



Consent Item

Date: February 10, 2025

Division: Finance

Subject: RFP #F1068D-23 Staff Development, Training Services, Materials and Other Related Products and Services

Background Information:

- The Lewisville ISD Board of Trustees previously approved RFP #F1068(A-C)-23 Staff Development, Training Services, Materials and Other Related Products and Services, on September 11, 2023, January 9, 2024, May 13, 2024, and October 21, 2024.
- RFP #F1068D-23 is a new iteration supplemental bid to help provide additional vendors who supply professional learning products and services, including but not limited to workshops, online services, webinars, materials, etc., which are available to campuses and departments within LISD. By providing flexibility in offering numerous vendors who represent various topics, professional learning strategies, and price points, the District can offer a wide range of products and services relating to the Pre-K – 12 environments.
- Awarding additional vendors provides campuses and departments the option to request quotes for products and/or services from multiple vendors to support procurement at the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.
- Expenditures with federal funds still require a multi-step approval process that ensures federal compliance and adherence to local and state guidelines.

Administrative Consideration:

- The District notified one thousand four hundred thirty-four providers to participate in RFP #F1068D-23, and fifteen proposals were received.
- Funds for these purchases will come from campus, federal, and department budgets.
- Previous annual expenditures for this commodity:
 - 2024-2025: \$613,142
- Estimated annual expenditures in this commodity: \$1,100,000 but will not exceed the previously approved budgets.
- No change to the previously approved annual expenditures of \$1,100,000 for this commodity, as provided at the January 9, 2024, May 13, 2024, and October 21, 2024, Board of Trustees meetings, and will not exceed the approved budgets.
- This procurement complies with Section 44.031 of the Texas Education Code, EDGAR 2 CFR 200 requirements, and other applicable procurement laws.

Recommendations:

- That the Lewisville ISD Board of Trustees awards RFP #F1068D-23 Staff Development, Training Services, Materials and Other Related Products and Services, the recommended vendors, and estimated annual expenditures for seven months.

Timeline/Report:

- Term: February 2025 – September 2025