

GREENBUSH MIDDLE RIVER SCHOOL
INDEPENDENT SCHOOL DISTRICT 2683
REGULAR MEETING
November 13, 2020
6:00 PM School Cafeteria - 401 Park Avenue West
Greenbush, MN 56726

1. Call to Order at 6:01 P.M.
2. Roll Call: Shane Kilen, Laurie Stromsodt, Carrie Jo Howard, Kurt Stenberg, Allison Harder, Brandon Kuznia, Joe Melby arrived after meeting was called to order.
ADMINISTRATION: Supt Larry Guggisberg, Princ Sharon Schultz
OTHER ATTENDEES: Kelsey Grinsteiner, Mary Anderson, Cheryl Hirst, Brian Stavenger (Eide Bailly), Brandon Ignaszewski, Ryan Bergeron, Brittany Burkel, Carol Novacek
3. Listening Session
4. Recommendation to add items to the agenda from Board members or School Administrators
5. Approval of Agenda
1. A motion was made by Kurt Stenberg, seconded by Laurie Stromsodt to approve the agenda of the November Regular Board Meeting as presented.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
6. Minutes
1. A motion was made by Carrie Jo Howard, seconded by Kurt Stenberg to approve the minutes of the preceding regular meeting of October 19, 2020.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
A motion was made by Carrie Jo Howard, seconded by Kurt Stenberg to approve the minutes of the Special School Board Work Session held on October 19, 2020 at 6:30 pm.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
7. Business Services
1. A motion was made by Laurie Stromsodt, seconded by Kurt Stenberg to approve the payment of bills check #37632 through #37708 for a total of \$147,333.17 and Purchasing Card electronic payments dated October 10, 2020 and Electronic Funds Transfers as submitted.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
2. Treasurer's Report
3. Greenbush Middle River School District Budget to Actual Expenditure Report (as previously requested by board member to provide on monthly basis).
8. Significant School Events and Communication:
9. Old Business
1. Instructional model(s) during within coronavirus pandemic
- a. Review implementation of 9-12 distance learning and School Administration recommendation to return to 9-12 in-person/hybrid learning model.
A motion was made by Kurt Stenberg, seconded by Joe Melby to approve the return to 9-12 in-person/hybrid learning model.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
- b. Review implementation of early dismissal of students at the end of the school week and recommendation to extend Teacher Support Days (early student dismissal)
A motion was made by Kurt Stenberg, seconded by Allison Harder to continue with student early-out on the last day of each student week.
Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes
- c. Conditions which may lead to transition to full (K-12) Distance Learning
- d. Governor Walz Emergency Executive Order 20-94 providing new guidance for Schools during coronavirus pandemic
10. New Business:
1. 2019-2020 Fiscal Year Financial Audit

A motion was made by Kurt Stenberg, seconded by Joe Melby to accept the 2019-2020 Financial Audit Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes

2. Resolution Authorizing Transfer of Funds for Emergency in accordance with Minnesota Laws 2020, Chapter 116/House File 4415, Article 3 Section 8
Member Carrie Jo Howard introduced the following Resolution and moved its adoption.

Resolution Relating to the Transfer of Funds in Fiscal Year 2019-2020

BE IT RESOLVED, by the School Board of Independent School District No. 2683, as follows:

WHEREAS, the coronavirus pandemic resulted in all Minnesota School Districts implementing a Distance Learning Model March 2020 through May 2020; and

WHEREAS, addressing the coronavirus in 2019-2020 placed an unprecedented strain on school budgets; and

WHEREAS, in accordance with Minnesota Laws 2020, Chapter 116/House File 4415, Article 3 Section 8, subd. 1, the school board deems it necessary to transfer funds for fiscal year 2020; and

WHEREAS, the transfer of funds request was reviewed by the District's Independent Financial Auditor; and

WHEREAS, the transfer will not interfere with the equitable delivery of distance learning or social distancing models; and

WHEREAS, the transfer will not increase state aid obligations to the school district or result in additional property tax authority for the school district.

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2683 to transfer \$120,000 from the District's 04 (ECFE) Fund to its 01 Unrestricted General Fund in accordance with Minnesota Laws 2020, Chapter 116/House File 4415, Article 3 Section 8.

The motion for the adoption of the foregoing resolution was duly seconded by Member Allison Harder and upon roll vote being taken thereon, the following voted in favor thereof: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromsodt, Allison Harder, Kurt Stenberg, Brandon Kuznia and the following voted against the same: None whereupon said resolution was declared duly passed and adopted.

3. Resolution Canvassing Ballots of votes of School Board election held on November 3, 2020
Board member Laurie Stromsodt introduced the following resolution,

RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2683, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 3, 2020, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of voters of the district voted at said election on the election of three school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

Brandon Ignaszewski

Brandon Kuznia

Joseph Melby

Laurie Stromsodt

Brandon Ignaszewski, Brandon Kuznia, and Joseph Melby, having received the highest number of votes, are elected to four year terms beginning the first Monday in January 4, 2021 .

The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kurt Stenberg

and upon roll vote being taken thereon, the following voted in favor thereof: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromstodt, Allison Harder, Kurt Stenberg, Brandon Kuznia and the following voted against the same: None whereupon said resolution was declared duly passed and adopted.

4. Resolution authorizing issuance of Certificates of Election

Member Joseph Melby introduced the following Resolution and moved its adoption.

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the general election for school board members held on November 3, 2020 .

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2683 , State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 2683 to the following candidates:

Brandon Ignaszewski
Brandon Kuznia
Joseph Melby

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election form is attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate of acceptance of office an oath of office form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kurt Stenberg and upon roll vote being taken thereon, the following voted in favor thereof: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromstodt, Allison Harder, Kurt Stenberg, Brandon Kuznia and the following voted against the same: None, whereupon said resolution was declared duly passed and adopted.

5. Resolution Canvassing Ballots of votes of School Special Election Ballot Question (Revoke & Replace Operating Referendum) held on November 3, 2020

RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION

Member Kurt Stenberg introduced the following Resolution:

BE IT RESOLVED by the School Board of Independent School District No.2683, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this district held on November 3, 2020, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 2,127 voters of the district voted at said election on the question to revoke and replace and existing operating referendum,:

The board of Independent School District No. 2683 (Greenbush-Middle River) has proposed to revoke the school district's existing referendum revenue authorization of \$506.05 per pupil and to replace that authorization with a new authorization of \$1,306.05 per pupil. The proposed referendum revenue authorization would increase each year by the

rate of inflation, and be applicable for ten years, commencing with taxes payable in 2021, unless otherwise revoked or reduced as provided by law.

of which 689 voted in favor, 866 voted against the same.

3. Said proposition, having not received the approval of at least a majority of such votes, is hereby declared to have failed.

* 4. The school district clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member Allison Harder and upon roll vote being taken thereon, the following voted in favor thereof: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromstodt, Allison Harder, Kurt Stenberg, Brandon Kuznia and the following voted against the same: None, whereupon said resolution was declared duly passed and adopted.

6. Post-Election presentation by Superintendent

7. [Annual] Resolution to Combine Polling Places as required by law passed during the 2017 Legislative Session. Board Member Joseph Melby introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2683, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution: (Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling

Place:

Greenbush Community Center
244 Main St N
Greenbush, MN 56726

Middle River Community Center
250 Hill Ave
Middle River, MN 56737

Greenbush Community Center
244 Main St N
Greenbush, MN 56726

This combined polling place shall serve all territory in Independent School District #2683 located in the following Precincts within Roseau and Kittson Counties located in Minnesota:

- Kittson: CARIBOU TWP
- Kittson: KLONDIKE UNORG
- Kittson: PEATLAND UNORG
- Kittson: PELAN TWP

- Roseau: BARNETT TOWNSHIP
- Roseau: BARTO TOWNSHIP
- Roseau: DEER TOWNSHIP
- Roseau: DEWEY TOWNSHIP
- Roseau: GREENBUSH
- Roseau: HEREIM TOWNSHIP
- Roseau: HUSS TOWNSHIP
- Roseau: LIND TOWNSHIP
- Roseau: MOOSE TOWNSHIP
- Roseau: JUNE BERRY/BLOOMING VALLEY UNORG
- Roseau: PALMVILLE TOWNSHIP
- Roseau: POHLITZ TOWNSHIP
- Roseau: POLONIA TOWNSHIP
- Roseau: POPLAR GROVE TOWNSHIP
- Roseau: SKAGEN TOWNSHIP
- Roseau: SOLER TOWNSHIP
- Roseau: STRATHCONA

Middle River Community Center
250 Hill Ave
Middle River, MN 56737

This combined polling place shall serve all territory in Independent School District #2683 located in the following Precincts within Marshall County located in Minnesota:

- Marshall: CEDAR TWP
- Marshall: COMO TWP
- Marshall: EAST PARK TWP
- Marshall: EAST VALLEY TWP
- Marshall: HOLT TWP
- Marshall: HUNTLY TWP
- Marshall: MIDDLE RIVER
- Marshall: MOOSE RIVER TWP
- Marshall: ROLLIS TWP
- Marshall: SPRUCE VALLEY TWP
- Marshall: THIEF LAKE TWP
- Marshall: WHITEFORD TWP

located in Marshall County, Minnesota.

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate

county auditor, who shall change the registrant's status to "challenged" in the statewide registration system. (If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.) This date is August 1, 2021, for an election on November 2, 2021.

Note: A resolution similar to this model resolution must be adopted by December 31 of each year, and the combined polling places specified shall be the combined polling places for the following calendar year.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member Laurie Stromsodt and upon roll vote being taken thereon, the following voted in favor thereof: Shane Kilen, Carrie Jo Howard, Joseph Melby, Laurie Stromsodt, Allison Harder, Kurt Stenberg, Brandon Kuznia and the following voted against the same: None, whereupon said resolution was declared duly passed and adopted.

8. Minnesota State High School League Foundation Application for Grant for Student Participation

A motion was made by Carrie Jo Howard, seconded by Laurie Stromsodt to process the Minnesota State High School Leave Foundation Application for Grant for Student Participation.

Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes

9. Area residents donate directly to Greenbush Middle River School District

A motion was made by Kurt Stenberg, seconded by Joe Melby to accept and use any donations made directly to GMR School by area residents in lieu of a tax increase to improve the area of technology and internet service.

Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Yes, Melby-Yes

11. Reports:

a. Superintendent

i. [Free Meals for K-12 Students Extended for the Entire School Year](#)

ii. Greenbush Middle River School District K-12 enrollment (as of November 1, 2020)

b. Principal Report

i. Student Activities – Fall and Winter Activities

12. Adjournment

A motion was made by Kurt Stenberg, seconded by Joe Melby to adjourn

Roll Call Vote: Kilen-Yes, Stromsodt-Yes, Stenberg-Yes, Harder-Yes, Howard-Yes, Kuznia-Did not respond via Zoom, Melby-Yes