

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: April 9, 2024



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<b>Recognition:</b>	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
<b>Information:</b>	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
<b>Action:</b>	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input checked="" type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
	This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide

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**Date:** April 4, 2024

**To:** Corrina Guardipee Hall  
Superintendent of School

**From:** Beverly Sinclair  
Human Resources Director

**Subject: Waiver of 8% Penalty Fee for Early Resignation 2022-2023**

**Description:** Lester Johnson, III, is requesting that the School Board waive the 8% liquidated damages for early release of his contract due to resignation from his position of Consumer Science Teacher 2022-2023 at BHS. Section six (6) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

**Financial Impact: \$4,033.11** (the total amount of the 8% penalty is \$5,634.16. The amount of \$4,033.11 was taken to cover the 8% penalty fee with a balance of \$1,601.05 owed to BPS. If this request is approved by the board of trustees, the District will owe Mr. Johnson the amount of \$4,033.11.)

**Attachment(s):** Resignation Letter

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**       N/A (Info)     Approved     Denied       Tabled to: \_\_\_\_\_

Lester R. Johnson, III  
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406-450-8273

Corrina Guardipee  
Browning Public Schools  
Browning Montana 59417

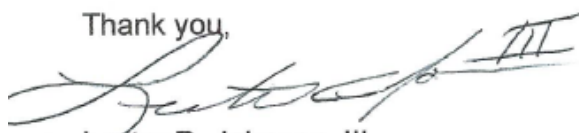
April 3, 2024

Re: Request for waiver of 8% liquidated damages fee.

Dear Corrina,

I would like request that the school board waive the 8% liquidated damage fee for my 2022-23 contract per past practice.

Thank you,



Lester R. Johnson, III