



January 3, 2012

Mr. Donny O'Dell
Celina I.S.D. Administration Office
P.O. Box 188
Celina, TX 75009

Dear Mr. O'Dell:

Please accept my recommendation of Mrs. Becky Reed for the Special Education position at Celina Middle School. She is a graduate of Baylor University where she received a Bachelor of Science degree in Elementary Education with a minor in Early Childhood. She has lifetime certification in Elementary Self-Contained (Grades PK-6) and Elementary Early Childhood Education (Grades PK-6).

Mrs. Reed has done an outstanding job substitute teaching on our campus the past **two years**. **She has over six years teaching experience in other districts as well as several years of volunteer service in school related organizations.**

I highly recommend Becky for the position. She has proven herself and I believe she will be an excellent addition to the CMS campus.

Thank you for your consideration of Mrs. Becky Reed.

Sincerely,

Janet Calvert
Principal
Celina Middle School



January 18, 2012

Mr. Donny O'Dell
Celina ISD Administration Office
205 S. Colorado
Celina, TX 75009

Dear Sir,

Please accept my recommendation for Mrs. Davise R. Riley to fill the special education teaching vacancy at Celina Intermediate School. Mrs. Riley is a graduate of Texas Tech University, Lubbock, Texas, where she received a Bachelor of Science Degree in Human Development and Family Studies. She then completed the teacher certification program at Collin College, in Allen, Texas. Davise is certified and meets highly qualified per No Child Left Behind requirements for Social Studies and generalist 4-8, as well as Family and Consumer Sciences 6-12, and Special Education EC-12.

Mrs. Riley receives very high recommendations from all references. She has served in this teaching position as a long-term substitute for the first semester of 2011-2012, as well as for extended periods of time throughout the 2010-2011 school year. She performs all duties and responsibilities of this teaching position in a commendable manner. Mrs. Riley is a great asset to the students and staff of Celina Intermediate School.

Thank you for your consideration of Mrs. Riley for this position.

Sincerely,

Starlynn Wells

Principal

Celina Intermediate School