



SAINT PETER PUBLIC SCHOOLS FACILITY USE TERMS AND CONDITIONS AGREEMENT

1. Facility users agree to protect, indemnify, and hold harmless Saint Peter Public Schools and its employees from any and all claims, liabilities, damages, or rights of action, directly or indirectly, growing out of the use of the premises covered by the reservation. Saint Peter Public Schools assumes no liability in connection with the use, loss, damage, or destruction of equipment or personal property belonging to the renter.
2. Facility users are authorized to use only the specific spaces identified in their approved facility use request. Use of any additional areas is not permitted. Renters may not request that custodial staff unlock or provide access to spaces not included in their original request.
3. Proof of General Liability Insurance with a minimum coverage amount of \$1,000,000 per incident is required.
4. The user shall be responsible for adhering strictly to the established occupancy limits of any facility or space reserved, as set forth by applicable safety codes, fire regulations, and institutional policies. Failure to comply may result in the revocation of reservation privileges or additional penalties.
5. Occasionally, district events may need to be rescheduled, which may supersede reservations. Saint Peter Public Schools reserves the right to nullify rental agreements that conflict with school activities, even though such activities may be scheduled after validation of the rental agreement. Renters accept this risk.
6. Facility users must provide their own sports equipment. Use of school equipment is prohibited without consent. All equipment must be removed from the site upon completion of the rental.
7. Any damage to district property occurring from renter use, either unintentional or by intentional misuse, will be repaired by the district at the renter's expense.
8. Propping doors open to allow participants access to the building is strictly prohibited. Obstructing hallways and exits with groups of people, equipment, or supplies is also strictly prohibited, as it poses a safety hazard and violates fire code regulations; all pathways must remain clear and accessible at all times.
9. The user organization is fully responsible for the safety and supervision of the specific space they are using and will assume full liability for any damages that may occur. All activities must be supervised by a capable and responsible adult supplied by the renter, alongside an on-site supervisor provided by the facility. This applies to the duration of all weekday and weekend rentals.
10. Youth must be supervised at all times and cannot be left unattended at the end of an event.

11. Rental agreements are non-transferable. Subleasing is not allowed. Doing so nullifies an approved reservation. School district employees or groups may not reserve facilities for exclusive use by other district or non-district users.
 12. Set-up, tear-down, clean-up, and coach/parent/athlete discussion time are billable and should be included in your reservation time. Groups that arrive early or stay late will have their reservation times adjusted at the hourly rental rate, with additional fees for early entrance and late exit.
 13. No-shows or cancellations may incur rental and staff fees based on the time of notice.
 14. The district reserves the right to cancel or withhold use privileges if rules and regulations are violated, there is a negative impact of use, or the renter is not adhering to facility use expectations. The district may cancel a facility reservation for reasons including, but not limited to:
 - a. Inadequate group supervision as determined by the building administrator or designee.
 - b. Misuse or disrespect of district property, equipment, or facilities.
 - c. Group conduct of an inappropriate or unacceptable nature as determined by the building administrator or designee. Reservations will be canceled immediately if the administration or designee judges continuation to be potentially harmful, dangerous, or if the program or participants' actions are not equivalent to those generally accepted by the community.
 - d. Facilities being used for games of chance, lotteries, or activities classified as gambling. Use of alcoholic beverages, tobacco products, smoking, or vaping.
- In the event of the cancellation or revocation of a reservation, there will be no claim or right to damages or compensation on account of any loss, damage, or expenses whatsoever.
15. In emergencies, including adverse weather conditions or site limitations (e.g., water, heat, or electrical), the decision to close the school will be made by the superintendent or their designee. When school is closed due to emergencies, and the district cancels co-curricular and curriculum events, rental groups must follow suit. Renters will receive full refunds for space and staff fees if the district decides to close school operations. There are no refunds for indoor or outdoor rentals due to weather, unless and until Saint Peter Public Schools issues a weather-related school day cancellation.
 16. Renters will be invoiced after the reservation date(s) have passed. Fees are due within 30 days of the billing date. Late fees will be applied for overdue balances. A prepayment may be required for reservations exceeding \$750. A damage deposit may be required. Failure to pay will result in future reservations being denied.
 17. Only Certified Service Animals are allowed inside or on Saint Peter Public Schools grounds. Domestic pets of any kind are not allowed.

By signing below, I agree to the terms and conditions for the Saint Peter Public Schools facility rental use. Failure to comply may result in the termination of future reservations and/or additional charges.

User Signature

Date

User Printed Name

User Organization