

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 7, 2018

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 7, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Robert Rapheal, and Superintendent Steve Massey, ex officio. Member Gail Theisen was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: School Board Member Peterson reported one visitor.

5. STUDENT ACHIEVEMENT:

Heidi Link, Kim Vanneste and two FLHS students behind the creation of the 2018 We Are Rangers Lip Dub video showed the youtube video.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: graduation ceremony, lacrosse games, Retirement Recognition, Pops concert, district wide PTO meeting, Academic Awards, senior lunch and senior all night party.

6. REPORTS:

916 –Member Olson reported the board had budget and negotiation discussion, ALC program discussion and enhancing online courses, Health and Safety Policy review, PRTF update in East Bethel.

Equity Alliance MN –Member Morehead reported the search firm is working to find a replacement for Jean Lubke, and they are looking for more grants.

City of Forest Lake – Member Morehead the city is using a search firm to find the next city administrator.

QComp Annual Report - Diane Giorgi introduced Q Comp Coordinator Becky Haven. Haven reported Q Comp just finished its fourth year in the district and gave an annual review.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave project updates.

Superintendent's Report – Dr. Massey thanked the Ranger Lip Dub presenters and LATV for their video, and Becky Haven and the Q Comp staff for their work. Summer School runs June 4 through June 29. Through the district's work with Equity Alliance MN we have been able to participate in an Equal Opportunity Schools Funding Grant. US World News and Report ranked FLAS 36 in the state, three FLHS students earned a perfect ACT score and seven FLHS students are National Merit qualifying students.

Polaris Industries awarded the district a \$79,500 grant to purchase equipment for the high school design build lab.

7. CONSENT AGENDA ITEMS: Member Rapheal pulled agenda item 7.3. Member Odegaard moved to approve agenda items 7.1, 7.2 and 7.4. The motion was 2nd by Member Peterson. All members present voted aye. The motion carried.

7.1 Approved the Minutes of May 3 and 17, 2018

7.2 Approved the bills as of June 7, 2018

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Fick, John: Asst Girls' Track (SR)
2. Hirsch, Brittany: Yearbook (FL)
3. Stehr, Adam: Asst Boys' Lacrosse (SR)

B. EMPLOYMENT:

1. Glover, Philip: 1.0 FTE effective 18-19 sy
2. Kubes, RaeAnn: 1.0 FTE effective 18-19 sy

C. INCREASE IN FTE:

Beaudette, Michael: from .83 FTE to 1.0 FTE, effective 18-19 sy

D. RETIREMENT(S)/RESIGNATION(S):

1. Bautista, Eduardo: resign effective end of 2017-18 sy
2. Boucher, Jolene: resign effective end of 2017-18 sy
3. Heyer, Sharon: resign effective end of 2017-18 sy
4. Jansen, Mark: resign effective end of 2017-18 sy
5. Ladig, Jessica: resign effective end of 2017-18 sy
6. Panek, Samantha: resign effective end of 2017-18 sy
7. Reissmann, Becky: resign effective end of 2017-18 sy
8. Sodren, Lisa: resign effective end of 2017-18 sy
9. Strehlow, Rachel: resign effective end of 2017-18 sy
10. Tipton, Marcy: resign effective end of 2017-18 sy

Superintendent Massey pointed out a clerical error in that the weeks listed for Julie Anderson should be 40 weeks per year and not 52 weeks per year. Member Morehead made a motion to approve agenda item 7.3 with changes. The motion was 2nd by Member Peterson. All members present voted aye. The motion carried.

