

# Facilities Management & Capital Project Status Report

## July 2020

### Facilities Management – Maintenance and Operations - General

- COVID related cleaning / disinfection protocols have been developed, implemented, and continually improved based on new knowledge. Staff have been trained in how to safely and properly disinfect a school site should we have a lab confirmed or clinically diagnosed case of COVID-19.
- In the past month, the Facilities maintenance crews have completed 276 work orders and are currently working on 237 open work orders.
- Discussions are occurring frequently related to property sale decisions.
- After much planning, summer activities for our students and the community are now occurring under specific guidance. Discussion groups still meet frequently as related to use of classrooms, gyms, cafeterias, athletic fields, tennis courts, and pools to ensure proper and effective efforts are occurring to keep all safe during the COVID pandemic.
- Summer cleaning is coming along quickly with enthusiastic efforts from staff.
- Discussions are ongoing as to what additional COVID related tasks or features at each site will be required for the upcoming school year. In consideration of those tasks defined to this point, Facilities Maintenance and Operations is ready to meet these challenges as related to any of the 3 school opening scenarios this fall.

### Employee News

- Interviews took place for the HVAC School Equipment Maintenance Mechanic position and are under review.
- We currently only have one opening within the Operations staff and look forward to interviewing and filling that position soon which will give us a full roster.

### Capital Construction

- The LTFM approved roof replacement project at Rockridge is on schedule and near completion.
- The LTFM approved tuck-pointing project at Congdon Park is near completion.
- PSS track remediation efforts are under discussion.

### Building Operations

- Operations staff has been working hard to coordinate COVID cleaning efforts for KeyZone and Community Ed building users, while also completing summer cleaning and project work. Staff efforts to stay informed on all CDC and MDH guidelines have been impressive! Building Engineers have posted district approved communications regarding the State of MN face covering ordinance issued last week as a reminder for all building users.

### Health, Safety & Environmental Management

- Hello, my name is Matthew Johnson. I have recently been hired to fill the role of Safety, Health & Environmental Coordinator here at the Duluth School District. Previously, I have spent a decade working with the Facilities Management department at UMD, and I've spent about 5 years working as the building manager at a local church. I have bachelor's degrees in psychology and criminology, and I am nearing the completion of my master's degree in environmental health and safety. I've spent my entire life here in the Northland and I enjoy getting outdoors as much as possible. I'm pleased to have been presented with the opportunity to work with the Duluth School District, and I look forward to working to ensure the health and safety of our students, staff and local environment.