

GOVERNING BOARD AGENDA ITEM AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: February 28, 2023

TITLE: **Approval of Personnel Changes**

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of February 27, 2023. The item also includes a proposed change to the placement level for the Security Officer job description.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: February 27, 2023

Todd A. Jaeger, J.D., Superintendent

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2/28/2023

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME		TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Dickinson	Kimberly		Teacher - Career Exploration & Trans	СТ	Amphi Academy Online	Added Duty			\$1,090.93
Canupp	Pauline		Food Service Attendant	CL	Ironwood Ridge High	Transfer	1	N/A	
Canupp	Pauline		Food Service Attendant	CL	Cross Middle School	Transfer	1	N/A	· · ·
Gardoni	Beatrice		Classroom Aide/Caregiver	CL	Holaway Elementary	Transfer	2	+\$0.60	
Gardoni	Beatrice		Classroom Aide/Caregiver	CL	Holaway Elementary	Increase FTE			+0.1255
Johns	Jessica		Special Education Teaching Assistan	CL	Amphi High School	Decrease FTE			<0.3125>
Wright	Paula		Food Service Attendant	CL	Ironwood Ridge High	Transfer	1	N/A	
Ackerman	Janet		ADDN - R.I.S.E. (Teacher)	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Ackerman	Janet		ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Applet	Megan		ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Baker	Keviņ		ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Basye	Jody		Coach - Track Assistant HS	ADCT	CDO High School	Addendum			\$2,400.00
Bomke Keating	Amy		ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$42.00 per hour
Bonar	Ann		ADDN - R.I.S.E. (Teacher)	ADCT	CDO High School	Addendum			\$42.00 per hour
Bonar	Ann		ADDN - Homebound	ADCT	CDO High School	Addendum			\$42.00 per hour
Brestel	Emily		Psychologist	ADCT	Prince Elementary	Added Duty			\$4,930.88
Bruce	Kathryn		Coach - Basketball Head MS	ADCT	Coronado K-8 School	Addendum			\$1,700.00
Bruce	Kathryn		Coach - Volleyball Head MS	ADCT	Coronado K-8 School	Addendum			\$1,700.00
Carter	Beth		ADDN - Section 504	ADCT	Cross Middle School	Addendum			\$800.00
Castle	Jordan		ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$42.00 per hour
Chen	Christopher		ADDN - Certified Tutor	ADCT	3	Addendum			\$42.00 per hour
Fulks	Neal		ADDN - Interscholastic Activities Mgr	ADCT	Ironwood Ridge High	Addendum			\$2,850.00
*		2023-20	024 School Year					ADCT Add	dendum Certified
Addendum		Employ	ee receiving extra-curricular position or	stipend				ADCL Add	lendum Classified
Added Duty		Employ	ee working additional hours or days					ADACS Add	dendum Amphi Community Schools
Additional Positi	on		ee working an additional position						rtified Administrative
Correction			ion to contract						rtified
Decrease FTE			use in hours						ssified Administrative
									ssified
Extension			te being extended		,				ifessional
Increase FTE			e in hours/contract						
Promotion			vee receiving a promotion to another pos						mentary
Reassignment		Employ	vee moving to another position at the dir	ection o	f the administration				dle School
Status Change			vee changing status (i.e. short term to ca	areer)				HS Hig	h School
Temporary			vee working for a limited period of time						
Transfer		Employ	vee moving from one position to another		Page 1				

GOVERNING BOARD MEETING PERSONNEL CHANGES

Fulks Neal ADDN - R.I.S.E. (Teacher) ADCT Ironwood Ridge High Addendum \$42.00 pc Gipson Lori ADDN - Certified Tutor ADCT Ironwood Ridge High Addendum \$42.00 pc Girard Robert ADDN - Certified Tutor ADCT CDO High School Addendum \$42.00 pc Godlewski Fabienna ADDN - RI.S.E. (Teacher) ADCT CDO High School Addendum \$42.00 pc Godlewski Fabienna ADDN - Certified Staft Trainer ADCT CDO High School Addendum \$42.00 pc Godlestein Heidi ADDN - Certified Tutor ADCT Ironwood Ridge High Addendum \$42.00 pc Grimes Elizabeth ADDN - Certified Tutor ADCT Ironwood Ridge High Addendum \$42.00 pc Johnson Marine ADDN - Certified Tutor ADCT Ironwood Ridge High Addendum \$42.00 pc Karnes Emily Coach - Basketball Assistant - 3rd Se ADCT Forse Middle School Addendum \$42.00 pc Karnes Emily	r hour r hour
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tension End date being extended CL Classified	
crease FTE Increase in hours/contract PR Professional	
omotion Employee receiving a promotion to another position EL Elementary	
eassignment Employee moving to another position at the direction of the administration MS Middle School	
atus Change Employee changing status (i.e. short term to career) HS High School	
Employee working for a limited period of time	
ransfer Employee moving from one position to another	

