

ADMINISTRATIVE LIAISON MEETING MINUTES

NOVEMBER 27, 2017

1:00 PM-4:00 PM

- Professional Development including Needs Assessment
 - Needs assessment planned to go it Wednesday after winter break
 - Email sent out for March 2 and only feedback for SLPs-correct
 - Mid- to end- of December start planning for next school year
 - Suggestions? Early childhood behavior management support-thoughts?
 - D303-PK needs for structure, management
 - Because PK not required and not part of grant funding (except services), suggest not address
 - Superintendents' may not support providing services to non-public EC services
 - A topic to discuss with Board in regards to mission and vision of MVSEC for future as well as potential for strategic plan
 - Will need further data on need
 - Perhaps districts' EC programs can provide referrals
 - Transition PK-K support at Central-pilot; successful proactive approach
 - How were students selected? Observations of developmental classroom function
 - Potential to move from more to less restrictive placement transition planning and support
 - FBA/BIP PD still moving through districts; issue has been development and fidelity
 - Former cooperative will have cooperative complete FBA/BIP and fidelity checks; therefore Jen's time the same but just used differently
 - Feedback: how prepared are special education students to transition into general education class access (curriculum); ensuring special education teachers have capacity for curriculum; each district's need is different
 - MVSEC willing to assist special education teachers
- ISTAR Data Entry Follow-up
 - No news is good news
- Post OT/PT positions
 - Fidishin needs to review with attorneys to ensure enough time has lapsed
 - Some districts contracting or direct hires are cost prohibitive
 - Maximum number of minutes imposed by district-none
- Vision Itinerant Updates
 - Working on ensuring service delivery via case load distribution
 - Need to hire for February maternity leave
- 504s/ODP/ISP Service Provision

- MVSEC does not service 504/ODP/ISP-district provides
- Most districts use counselors as the point person versus school psychologists
- Curriculum Exposure Opportunities
 - Any district opportunities please let Fidishin know so MVSEC staff can be exposed
- Narcan/Epi-pen policy and procedure
 - Narcan: Batavia and Central (SRO carries at HS) do not do Narcan
 - Geneva: all buildings have Narcan
- Change of placement checklist
 - District will share process/flowchart
- IEP Meeting observations
 - Fidishin will be in districts
 - MV to develop what components of Facilitated IEP needs to be non-negotiables
 - Team to decide
 - Who is being sent to student-led IEP training? Kaneland: Opened to all grade levels, whomever interested then principal decision
- Residential application changed
 - Please make sure to review
- Organization Next Steps: Strategic, Capital Projects, Technology and Business Plans
 - FYI
- MVSEC Climate Survey
 - Five Essentials in most school districts
 - D303 has own 5 Essentials
- Holiday events
 - Less is more