Committee Report

Committee Name: Governance Committee
Date of Report: April 19, 2021
Written/submitted by: Becky Lund
Date of last meeting: April 13, 2021
Next meeting date: Monday, May 10, 2021

Motions/ Action Items for the Board Meeting:

FOR THE CONSENT AGENDA

  I.   2nd reading/ potential approval of revised policy NP 701 (Establishment of Budget)
  II.   2nd reading/ potential approval of combined policies NP 702 and 714; now NP 702 (Fund Balance Requirements)
  III.   1st reading of revised policy NP 304 (Gifted and Talented Services)
  IV.   1st reading of revised policy NP 305 (Section Size)
  V.   1st reading of revised policy NP 306 (Re-Enrollment after Long-Term Leave)

Governance Committee Goals for 2020-2021

1. **Work with the Executive Director to review and recommend policies that support Nova's mission.**
   a. Finish reviewing policies from SY2020
      i. 2 policies (done by October 2020) **DONE.**
   b. Review policies last reviewed/revised in 2017-2018
      i. 16 policies (done by June 2021)
   c. Continue to work on policy process to ensure smooth oversight and revisal as needed (ongoing)
      In addition to the two old policies left from last year, 11 policies (new and revised) have been presented before the Board, including the policies having their first reading in April. 7 policies remain to be reviewed, but some may be postponed until next year.

2. **Provide the 2020 Election Report and conduct the 2021 board election.**
   (report due October 2020, election work begins December 2020 and ends May 2021)
   a. Continue a more robust and in-person recruiting of potential Board members, beginning with people serving on Board committees (December – March in particular)
      The election begins on Monday, April 26 and runs through Monday, March 10 at 4:00 pm. Three parents (Claudia Gumbiner Hungs, Theresa Nelson, and Andrea Perzichilli) are running for one three-year parent seat. Two teachers (Sasha Ross and Sara Seal) are running for one three-year teacher seat. We are again utilizing Simply Voting to do an online election.

3. **Implement and update the board training process**
   a. Review and revise as needed the documents that pass on best practices and general knowledge to form a complete Board resource specific to Nova
      i. Develop a regular review process for the documents and add to a Governance calendar
      ii. Update document
   b. Provide training and resources on Nova's governance practices and policies for all Board members as needed. Continue to look at monthly Board meeting evaluations for trends and areas of need (ongoing)
      i. Ensure the Board training calendar is followed and update it as needed
      ii. Find ways to share the training information with the Nova community as well as the Board

4. **Review the current board structure and recommend potential ways to reduce the size of the Board**
   a. Review board structure requirements (MN statute & Nova Bylaws) (November 2020)
   b. Determine parameters for a reduction (best practices, current needs, expiring terms, etc.) (November 2020)
   c. Make a recommendation to the Board for approval BEFORE we publish election materials (done by February 2021; ideally done in January 2021)
      DONE.