

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

February 8, 2016



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: February 8, 2016 Personnel Report
DATE: February 4, 2016

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
2/22/16 - 3/24/16	Anderson, Fran (Christina Gattas)	WES/WAS	English Language Learner	1.0
4/18/16 – 9/19/16	Donash, Judy (Kim Torman)	GHS	English	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Gattas, Christina	WES/WAS	English Language Learner	2/22/16 - 3/24/16	1.0
Poppen, Jenna	GMSS	Special Education	2/3/16 - 2/9/16	1.0

VII. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Hepker, Julie	5/26/16	GHS	English	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
2/1/16	Dirck, Jessica	FS	Special Education Assistant	9 month
2/9/16	Schimpf, Nancy	CO	Aesop Administrator/HR	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Holstein, Chris	GMSS	2nd shift custodian	2/12/16	12 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

None

V. Retirement

None