



**TOWN OF HORIZON CITY
MEMORANDUM**

Date: December 5, 2024

To: Honorable Mayor and Members of City Council

From: Teresa Quezada, CIP Manager

Teresa Quezada
12/5/24

SUBJECT: Discussion and Action: On a resolution authorizing the Mayor to negotiate and execute a professional services agreement with Huitt-Zollars for project support on Municipal Facilities Phase 1 project in an amount not to exceed \$105,000

This resolution authorizes the Mayor to negotiate and execute a professional services agreement for project support for the Municipal Facilities Phase 1 project for an amount not to exceed \$105,000 with Huitt Zollars. As the Town Engineer, Huitt Zollars provides engineering support to the Town's staff and consultants throughout project construction. The agreement is based on a time and materials contract and only actual hours spent on the project will be charged to the City.

The cost for this agreement is part of the 2023 Certificates of Obligation funding and is included in the project budget.

Staff recommends approval.