

**Minutes of Regular Meeting
April 28, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Closed or Executive Session and Regular Monthly Board of Trustees meeting on Tuesday, April 28, 2020, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees attending in-person were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Mr. Greg Gomel, Mr. Jay Saad, and Mr. Fred Moses. Ms. Stacy Arias, Dr. Stacey Donald, and Dr. Raj Menon attended the Regular Monthly Board of Trustees meeting via Zoom.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 5:30 p.m.

Section 551.082 and 0821 Certain School Board Deliberations

- a. Consideration of approval of expulsion of student

Section 551.074 Personnel Matters

- a. Discuss employment, duties, evaluations, or assessment of college personnel and administrative reporting requirements

Section 551.089 Security Devices or Security Audits

- a. Discuss the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Section 551.071 Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 Deliberation about Real Property

- a. Discuss on-going college campus projects

Only Trustees attending in-person were in Executive Session. No formal action was taken.

ADJOURNMENT OF CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the February 25, 2020, Closed or Executive Session of the Board of Trustees of Collin County Community College District at 7:06 p.m.

RECONVENE, 7:11 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

Approval of April Consent Agenda Items

On motion of Trustee Orr, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the April Consent Agenda Items.

2020-04-C1 Approval of the Minutes of the February 25, 2020 Regular Meeting

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the February 25, 2020 Regular Meeting as corrected.

By action stated above, the Board of Trustees of Collin County Community College District approved the minutes of the March 17, 2020 Emergency Meeting.

2020-04-C2 Approval of Personnel Report for February 2020

By action stated above, the Board of Trustees of Collin County Community College District approved the Personnel Report for April 2020 which included ninety-six three-year faculty contracts, twenty-nine three-year faculty contract extensions, one hundred-eight one-year faculty contracts, one sabbatical leave, three administrative appointments, six faculty appointments, twenty-nine staff appointments, twenty-five promotions/lateral changes, and nine resignations/terminations.

2020-04-C3 Approval of the City of Plano's Heritage Commission (HC) Recommendations for the 2020 Heritage Tax Exemption Program

By action stated above, the Board of Trustees of Collin County Community College District approved the City of Plano's Heritage Commission (HC) recommendations for the 2020 Heritage Tax Exemption program.

2020-04-C4 Approval of Proposed Course Fees, Effective as of Fall 2020

By action stated above, the Board of Trustees of Collin County Community College District approved the proposed course fees, effective as of fall 2020.

2020-04-C5 Approval of Application for Participation in Texas Cooperative Liquid Assets Security System Program (Texas CLASS)

By action stated above, the Board of Trustees of Collin County Community College District approved the application for participation in Texas Cooperative Liquid Assets Security System program (Texas CLASS).

2020-04-C6 Approval of Student Housing Meal Plan Fees for the 2020-21 Academic Year

By action stated above, the Board of Trustees of Collin County Community College District approved the Student Housing Meal Plan fees for the 2020-21 academic year.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-04-1 Consideration of Approval of the Expulsion of a Student

Details of the recommendation for the expulsion of a student were presented for review and discussion with the Board of Trustees in closed session. In keeping with the Family Educational Rights and Privacy Act (FERPA), the identity of the student was protected in open session.

On motion of Trustee Orr and second from Trustee Moses, the Board of Trustees unanimously approved the expulsion of a student which was presented for review and discussion with the Board of Trustees in closed session. Trustee Menon and Trustee Donald recused themselves.

2020-04-2 Report Out of the Organization, Education, and Policy Committee and Second Reading and Approval of Local Board Policies

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

Trustee Hardin requested the BBC Local Board Policy be separated from the other Local Board Policies. A motion to amend was made by Trustee Orr and a second by Trustee Gomel for approval of the second reading and approval of Local Board policies excluding BBC.

The amended motion was unanimously approved by the Board of Trustees of Collin College as presented.

The BBC Local Board Policy was brought forth separately and a motion was made by Trustee Orr and a second by Trustee Saad for approval of the BBC Local Board Policy. Seven Board of Trustees of Collin College voted in favor (Saad, Moses, Menon, Arias, Orr, Collins, and Gomel) and two opposed (Hardin and Donald).

2020-04-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the New Welcome Center at the McKinney Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the selection of an architect for the new Welcome Center at the McKinney Campus.

The motion was unanimously approved by the Board of Trustees of Collin College as presented.

2020-04-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the New Welcome Center at the McKinney Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval for the selection of construction manager at risk firm for the new Welcome Center at the McKinney Campus.

The motion was unanimously approved by the Board of Trustees of Collin College as presented.

2020-04-5 Report Out of the Finance and Audit Committee and Consideration of Approval of the Charter for the Office of Internal Audit

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the charter for the office of Internal Audit.