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Rouille	Doreen	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Schwingbeck	Michael	Coach - Baseball Assistant HS	ADCT	Amphi High School	Addendum			\$2,400.00
Seo	John	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Silvas	Sharon	Coach - Track Head MS	ADCT	Wilson K-8 School	Addendum			\$1,700.00
Slattery	Ruth	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Sutton	Kyle	ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$42.00 per hour
Thomure	Emery	ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$42.00 per hour
Vissichelli	Joseph	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Wentworth	Ann	ADDN - R.I.S.E. (Teacher)	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Wentworth	Ann	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$42.00 per hour
Wojdyla	Cheryl	Coach - Volleyball Head MS	ADCT	Wilson K-8 School	Addendum			\$1,700.00
Yetman	Christopher	ADDN - Certified Tutor	ADCT	CDO High School	Addendum			\$42.00 per hour
Youngling	Roland	Associate Coach	ADCT	Amphi High School	Addendum			\$1,000.00
Brown	Desiree	ADDN - Extra Hours	ADCL	Cross Middle School	Added Duty			\$14.43 per hour
Hernandez	Mary	ADDN - Extra Hours	ADCL	CDO High School	Added Duty			\$15.55 per hour
Sennett	Daniel	ADDN - Classroom Aide/Caregiver	ADCL	Rio Vista Elementary	Addendum			\$15.11 per hour
Sipchen	James	ADDN - Extra Hours	ADCL	CDO High School	Added Duty			\$15.55 per hour

*	2023-2024 School Year	AD	ОСТ	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	AD	DCL	Addendum Classified
Added Duty	Employee working additional hours or days	AD	DACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	СТ	Г-AD	Certified Administrative
Correction	Correction to contract	СТ	Г	Certified
Decrease FTE	Decrease in hours	CL	-AD	Classified Administrative
Extension	End date being extended	CL	-	Classified
Increase FTE	Increase in hours/contract	PF	۲	Professional
Promotion	Employee receiving a promotion to another position	EL	-	Elementary
Reassignment	Employee moving to another position at the direction of the administration	M	S	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	S	High School
Temporary	Employee working for a limited period of time			
Transfer	Employee moving from one position to another			

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SECURITY OFFICER

QUALIFICATIONS

- A. REQUIRED
- High school graduation or GED
- At least six months of work experience in the police or security field.

B. DESIRED

- A high degree of judgment and maturity.
- One year of experience in police or security work.

SUMMARY

Performs routine security work in protecting district personnel, students, visitors and volunteers from fire, traffic, and other personal safety hazards.

Reports to: Appropriate Administrator

ESSENTIAL FUNCTIONS

- Patrols campus grounds, watching for fires, prowlers, vandalism or other unusual occurrences.
- Makes periodic rounds of buildings to check locks, windows, and general security.
- Regulates traffic and parking.
- Maintains alertness in order to be available to students and others in emergencies of all types.
- Periodically reports to supervisor on matters concerning safety and security.
- Investigates various types of occurrences; submits written reports to school supervisor as well as local police officials, if necessary.
- Remains alert to surroundings, maintaining order and discipline, as necessary.
- Reports use of illegal substances on campus by students and reports any and all actions by students which are in violation of the Student Code of Conduct.
- May question identity of unknown individuals on campus, requesting those without district employee, student, visitor, substitute, or volunteer identification badges to report to the school administration office or leave the campus.
- Exhibits patience, courtesy and tact when dealing with others.
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs related duties as required.

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to communicate clearly, both verbally and in writing
- Ability to exercise judgement in accordance with established procedures
- Ability to work alone and as part of a team
- Ability to carry up to 20 pounds
- Ability to climb stairs and ladders



SECURITY OFFICER

- Ability to walk on uneven surfaces
- Ability to lift, climb, stoop, bend, twist, reach, walk and stand for long periods of time
- Ability to perform tasks requiring manual dexterity
- Ability to understand and carry out complicated written and oral instructions
- Ability to sustain extended work hours and problem situations