

## **Special Meeting Budget Committee**

February 06, 2017 5:30 PM  
Central Office Conference Room  
35 Fifth Street, Derby

### **Attendance Taken at 5:30 PM:**

#### Present Board Members:

Mr. Kenneth Marcucio  
Mr. Andy Mancini  
Mr. George Kurtyka  
Mrs. Laura Harris

#### Absent Board Members:

Mrs. Christine Robinson, Excused

#### Also Present:

Dr. Matthew J. Conway, Jr., Superintendent  
Mr. Mark Izzo, Business Manager  
Ms. Anita Dugatto, Mayor, City of Derby  
Mr. Jim Butler, Board of Apportionment and Taxation  
Mr. Sam Pallastro, Board of Apportionment and Taxation  
Mr. X (showed up late)

### **I. Call to Order**

#### **I.a. Opening Ceremonies**

#### **I.b. Roll Call**

### **II. Public Participation**

No one from the public spoke

Mr. Izzo asked that the Budget Committee move items under IV. FY 18 Budget to item III. FY 16-17 Budget because there are people from the public to hear these items.

### **III. FY 18 Budget**

#### **III.a. 1:1 Program Continuation**

Mr. Myzithras gave an overview of our One to One laptop initiative for students in grades 6 - 12. Our Sprint contract ends June 30, 2017. We are looking at other options and will be working up a business case analysis. Mr. Myzithras said that he is looking into program sustainability, continued home connectivity, creating a custom page in PowerSchool for record keeping and reduction of paper money transactions, and he is meeting with vendors for options. He is looking into obtaining the HP Chromebook 11 G5 as our device to move forward.

#### **III.b. Review of current roll-up**

Mr. Izzo reviewed the FY 18 budget document that he worked on with the administrators. Salary total is \$11,955,980; the majority of the salary increases are due to contractual obligations. It was noted the City pays for unemployment compensation, medical waivers and workmen's compensation.

We made some reductions in staff in Central Office because the Assistant Business Manager is retiring at the end of March and the current Accounts payable person will be moving into that position at a lesser salary. We also

made the current Central Office registrar a part-time position, which also shows a decrease in salary.

In Other professional services there is an increase of 4.21% and includes our share of the Adult Education program, tutors, professional development, pupil services, audit/legal services, other purchased services and our school physician.

Property services sees a decrease of -5.41% due largely to our contracts with utility companies / reduced utility costs.

Other Purchased Services is seeing a 10.94% increase due to increases in pupil transportation and tuition out of district for regular and special education students. The regular transportation contracts w/All-Star ends in June of 2018 for Ansonia, Derby and Oxford giving us an advantage in renegotiating contracts.

Our Supplies and Materials line is seeing a slight increase of 1.41% because we significantly reduced purchasing of textbooks and reduced our line for office supplies and postage/mailings.

Our Equipment line is reduced by -1.67% because we reduced purchasing of new equipment and froze the lines for replacement equipment for instruction and support.

Our Dues and Fees line remains the same.

Therefore, we have a total budget increase of 3.89% over last year. If we remove the special education contingency for one student, the increase would be reduced to 3.36% and for two students would be a 2.83% total increase.

Inclusion of special education contingencies will continue to be discussed as we move forward in the process.

### **III.c. Q & A from BoAT members on draft budget**

#### **III.d. Budget Timeline**

- Meeting with all administrators on 2/14/17
- Budget presented to the Board of Education at the Committee of the Whole meeting on 3/7/17
- Final budget iterations between 3/8/17 - 3/13/17
- Budget Committee to meet on 3/13/17 at 5:30 p.m.
- Budget presented to the full Board for a vote on 3/16/17
- Budget to City Hall no later than 3/31/17

### **IV. FY 16-17 Budget**

#### **IV.a. Capital Budget**

Mr. Izzo informed the Budget committee that Irving School had a leaking condensate tank. Best efforts were made to repair the tank but to no avail - the tank had to be replaced at a total cost of \$24,800.

Mr. Izzo spoke with Mr. McLiverty regarding the expense. Mr. McLiverty told Mr. Izzo to have the Budget Committee make a motion to request a reallocation of FY17 BoE Capital funds and then get on the agenda for next meeting of the Capital Planning Committee to make the formal request.

Mr. Mancini made a motion that the Budget Committee recommend to the Capital Planning Committee to reallocate \$25,000 for classroom furniture to the Irving School boiler repair. Motion second by Mr. Kurtyka.

No discussion.

All in favor. Motion carried.

**IV.b. Change Time of Late Busses at DMS/DHS**

Our contract with All-Star states all busses will return to the yard by 4:30 p.m. Derby Middle School dismisses at 2:55 p.m. and the current late bus arrives at 3:30 p.m. The late bus is available to students twice a week. A few parents have called the Superintendent asking that the late bus arrive later at the school to allow more time for students to remain at school for activities and clubs.

Mr. Marcucio asked how many students take the late bus. Mr. Izzo reported that 12 to 15 students take the late bus. Mr. Izzo reported that there would be an extra cost of \$67/day or \$134/week for 16 weeks remaining in the school year.

There was discussion of change late bus arrival time by 15 minutes. Mr. Izzo will contact Mr. Gardner at All-Star regarding the issue and report back to the Board.

**V. General Discussion**

**VI. Adjourn**

Motion made by Mr. Kurtyka to adjourn the meeting. Second by Mr. Mancini. All in favor. Motion carried to adjourn the meeting at 6:52 p.m.

***Dina Gotowala***

Dina Gotowala  
Recording Secretary

Minutes are subject to approval at the next Board meeting.