The motion was unanimously approved by the Board of Trustees of Collin College as presented.

2020-04-6 Report Out of the Finance and Audit Committee and Consideration of Approval of Fiscal Year 2020 Audit Plan for the Office of Internal Audit

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of fiscal year 2020 audit plan for the Office of Internal Audit.

The motion was unanimously approved by the Board of Trustees of Collin College as presented.

2020-04-7 Report Out of the Finance and Audit Committee and Consideration of Approval of Tuition Rates Effective Fall 2020

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of tuition rates effective Fall 2020.

The motion was unanimously approved by the Board of Trustees of Collin College as presented.

2020-04-8 Consideration of Approval for the District President to Exercise a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for the Balance of the Projects in Phases 3 and 4 of the 2017 Bond Program

On motion by Trustee Hardin, and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the District President to exercise a contract option with AECOM Technical Services, Inc., which provides program management support, for the balance of the projects in Phases 3 and 4 of the 2017 bond program.

2020-04-9 Consideration of Approval of Change Order #1 for the Construction Manager-at-Risk Contract with JE Dunn Construction (“JE Dunn”) for the Construction of the Parking Lot and Loop Road at the Frisco Campus

On motion by Trustee Hardin, and second of Trustee Saad, the Board of Trustees of Collin County Community College District unanimously approved Change Order #1 for the Construction Manager-at-Risk Contract with JE Dunn Construction (“JE Dunn”) for the Construction of the Parking Lot and Loop Road at the Frisco Campus.

2020-04-10 Consideration of Approval of the Bid Report for April 2020

Discussion: Mr. Steve Bassett, Collin College Chief Financial Officer, discussed the Bid Report for April 2020, which included three ratifications for new contracts, four ratifications for contract revisions, seven new solicitations, and two contract revisions.

I. RATIFICATIONS FOR NEW CONTRACTS

Purchase Request #1	
Purchase of Emergency Repeaters for Technical Campus	280,000
Purchase Request #2	
Purchase of HVAC Trainers and Software	1,157,000
Purchase Request #3	
Purchase of Industrial Automation Trainers & Software	1,239,000
TOTAL RATIFICATIONS FOR NEW CONTRACTS	\$ 2,676,000

II. RATIFICATIONS FOR CONTRACT REVISIONS

Purchase Request #4	
Purchase of Power Protection Equipment	250,000
Purchase Request #5	
Purchase of Video Conferencing System	3,000,000
Purchase Request #6	
Purchase of Fitness Equipment	35,000
Purchase Request #7	
Purchase of Job Order Contracting Construction Services	<u>3,500,000</u>
TOTAL RATIFICATIONS FOR CONTRACT REVISIONS	\$ 6,785,000

III. NEW SOLICITATIONS

Purchase Request #8	
Purchase of Specialty Furniture and Equipment	150,000
Purchase Request #9	
Purchase of Theatre Safety Updates	175,000
Purchase Request #10	
Purchase of Drafting Tables	104,000
Purchase Request #11	
Purchase of Construction, Industrial, & Facility Tools	300,000
Purchase Request #12	
Purchase of Automotive and Collision	830,000
Purchase Request #13	
Purchase of Custodial Services for Wylie Campus	2,340,000
Purchase Request #14	
Purchase of Video Conferencing Systems & Access.	<u>900,000</u>
TOTAL NEW SOLICITATIONS	\$ 4,799,000

IV. CONTRACT REVISIONS

Purchase Request #15	
Purchase of General Hardware	125,000
Purchase Request #16	
Purchase of Technology Products and Services	600,000
TOTAL CONTRACT REVISIONS	\$ <u>725,000</u>
GRAND TOTAL	\$ <u>14,985,000</u>

On motion by Trustee Orr, and second of Trustee Arias, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report.

INFORMATION REPORTS

Exercise of Grant Authority by District President

Phi Theta Kappa (PTK) Chapter Awards

Student Government Association (SGA) 2019-2020 Update

Bond 2020 Transaction Summary & Debt Summary

Statement of Net Position as of February 29, 2020

Summaries of Current Funds, Revenues, and Expenses as of February 29, 2020

Monthly Investment Report as of February 29, 2020

Quarterly Investment Report as of February 29, 2020

Grant Budget Amendments for the Quarter Ended February 29, 2020

Gifts In-Kind for the Month of February 2020

AECOM Monthly Report as of February 2020

Quarterly Purchasing Report April 13, 2020

Statement of Net Position as of March 31, 2020

Monthly Investment Report as of March 31, 2020

AECOM Monthly Report as of March 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the April 28, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:22 p.m.