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Anderson, Julie – from Administrative Office Assistant V at the Central Learning Center to Administrative Office Assistant V at the Forest Lake Area Middle School, 40 hours per week & 52 weeks per year, effective August 20, 2018.
- Damon, Kari – from Special Education Paraprofessional at Scandia Elementary to Early Childhood Office Assistant III at the Central Learning Center, 35 hours per week and 39 weeks per year, effective August 15, 2018.
- Dufresne, Rita – Cook Manager at Lakes International from level V to level VI, effective September 4, 2018.
- Guttormson, Kristi – from Administrative Office Assistant V at Southwest Junior High to Administrative Office Assistant V at the Forest Lake Area Middle School, 40 hours per week & 52 weeks per year, effective July 1, 2018.
- Kundel, Lisa – from Guidance Office Assistant V at Southwest Junior High 40 hours per week and 41 weeks per year to Administrative Office Assistant IV at the Forest Lake Area Senior High School, 40 hours per week & 40 weeks per year, effective July 1, 2018.
- Hill, Robin – from Administrative Office Assistant V at Century Junior High to Administrative Office Assistant V at Forest View Elementary, 40 hours per week & 52 weeks per year, effective July 1, 2018
- Peterson, Peggy – from Administrative Office Assistant V at Forest View Elementary, 40 hours per week & 52 weeks per year to School Age Childcare Office Assistant III at the Central Learning Center 40 hours per week and 52 weeks per year, effective July 1, 2018.
- Thell, Laura – Long Hour Cook Helper from Southwest Junior High to Forest Lake Area Middle School, 30 hours per week and 36 weeks per year, effective September 4, 2018.

Change in Position(s):

- Career Resource Office Assistant IV position at Senior High School, 40 hours per week and 37 weeks per year, effective May 23, 2018, due to restructuring position.
- Cook Manager position at Lake International Language Academy from level V to level VI, effective September 4, 2018
- Medina, Shelly - Special Education Paraprofessional III at Century Junior High, 30 hours per week and 37 weeks per year to Intervener III position, 32.5 hours per week and 37 weeks per year, effective for the 2018-19 school year.

Elimination of Position(s):

- Cook Helper Position at Southwest Junior High School, 15 hours per week and 35 weeks per year, effective May 25, 2018.
- Cook Helper Position at Central Montessori School, 25 hours per week and 35 weeks per year, effective May 25, 2018.

- Office Assistant IV position at Southwest Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018, due to restructuring into Middle School model.
- Office Assistant IV position at Century Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018, due to restructuring into Middle School model.

End of Employment:

- Reider, Connie – Deaf Interpreter at the Senior High School, 35 hours per week and 37 weeks per year, effective May 23, 2018. (Probationary period release)
- Ritchie, Aryn – Special Education Paraprofessional at the Senior High School, 30 hours per week and 37 weeks per year, effective May 21, 2018. (Probationary period release)

Lay Off Status:

- Kubes, Sharon - Office Assistant IV at Southwest Junior High School, 20 hours per week and 39 weeks per year, effective May 23, 2018.
- Unzen, Sheila – Deaf Interpreter at Forest View Elementary, 35 hours per week and 37 weeks per year, effective May 23, 2018.

Leave of Absence:

- Cerwinski, Susan – Cook Helper at Lino Lakes Elementary from May 18 through June 18, 2018.
- Clausen, Amy – School Bus driver from May 15 through 22, 2018.
- Goodsell, Brenda – Cook Helper at Century Junior High from May 15 through 23, 2018.
- Hartung, Shonda – Cook Helper at the Senior High from May 15 through 23, 2018.
- Nicholls, Thomas – Custodian at Linwood Elementary from May 11 through 18, 2018.
- Walesheck, Laura – Cook Helper at Southwest Junior High from May 14 – 23, 2018.
- Willcoxon, Debra – Title One/Noon Duty Supervisor at Forest Lake Elementary from May 12 through 18, 2018.

New Position(s):

- Two Special Education Intervener III positions, 32.5 hours per week and 37 weeks per year, effective for the 2018-19 school year.

Recommendation of Employment:

- Reedy, Renae – Communication Coordinator at the District Office, 30 hours per week and 52 weeks per year, effective June 4, 2018.
- Wohlberg, Shannon – Special Education Paraprofessional II at Forest View Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.

Resignations:

- Jensen, Sierra – Special Education Paraprofessional at Wyoming Elementary School, effective May 23, 2018.

Retirements:

- Bushman, Debra – School Bus driver effective, May 23, 2018.
- Goiffon, Beth – Early Childhood Special Education Paraprofessional II at the Central Learning Center, effective May 18, 2018.
- Haupt, Veronica – Transportation Office Assistant III, effective September 4, 2018
- Willcoxon, Debra – Title 1/Noon Duty Supervisor at Forest Lake Elementary, effective May 23, 2018.

8. Donations: Member Odegaard moved, 2nd by Member Olson to adopt the resolution and accept with appreciation the following donations: \$100 from First State Bank of Wyoming to FLAS for Festival of Cultures; \$90 from Wells Fargo Community Giving, TX, to Century Jr. High for student supplies and educational needs and \$390 from Wells Fargo Community Support Campaign, TX, to Century Jr. High for student materials; \$2,178.64 from FL Girls' Booster Club to FLHS girls' lacrosse for payment of assistant coach; \$101 from Kelly Dzurik, FL, to Century Jr. High PTO Fun-Raiser; \$4,567.80 from Boys' Lacrosse Booster Club, FL, to FLHS boys' lacrosse for partial payment of team uniforms; \$2,307.47 from girls' track booster club to FLHS girls' track for payment toward track equipment for both teams; \$2,869.96 from FL Softball Booster Club, FL, to FLHS softball team for payment of assistant coach; \$300 from Knights of Columbus, Stacy, to FLHS Music Department jazz band; \$510 from FL Girls' Lacrosse Booster Club to FLHS girls' lacrosse for partial payment of team uniforms; \$1,063.00 from FL Boys' Lacrosse Booster Club to FLHS boys' lacrosse for partial payment on coach bus trip to Duluth; fabric from Kimberly Peterson, FL, to FLHS FACS Department for student use valued at \$500; DynaVox Maestro from Michelle Ingram, Scandia, to FLAS Special Education for augmentative communication valued at \$1000.00. The following to Scandia Elementary Destination Imagination Team for global finals expenses: \$100 from Timothy & Eileen Condon, WI; \$50 from Eric & Lori Tryon, Scandia, \$50 from Penny White, IL; \$1,500 from Scandia Marine Lions, Scandia; \$1,000 from Jan & Jeff Lynn, Crabtree's Garden Gate, Marine; \$2,000 from Scandia Elementary PTO; \$200 from Scandia Family Dental Corp. All members present voted aye. The motion carried.

OLD BUSINESS:

- 9.1 Member Morehead moved to Adopt Resolution Relating to the Election of School Board Members and Calling the School District General Election. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Peterson moved to Adopt Resolution Establishing Dates for Filing Affidavits of Candidacy. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye. The motion carried.

- 9.3 Member Morehead moved to Adopt Resolution Relating to Determining the Necessity of Revoking an Existing Referendum Revenue Authorization, Approving a New Referendum Revenue Authorization Increasing the General Education Revenue of the School District and Calling an Election Thereon. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.4 Member Odegaard moved to Approve November 2018 Levy Referendum Spending Priorities and Consequences to a Failed Referendum. The motion was 2nd by Member Olson , by roll call vote all members present voted aye. The motion carried.
- 9.5 Member Corcoran moved to approve the Proposed 2018-2019 School Board Meeting Dates. The motion was 2nd by Member Peterson, all members present voted aye. The motion carried.
- 9.6 Member Morehead moved to recommend approval of Resolution Relating to Proposed Property Tax Abatement for Parking Lot Reconstruction and Improvement Projects setting a Special Hearing for June 21, 2018 at 6:00 pm at the District Office Boardroom. The motion was 2nd by Member Odegaard, by roll call vote all members present voted aye. The motion carried.
- 9.7 Member Peterson moved to Recommend Award for Forest Lake Elementary Paving Rehabilitation Bid to Bituminous Roadways. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye. The motion carried.
- 9.8 Member Morehead moved to approve School Bus Leasing & Bus Purchasing to Hoglund Bus Company. The motion was 2nd by Member Odegaard, by roll call vote all members present voted aye. The motion carried.
- 9.9 Member Peterson moved to Approve Wellness Policy 546. The motion was 2nd by Member Odegaard, by roll call vote all members present voted aye. The motion carried.
- 9.10 Member Peterson moved to Certify School District Population of 49,889. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

