

RESIGNATION

The Superintendent is authorized to accept the written resignation of any employee on behalf of the School Board, and the resignation shall become effective immediately upon acceptance by the Superintendent. A resignation presented to and accepted by the Superintendent may not be withdrawn by the employee.

Note: The Alaska Professional Teaching Practices Commission recommends that districts adopt a policy which addresses the situation of a teacher's request to resign during the teacher's contract term or abandoning the position without notice. The PTPC further recommends a policy that addresses what procedures the school district will follow when recruiting a teacher currently under contract with another district, including a teacher who has not obtained a written release from that district. The PTPC will implement possible sanctions against a teacher who unilaterally breaches his or her employment contract.

A certificated staff member should provide notice as early as possible to the district when the staff member knows that he or she does not plan to return for the following school year. The district may agree to release a certificated staff member who has signed a contract provided notice is given to the district, in writing, post-marked **OPTION 1: thirty calendar days prior to the staff member's first contract day of the school year OR OPTION 2: on or before June 30th**.

If a certificated employee leaves the employ of the District during the school year without obtaining acceptance of his/her resignation, leaves before the effective date of the resignation, or the district learns the staff member has contracted with another district without obtaining a written release, the Superintendent may report this fact, with supporting evidence, to the Professional Teaching Practices Commission.

The district will not contract with a certificated staff member under contract with another district unless the staff member provides a written release from the current employer. If the district contracts with a certificated staff member who has not disclosed that he/she is under contract with another school district, the district reserves the right to terminate the contract for material misrepresentation and to file a PTPC complaint.

Legal Reference:

ALASKA ADMINISTRATIVE CODE

4 AAC 18.010 Teachers' and administrators' contracts

Revised 3/04, 3/09, 3/17

Reviewed 11/07