

Date: May 2, 2019
To: School Board
From: Dr. Malone
RE: Meeting Notes, May 6, 2019

2A. Superintendent's Report

- i. The school district has added significant mental health and emotional support services for students over the past several years (attached). I am proud of the resources we have in place to promote a comfortable and safe school climate for all students. I will review a few of the programs during the meeting.
- ii. The second annual Big Dog Challenge Celebration is May 29th and school board members are welcome to join us. The event begins at 3:15 p.m. at *The Grill at Pebble Creek*. The presentations will start at 3:30 p.m. It will be exciting to hear our innovation teams tell their success stories.
- iii. Tuesday, May 7th is National Teacher Day. I would like to say "thank you" to the teachers of the Becker School District. This is a day for honoring teachers and recognizing the lasting contributions they make in the lives of children. It is a time to say "thank you" to the special teachers that you know. Let them know that they are appreciated for all that they do.
- iv. Graduation is May 31st. School board members who would like to participate should meet at 7:00 p.m. in the hallway behind the gym in room 419. We will have chairs reserved in the front row for board members and spouses. Graduation begins at 7:30 p.m.

Board members who would like to hand out roses to the graduates as they exit the stage are welcome to do so. If you prefer to watch from your chair, that is fine too. Aaron and I will be on stage.

- v. MDE randomly selects schools for MCA test compliance monitoring each year. On April 8th MDE staff visited our Intermediate School to monitor the administration of the MCA Reading assessment for 3rd grade students. MDE reported that "All test security procedures and protocols appeared to be in place. Staff at the school were courteous and the test was administered effectively and efficiently." I commend Dr. Glomski and the Intermediate School Staff for their excellent work.

vi. The FY 20 budget reductions have been revised as follows:

FY 20 Budget Reductions	
\$6,685	Contracted Services
\$24,000	0.5 FTE Custodian
\$30,685	District Total
\$10,000	Capital Budget
\$4,075	Suspend Enrichment Program until it can be supported by the budget.
\$6,700	1 hour per day media assistant
\$20,775	Primary School Total
\$7,000	2.5 hours para
\$13,000	2.75 hours secty
\$20,000	Intermediate School Total
\$20,000	Replace 0.5 FTE Certified Math Interventionist with 4 hour Para and IXL
\$20,000	Middle School Total
\$5,000	Supply Budget
\$5,000	High School Total
\$96,460	Total FY 20 Budget Reductions

3. Consent Agenda

- a. **I recommend approving the personnel items as presented.**
- b. Policy 706 Acceptance of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure.**
- c. **I recommend approving the Reduction in Force resolution.**
- d. **I recommend approving the 2020-21 calendar** (attached). The calendar committee met on April 11th and developed the 2020-21 calendar. The committee this year included 4 teachers and 2 non-certified staff, 2 high school students, 4 parents, 4 principals, the Director of Curriculum and Instruction and the superintendent.
 - i. The 2020-21 calendar is similar to previous calendars with a winter vacation. An abbreviated spring break for students is March 10-14.
 - ii. Classes for students begin on September 8, 2020 and conclude June 4, 2020.
 - iii. The calendar includes 173 student contact days and 9 teacher staff development days to comply with the BEA contract. (Of the 9 staff development days 3 must be designated for parent teacher conferences, open house days, or parent orientation days; two ½ days (1.5) must be designated as grading days at the end of the first and second trimesters).
 - iv. The calendar includes 4 early dismissal days for staff professional development.
 - v. The 2021 graduation will be Friday, May 28.

I appreciate the good work of the calendar committee to develop a calendar, which meets the needs of various stakeholders throughout the school district.

4. One of the superintendent goals, approved by the board last fall, was to review and update the district policies pertinent to fiscal operations. I recommend a first reading of the following policies:
 - a. 701 Establishment and Adoption of School District Budget: Updates statutory changes since 2005 including the repeal of MS 126C.23.
 - b. 702 Accounting: Requires the school district to publish financial information on the website within one week of the final audit per MS123B.10 instead of October 1st.
 - c. 703 Audit: Reflects the name change of Department of Education to Minnesota Department of Education (MDE.)
 - d. 705 Investments: Adds statutory investment requirement for other post-employment benefit (OPEB) trust accounts [Becker does not have OPEB funds]. Also, clarifies that statutory requirement for competitive bids and quotes for investment instruments.

5. Policy 224 permits the school board chairperson to appoint up to three school board members to participate in certain interview committees. Interviews for the Intermediate School Principal will be conducted on May 20th beginning at 9:00 a.m.

6. The two referenda approved by voters in 2009 will expire after FY 20. Both referenda should be renewed in November of 2019.
 - a. Capital Projects Referendum (1.834% of Net Tax Capacity) generates annual revenue of \$494,215. Kevin and I are recommending that this referendum be renewed at the same dollar amount resulting in no tax increases.
 - b. Operating Referendum \$415 per pupil unit generates annual revenue of \$1,240,804. Kevin and I will project interactive spreadsheets to show the impact of different per pupil operating referendum amounts on the district's 10-year general fund balance projection. The school board should determine the amount of the per pupil operating referendum for renewing this ballot question.

7. The next step in the strategic planning process is for the school board to agree on the assignment of the top stakeholder ideas to exit outcomes and discuss the recently completed stakeholder input process. The school board ranked the top ideas from parents, students, staff members, and community members using pairwise last month.
 - A. The current year and historical participation summary of the stakeholder input process is attached.
 - B. District stakeholders began submitting input February 19th and completed Pairwise on March 20th. All the input received is included. The rank order as determined by each stakeholder group is noted (attached.)
 - C. School board members completed Pairwise of the top stakeholder ideas April 26th (attached.)
 - D. During this agenda item, I will display the district exit outcomes (attached) and **I recommend that the input ranked highest (above 50% upvote) by the school board be assigned to exit outcomes.**

Please contact me with any questions or concerns.