

2.5 Committees: Standing and Special

- A. The NCHD shall have standing committees and, as needed, special committees. Committees, whether standing or special, shall consist of NCHD board members and one Chairman appointed by the NCHD Chairman. The standing committees of the NCHD are the Quality Improvement Committee, the Finance Committee, and the Planning Committee.
- B. Special or ad hoc committees shall be appointed only as needed and after concurrence by the majority vote of a quorum. Special committees will be limited in scope of duties and time assignment by the NCHD Board.
- C. Chairmen and members of standing committees shall be appointed and take office during the first regular meeting of the Board following the election of NCHD officers, and thereafter, new appointments shall be promptly made when vacancies arise.
- D. Committees shall act only as provided by law, these Bylaws or as instructed by the Board with respect to specific matters.
- E. At a committee meeting, a majority of voting committee members shall constitute a quorum.
- F. Each meeting shall have an agenda published by the committee chair, but any committee member may place an item on the agenda. The minutes of each meeting shall be submitted to the Board.
- G. Unless otherwise specified, committees shall meet on an as-needed basis and at the direction of the Committee Chairman or the NCHD Chairman.

2.6 Special Appointments

On an as-needed basis, certified public accounting firms and special legal counsel may be appointed by the NCHD Board. Special legal counsel shall work in conjunction with the Nueces County Attorney's office.

ARTICLE 3: MEETINGS AND RECORDS

3.1 Meetings:

NCHD shall follow the *Texas Open Meetings Act, Texas Government Code, Chapter 551 et seq.*, as amended. *Roberts Rules of Order* shall govern the conduct of all NCHD meetings, except and unless contravened by these Bylaws or Texas state or federal law.