

MEMORANDUM TO: Dr. Marc Puig

Subject: Adjunct Faculty information

The State Board of Education passed an amendment to 19 TACS 129.1 (k)(1). Requirements for Student Attendance for State Funding Purposes allows public school to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance handbook states:

- (4-12) The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Student participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see (4-12)]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by the County Extension Agent are reported present.

This amendment provides local school boards the opportunity to recognize County Extension Agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance" for Foundation School Program purposes.

BEE County requests adjunct staff member status for the County Extension Agents for the school year 2017-2018. The following faculty is eligible for participation in the Teacher Retirement System of Texas and has a minimum of a bachelor's degree.

Name: Robbin Reininger Title County Extension Agent Degree: M.S. Agricultural Science Date: May 2014 Institution: Texas A&M University-Kingsville

I hope **Beeville Independent School District** will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information,

Sincerely,



Robbin Reininger
County Extension Agent-Agriculture & Natural Resources

ADJUNCT FACULTY AGREEMENT

1. We encourage a plan for cross-county CEA joint appointments to consolidate travel and supervisory responsibilities at major livestock shows.
2. Remember, when you have youth chosen for National 4-H Congress, National 4-H Conference, or Texas 4-H Leadership Conference, include one of the chaperones on your adjunct list.

THE STATE OF TEXAS
COUNTY OF BEE

On this date, at a regular scheduled and posted meeting, came the Board of Trustees of the **Beeville Independent School District** hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the **Beeville Independent School District**.

Upon consideration and vote of _____ in favor, **Robbin Reininger** is hereby named as adjunct faculty member of the **Beeville Independent School District** subject to the following consideration and provisions of such an appointment to wit:

1. The appointment shall commence on the _____ day of _____ and end on the day _____ of _____, being the end of the 2018-2019 academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from **Beeville Independent School District**.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas AgriLife Extension Service.
4. Adjunct faculty member shall be under the direct supervision of either the District Extension Administrator of District 11.
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct Faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such **BEE** County Extension Agent who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits

arising from such participation and activities and /or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provision of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation program purposes.

The appointment of the herein named Robbin Reininger, County Extension Agent, Extension employee is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by **Beeville Independent School District** or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2018.

Beeville Independent School District

By: _____

Adjunct Faculty Appointment Accepted by:

County Extension Agent

Approved:

District Extension Administrator, District 11
Texas A&M AgriLife Extension Service

Office of San Patricio County Agents

Kathy Farrow, CEA-FCS
Adrian Arredondo, CEA-4-H,
Bobby McCool, CEA-Ag/NR
219 N. Vineyard, Sinton, TX
361-587-3400-office - 361-364-6237-fax
sanpatricio.agrilife.org



August 9, 2018

Dr. Marc A. Puig
Beeville ISD
201 N. St. Marys
Beeville, Texas 78102

Dear Superintendent Puig

On behalf of the San Patricio County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Beeville ISD Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook state:

- (1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district or an adjunct staff member who:
 - (A) has a minimum of a bachelor's degree' and
 - (B) is eligible for participation in the Teacher Retirement System of Texas.

San Patricio County requests agents listed on the enclosed Adjunct Faculty Agreement be considered awarded adjunct staff member status for the period of time indicated on the agreement. Upon approval of our staff as adjunct faculty, please sign and return the agreement to us. You will receive a copy once all the appropriate signatures are in place.

We hope that the Beeville ISD will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adrian Arredondo".

Adrian Arredondo
County Extension Agent
4-H & Youth Development
San Patricio County
aarredondo@ag.tamu.edu

A handwritten signature in blue ink, appearing to read "Kathy A. Farrow".

Kathy A. Farrow
County Extension Agent
Family & Consumer Sciences
San Patricio County
k-farrow@tamu.edu

A handwritten signature in blue ink, appearing to read "Bobby McCool".

Bobby McCool
County Extension Agent
Agriculture & Natural Resources
San Patricio County
bobby.mccool@ag.tamu.edu

AA:KF:BM:vgd

Enclosure: Resolution for Extracurricular Status of 4-H Organization

Office of San Patricio County Agents

Kathy Farrow, CEA-FCS

Adrian Arredondo, CEA-4-H,

Bobby McCool, CEA-Ag/NR

219 N. Vineyard, Sinton, TX

361-587-3400-office - 361-364-6237-fax

<https://sanpatricio.agrilife.org>



ADJUNCT FACULTY AGREEMENT

**THE STATE OF TEXAS
COUNTY OF SAN PATRICIO**

On this date, at regularly scheduled and posted meeting, came the Board of Trustee of the Beeville ISD, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct faculty members of the Beeville ISD.

Upon consideration and vote of _____ in favor, Adrian Arredondo, County Extension Agent-4-H & Youth, Kathy Farrow, County Extension Agent-FCS and Bobby McCool, County Extension Agent-AG/NR are hereby named as adjunct faculty members of the Beeville ISD subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____ and end on the day _____ of _____, being the end of the 2018-2019 academic year.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

Name	Title	Degree	Institution	Date
Adrian Arredondo	CEA-4-H & Youth	M.S.- Animal Science	Texas A&M-Kingsville	2010
Kathy A. Farrow	CEA-FCS	M.S.- Education	Texas A&M-Corpus Christi	1998
Bobby R. McCool	CEA-AG/NR	M.S. - Agriculture Science	Texas A&M-Kingsville	2015

3. Adjunct faculty members will receive no compensation, salary, or remuneration from Beeville ISD.
4. Adjunct faculty members are and shall remain an employees, in good standing, of Texas A&M AgriLife Extension Service.
5. Adjunct faculty members shall be under the direct supervision of the District Extension Administrator of District 11, Texas A&M AgriLife Extension Service.
5. Adjunct faculty members shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefits of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members of which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of the Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator. Adjunct faculty members are not the employees of School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such San Patricio County Extension Agents who has been herein designated as adjunct faculty members.

The appointment is made by Beeville ISD by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21(k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named San Patricio County Extension Agents (Texas A&M AgriLife Extension Service employees) are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Beeville ISD or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this ____ day of _____, 2018.

Beeville ISD

Signature

Printed Name

Title

Adjunct Faculty Appointment Accepted By:

County Extension Agent
San Patricio County

Approved:

By: District Extension Administrator, District 11
Texas A&M AgriLife Extension Service