maintenance Fund (20) is in the red at (\$143,393), and the Transportation Fund (40) is in the red at (\$178,750). For Transportation, we have budgeted 4 payments for the current fiscal year. We have already received 1 of the four in the form of the last outstanding payment from FY 22. More detailed information will be presented at the Budget Hearing in September. Numbers in this Tentative Budget do not reflect the Elementary School Construction Project. If the project is approved, adjustments will need to be made once the timeline (of the costs associated with the project) is finalized.

**Action:** Motion to approve the FY 23 Tentative Budget Resolution and put on display for public viewing.

5. **NPT Report** – There was a meeting on July 27<sup>th</sup>. The next regular meeting is Tuesday, August 24<sup>th</sup> at 8:30 a.m. I will provide a summary of the July 27<sup>th</sup> meeting.

**Action:** Information Only

6. **Accept Donation for Junior High Baseball Fence Per Board Policy 8:80** – Mike Foster wishes to make a donation to the District in the amount of \$2,200 to pay for a fence that would be used for junior high baseball games.

**Action:** Motion to accept a donation in the amount of \$2,200 from Mike Foster for a fence to be used for junior high baseball games.

7. **Consideration to approve Boys Bowling as a Self-Funded Sport** – At the July Regular Board Meeting, Coach Keeling was in attendance making the request to add Boys' Bowling as a self-funded sport.

**Action:** Motion to approve Boys' Bowling as a self-funded sport beginning with the 2022-2023 school year.

## 6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

**Action:** I move to NOT ACCEPT the resignation of Jessica Mathon, and that the Board of Education DOES NOT CONCUR with the resignation of Jessica Mathon.

**Action:** Motion to approve the MOU with the Pana Education Association.

**7** Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. AIRSS
- D. Other Board Correspondence

**8** Board Member Considerations

- A. Consideration to change the location of the Budget Hearing and September Board Meeting to the Pana High School Library – Both meetings are on September 19<sup>th</sup>. The Budget Hearing begins at 6:15 p.m. followed by the regular meeting at 6:30 p.m.

**Action:** Motion to hold the Budget Hearing and September Regular Board Meeting at Pana High School on September 19<sup>th</sup>.

- B. New Teacher Reception - The new teacher reception will begin at 5:30 p.m. The Budget Hearing is at 6:15 p.m. followed by the regular meeting at 6:30 p.m.
- C. School Board Convention – November 18-20 Chicago, IL
- D. Other

**9** Adjournment

**Action:** We will need a motion to adjourn the meeting.