- 10.1 First Reading Food Chemistry. This will be placed on the next regular agenda for board action.
- 10.2 First Reading: 2019-2020 and 2020-2021 School Calendars. This will be placed on the next regular agenda for board action.
- 10.3 First Reading: Approval of Standing Committees Policy 116. This will be placed on the next regular agenda for board action.

- 10.4 First Reading: Resolution Authorizing Execution of Legal Documents, TIES Dissolution, Sale of TIES Building and NJPA Closing Name Changed to Sourcewell. This will be placed on the next regular agenda for board action.

- 10.5 First Reading: Recommendation to Approve 2018-2019 Budget. This will be placed on the next regular agenda for board action.

- 10.6 First Reading: Long Term Facilities Maintenance Revenue Plan Approval. This will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:40 pm.

Rob Rapheal President

Jill Olson Clerk

Approved date: _____

Referendum Spending Priorities

(\$825/pupil unit = \$5,600,000/annually)

School Board will make determinations based on these priorities and will program immediate needs present when developing budgets

Reduce class size averages

(\$700,000 - \$1,000,000)

- Emphasis on early elementary grades
- Additional teachers at secondary schools to reduce class averages

Restore and enhance classroom instructional resources that were reduced or eliminated through previous budget reductions

(\$700,000 - \$1,000,000)

- Staff training in instructional best practices
- Curriculum development and support
- Instructional materials and resources
- Technology support/integration
- Process to ensure that curriculum resources meet the needs of all students

Attract and retain the best teachers and staff

(up to \$2,500,000) - *56 teacher have left the district for an average salary increase of \$10,293*

- Salary improvements for teaching staff
- Salary improvements for support staff

Enhance supports for struggling students

(\$250,000 - \$350,000)

- Reading and math support for struggling students
- Instructional resources for students
- Mental health and behavioral supports for students

Expand gifted and accelerated learning opportunities for students

(\$250,000 - \$350,000)

- Training and support for teachers to provide enriched learning opportunities for gifted and accelerated students
- Instructional resources

Retain and enhance education opportunities for students including music programs, career and technical programs, elective course opportunities, and college level courses for high school students

(\$500,000 - \$600,000)

- Restore and expand course opportunities for students
- Expand secondary course opportunities
- Upgrade/replace classroom equipment
- Restore access to after school activities

Establish financial stability in an effort to avoid future budget reductions

(\$400,000 - \$600,000)

- Stabilize district reserves to account for unpredictable state funding

Consequences to Failed Referendum

A combination of any or all of the following will be considered

- Pair elementary schools K-3, 4-6, for example:
 - Linwood-Wyoming
 - Lino Lakes-Columbus
 - Scandia - Forest View/Forest Lake Elementary
- Close one or more additional elementary schools
- Increased class sizes due to the loss of teaching positions
- Reduction or elimination of programs or elective areas, for example: music, agriculture, career and technical programs, Advanced Placement/Concurrent Enrollment courses, world language options, or other elective areas, and International Baccalaureate at Scandia Elementary
- Charge for transportation within a 2-mile distance to school impacting FLAS, LILA, NLA, and St. Peters students
- Reduction or elimination of athletics and activities
- Increase fees for athletics, activities, and parking
- Increase rental rates for community use of facilities and equipment
- Close all elementary schools at 6 p.m. impacting facility use and youth programs