



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Adam Law Ed.D.  
RE: January 23, 2017 Personnel Report  
DATE: January 19, 2017

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. New Hires**

None

**II. Resignations**

Name	School	Subject/Grade	Effective Date	FTE
Shanahan, Molly	GHS	French	6/5/17	1.0

**III. Reappointments**

None

**IV. Reclassifications**

None

**V. Long-Term Substitutes**

None

**VI. Family and Medical Leave**

None

**VII. Retirement**

None

**SUPPORT STAFF**

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**I. New Hires**

Start Date	Name	School	Position	School Year
1/23/17	Ace, Kelly	FES	Reading Tutor	9 month

**II. Resignations**

Name	School	Position	Effective Date	School Year
Primdahl, Kyle	WAS	2nd Shift Custodian	1/12/17	12 month

**III. Reappointments/Reclassifications**

None

**IV. Family and Medical Leave**

None

**V. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	School Year
1/3/17 - 2/6/17	Sartell, Sue (Diane Dargis)	WAS	Special Education Assistant	9 month
1/12/17 - 4/5/17	Prater, Lisa (Lisa Bragg)	HSS	Special Education Assistant	9 month

**VI. Retirement**

Start Date	Retirement Date	Name	School	Position	School Year
8/23/05	6/5/17	Clark, Margaret	FSS	Administrative Assistant	10 month