



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: \_\_\_\_\_ / Carla Byrne  
Principal OR Director  
\_\_\_\_\_/ CTE  
School OR Department

Education Foundation of Odessa Jay Arrick, President  
Name of Donor (if organization, please include name of president)  
PO Box 951 Odessa Texas 79760  
Mailing address City State Zip Code  
has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Check# 2901	\$ 10,000.00	Project Lead the Way - OHS
	\$	
	\$	

\*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: \_\_\_\_\_

☒ Approval ( ) Disapproval Carla Byrne 3-22-21  
PRINCIPAL / DIRECTOR Date  
☒ Approval ( ) Disapproval Celste Patten 3-19-21  
DIRECTOR OF DEVELOPMENT Date  
☒ Approval ( ) Disapproval Deborah Ott 3/22/21  
CHIEF FINANCIAL OFFICER Date  
(The following approval required for a single donation/gift of \$10,000 or more)  
( ) Approval ( ) Disapproval \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS Date