

**THREE RIVERS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR SESSION  
May 14, 2025, 6:00pm**

Three Rivers School District Board of Directors met for a regular session Wednesday, May 14, 2025, at the District Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The regular session was streamed online for the public and is currently available for viewing at: [Link for Stream](#)

**PRESENT**

Rich Halsted, Board Chair  
Pat Kelly, Board Vice-Chair  
Cameron Camp, Board Member (Virtual)  
Dave Valenzuela, Superintendent

Casey Alderson, Deputy Superintendent  
Stephanie Allen-Hart, Director  
Jessica Durrant, Director  
Jessica Knable, Recording Secretary

**ABSENT**

Jennifer Johnstun, Board Member  
Nancy Reese, Board Member  
Robert Saunders, Director

Administrators present: Erik Lathen, Steven Fuller, Kellie Lovell, Jenny Mohr, Mandi DeVaglio, Kaci Elder

**CALL TO ORDER**

Board Chair Halsted called the meeting to order at: 6:10 PM and led the audience in the Pledge of Allegiance.

**AGENDA APPROVAL**

Vice-Chair Kelly made a motion to approve the agenda as presented. Member Camp seconded the motion, which passed unanimously (3-0). Members Reese and Johnstun were not present.

**SAY SOMETHING POSITIVE**

Board members, the District Leadership Team, and Superintendent shared an outstanding school or district highlight of an event, activity, and/or kudos to TRSD staff.

**SUPERINTENDENT'S REPORT**

Superintendent Valenzuela shared the class schedule from Evergreen Elementary highlighting the hours dedicated to Math and Reading. He then shared a video honoring Memorial Day from North Valley High School. A quiz from Williams Elementary with Memorial Day at the topic was highlighted as well as an Illinois Valley area community bulletin board honoring fallen service men and women. Superintendent Valenzuela commended the patriotism in all our schools.

**COMMUNITY PARTNER OF THE MONTH RECOGNITION**

Deputy Superintendent Alderson recognized the Redwood Foundation as the Community Partner of the month. The Redwood Foundation manages and awards scholarships throughout the TRSD school district. These scholarships have a profound impact on our students and community. There has been over 4 million dollars awarded in scholarships by the Redwood Foundation. Constance and Quinn accepted the award on behalf of the Redwood Foundation.

**CONSENT AGENDA**

Items in the consent agenda will be approved by a single motion unless a member of the Board or the

Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – May 2025
- Draft Minutes of Previous Meetings
  - April 2, 2025 Board Special Session
  - April 16, 2025 Board Regular Session
- Out of State Travel Requests (5)
- Board Policies – Second Reading:
  - JHCCF - Pediculosis (Head Lice)
  - JHCD - Medications
  - JHCD - Nonprescription Medication DELETE
  - JHCD- Prescription/Nonprescription Medication DELETE
  - JEC - Admissions
  - JECA - Admission of Resident Student
  - JECB - Admission of Nonresident Students
  - JECBB - Intradistrict Transfer Students
  - IGBAF - SPED-Individualized Education Program (IEP)
  - IGBAG - SPED-Procedural Safeguards
  - JGE - Expulsion

Vice-Chair Kelly made a motion to approve the Consent Agenda. Member Camp seconded the motion, which passed unanimously (3-0).

## **REPORTS – NO ACTION**

### **● Kalmiopsis Charter Academy**

- Kalmiopsis Teacher Leader Kaci Elder shared a slide deck presentation and informed the Board about:
  - Staff
  - Board Members
  - School Goals
  - Fiscal Disposition
  - Enrollment
  - Future Vision for Kalmiopsis
- Kalmiopsis students Whitman Franklin and Kava Rose spoke about their roles in the school as student representatives, the school culture, and the positive experience they have had.
- Member Camp commended the school for their progress as a new Charter and the positive impact they have had on the Cave Junction community.

### **● Illinois Valley High School Student Group Highlight**

- Principal Erik Lathen introduced Teacher and Mathletes Leader, Melissa Klise. Melissa provided an overview of the Mathletes program, how a competition agenda goes, and how students and teams are scored. They shared a slide with the Mathletes names and commended them for their 3<sup>rd</sup> place finish with one IVHS student placing 1<sup>st</sup> individually. Student and Mathlete Indio Heberlein spoke about how participating has positively impacted his education.

### **● Board Complaint regarding the book “Tricks”**

- Chair Halsted acknowledged the receipt of a Board complaint regarding the book “Tricks”. The book has been reviewed by him and is being passed around to other members for review. Chair Halsted stated the Board will be moving forward with 1 book complaint at a time. The Board will be reaching out for legal advice before a decision. The Board hopes to vote on the book at the next meeting.

## **COMMUNITY COMMENTS**

- Three community members addressed the board during public comment: Mariah Rossi, Rick Nelson, and Judy Ahrens

## **ACTION ITEMS**

- **Resolution (#06) - Approve receipt and expenditure of unbudgeted grant funds**
  - Accounting Manager Megan Beck requested the Board approve the resolution asking for approval to accept and expend unbudgeted grant funds. Three Rivers received a Special Education Staff Stipend Grant in the amount of \$77,579.54 for fiscal year 2024-2025. These funds were received after the budget was approved.
  - Member Camp made a motion to approve resolution #06. Vice Chair Kelly seconded the motion; the motion passed unanimously (3-0).
- **Food Service Contract – approve Chartwells contract**
  - Accounting Manager Megan Beck and the Food Service Management Company RFP committee requested the Board approve Chartwell's as the successful bidder. They are also requesting that the Board approve the food service contract that was a result of this RFP process. Megan stated Chartwell's was the only bidder and she provided an overview of the RFP process.
  - Vice Chair Kelly made a motion to approve the Chartwell's contract. Member Camp seconded the motion; the motion passed unanimously (3-0).
- **Interdistrict Transfer Slots 2025-2026**
  - Director Stephanie Allen-Hart explained that the district opens up slots annually for inter-district transfers. She explained how they get numbers from each of the buildings to determine how many potential slots are available based on student roll up and staffing. She proposed to open 175 new transfer slots for the 2025-2026 school year. Vice Kelly inquires if we have a net loss or gain from District 7, it is a net loss stated Director Allen-Hart. Member Kelly inquires about class sizes and Directo Allen-Hart explains the measures taken to keep class sizes appropriate.
  - Vice-Chair Kelly made a motion to approve the 175 interdistrict transfer slots. Member Camp seconded the motion; the motion passed unanimously (3-0).
- **Aramark Custodial Services contract extension**
  - Accounting Manager Megan Beck requests the board approve the Aramark Custodial Management Services contract extension for 5 year beginning July 1, 2025. There is an annual base fee of \$291,500.00. Member Camp inquires if we went out for RFP, Megan responded no as it is a contract extension.
  - Vice-Chair Kelly made a motion to approve the Aramark custodial contract extension. Member Camp seconded the motion; the motion passed unanimously (3-0).

## **Suggested Future Agenda Items:**

- There we not any suggested future agenda items.

## **Future Meeting Dates & Events:**

- Thursday May 15, 2025, Cave Junction area community forum Illinois Valley High School 5:30 PM with Board Members Cameron Camp and Pat Kelly
- Budget Committee Meeting Tuesday, May 20, 2025 was removed from the schedule
- Wednesday June 11th, 2025, Board Regular Session at the District Office, 4:30 PM (was scheduled for 6:00 Pm, but Board Chair Halsted stated meeting needed to be held earlier due to scheduling conflicts)

## **ADJOURNMENT**

Board Chair Halsted adjourned the meeting at 7:19 PM.