

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 10/26/16



- 
- Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:  
                    This action request pertains to     Elementary (only)               High School/District Wide

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**Date:**        10/18/16

**To:**         **John Rouse**  
                  Browning Public Schools

**From:**      Tony Wagner  
**Title:**      Director of Student Activities

**Subject:** **Approval of 2016/2017 BMS Chorus Director**

**Description:** BMS Chorus Director Browning Middle School for the 2016/2017 S/Y:

✚ Raymond Zentz, BMS Chorus Director, \$860.00 (Exp. Credit 0)

**Financial Impact:** \$866.00

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Reports

**Superintendent Action:**  Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

|   |                             |   |  |
|---|-----------------------------|---|--|
| Position<br><b>Choir Director</b>           |                             | Applicant Recommended<br><b>Raymond Zentz</b> |  |
| Department/Location<br><b>Middle School</b> |                             | Supervisor<br><b>Tony Wagner</b>              |  |
| Type of Position<br><b>Extra-Curricular</b> | Starting Date<br><b>TBD</b> | Term<br><b>2016-2017 School Year</b>          |  |

|                   |              |               |
|-------------------|--------------|---------------|
| <b>Recruiting</b> | Date Posted: | Closing Date: |
| Comments:         |              |               |

| Applicants | No. | Name<br>(Alphabetical by Last Name) | Date<br>Application<br>Received | Minimum<br>Requirements<br>Met? | Date Interviewed | Final<br>Ranking |
|------------|-----|-------------------------------------|---------------------------------|---------------------------------|------------------|------------------|
| N/A        |     |                                     |                                 |                                 |                  |                  |

| Interview Committee |       |      |       |
|---------------------|-------|------|-------|
| Name                | Title | Name | Title |
| N/A                 |       |      |       |

**Recommendation:** Raymond is a new teacher with a lot of chorus experience. I feel he will bring fresh ideas to the Browning Public School's Choirs.

| Pre-Employment Requirements | Date Initiated              | Completed?<br>(Y)es (N)o | Results Received<br>(Negative = OK) |
|-----------------------------|-----------------------------|--------------------------|-------------------------------------|
| Drug test                   | Already a district employee | Yes                      | Ok                                  |
| Criminal background check   | Already a district employee | Yes                      | Ok                                  |
| TB documentation            | Already a district employee | Yes                      | Ok                                  |

|                  |                          |                    |
|------------------|--------------------------|--------------------|
| Salary: \$860.00 | Placement: <u>Exp: 0</u> | Contract Days: TBD |
|------------------|--------------------------|--------------------|

Prepared by:     Sherie Blue          Date 10/18/2016      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_