

Minutes of Regular Meeting

October 10, 2023

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, October 10, 2023 beginning at 6:00 PM in the Unity School District Board Room.

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
Members Present: Debbie Ince-Peterson, Ryan Peterson, Sheryl Holmgren, Jeromy Cox, Pat Kastens, Victoria Studtmann
Admin. Team Present: Supt. Zachary Fugate
Members Absent: Andrea Jerrick
2. Approval of the Agenda
Motion to approve the agenda by Ryan Peterson.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
3. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to zfugate@unity.k12.wi.us by NOON on Tuesday, October 10, 2023. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
No comments were received.
4. Board of Education Member Update
Sheryl Holmgren submitted a letter of resignation from the Unity Board of Education, effective November 1, 2023.
The Board members thanked Sheryl for her nearly 18 years of service.
5. **Information**
 - a. Submitted Reports
 - 1) Administrative Reports
 - a. Elementary Principal Report - *Dr. William DeWitt*
 - b. Middle School Principal Report - *Mr. Shaun Fisher*
 - c. High School Principal Report - *Mr. Nicholas Been*
 - d. Special Education Director Report - *Ms. Elizabeth Jorgensen*
 - e. Financial Report - *Ms. Kara Holden*
 - b. District Administrator's Report - *Mr. Zachary Fugate*
** Andrea Jerrick entered the meeting at 6:23pm.*
 - c. Follow-up from WASB Planning Session
6. **Consent Agenda**
 - a. Approval of Board of Education Meeting Minutes, September 12, 2023 - Regular Board Meeting
 - b. Approval of Board of Education Meeting Minutes, September 27, 2023 - Budget and Finance Committee Meeting
Motion to Approve Items 6.a and 6.b by Ryan Peterson.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
 - c. Approval of Elementary/Middle School/High School Activity Accounts
Motion to Approve the September 2023 Activity Accounts by Victoria Studtmann.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
 - d. Approval of Vouchers
Motion to Approve the September 2023 Vouchers by Jeromy Cox.
Second by Andrea Jerrick.
Motion carries by unanimous voice vote. (Ryan Peterson Abstained.)

e. Personnel

1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:

a. Winter Season Extra Duty Contracts

Motion to approve the Winter Season Extra Duty Contracts by Ryan Peterson.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

7. **Action Agenda**

a. Proposed 2023-2024 District Budget - *Mr. Zachary Fugate/Ms. Kara Holden*

Motion by Ryan Peterson to Adopt the Proposed preliminary 2023-2024 District Budget, with allowable changes regarding updated state aid finalization.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

b. Early College Credit Program and Start College Now Applicants (Spring 2024) - *Mr. Nic Been*

Motion to approve the Early College Credit Program and Start College Now Applicants (Spring 2024) by Victoria Studtmann.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

c. Consideration and Approval of the following Board Policies and Administrative Rules:

- Administrative Rule 383.1 - Service Animals

Motion to accept Administrative Rule 383.1 by Ryan Peterson.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

8. Adjourn

Motion to adjourn by Victoria Studtmann.

Second by Pat Kastens.

Motion carries by unanimous voice vote by 6:59 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk