

School Board Meeting Agenda Item

Topic: Meeting Schedule
Presenter(s): Bob Jaszczak, Superintendent

Nature of Action Requested

Board Action X
Board Information or Report

Background Information

The law includes specific notice requirements that must be satisfied for the board to meet, whether for regular, special, or emergency meetings. Many boards set the regular meeting schedule for the year at the board's organizational meeting.

If the board sets a schedule for regular board meetings to be held during the year, the date, time, and place for such meetings is designated, and the schedule is kept at the district office, then no additional notice of those regular meetings is required (M.S. 13D.04, Subd. 1). If a regular meeting date, time, or location is changed, additional notice is required. Other notice requirements can be found in the MSBA Service Manual, Chapter 13, Law Bulletin C.

When setting the schedule for regular board meetings, the board must keep in mind the dates when meeting restrictions and/or prohibitions apply. The board must avoid scheduling meetings on holidays and between 6 pm and 8 pm on General Election Day (M.S. 204C.03, Subd. 1), State Primary Election Day (M.S. 204D.03), School District Primary Election Day (M.S. 205A.03), and Township Election Day (M.S. 204C.03 and M.S. 205.075), and after 6 pm on Precinct Caucus Day (M.S. 202A.19, Subd. 1).

Superintendent Jaszczak will present the proposed 2026 School Board Meeting Schedule.

Recommendation

I move to approve the proposed 2026 School Board Meeting Schedule as presented.