

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR SESSION

May 11, 2023

District Office 1010 East 200 North, Roosevelt, Utah

**OFFICERS:** President Tony Smith presided with Board Members Brandon Bench, Don Busenbark, and Emilee Wells present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles. Board Member Mark Thacker was excused.

**VISITORS:**

Gwen Prescott	Aubrey Harris	Rauni Guffey	Bridgett Squire	Heather Smith
Phillip Bertoch	Elizabeth Sauve	David Taylor	Kimberly Studham	
Mike Ross	Kimberley Murray	Cole Harris	Dakota Aiman	
Kendra Embleton	Arlene Southam	Shawna Butcher	Cicile Rios	
Jenn Tuckett	Alfredo Rios	Pete Butcher	Debbie Myers	

**WORK SESSION:** The Board discussed teaching and learning strategies, citizenship, and behavior interventions.

**REGULAR SESSION:** President Smith called the regular session to order at 7:00 p.m. Mr. Busenbark offered prayer. Mr. Bench led the Pledge of Allegiance to the Flag of the United States of America.

**AGENDA, MINUTES:** Mr. Busenbark moved and Mr. Bench seconded to approve the minutes of the regular board meeting held April 13, 2023 and the special meeting held on May 4, 2023; voting was unanimous in the affirmative.

**RECOGNITION:** E3 awards were presented to Alfredo Rios, Devin Peterson, Kyle Blanchard, Wayne Marx, and Pete Butcher for their exceptional contributions and hard work. Congratulations to UHS Academic Decathlon on being National Champions. The team reported on the success they had and the opportunity to participate.

**ADMINISTRATIVE REPORTS:** Aubrey Harris, Duchesne Elementary Principal, reviewed their school goals and the results with several areas exceeding their goal. They are also working on goals for wellness of students and staff.

**OPEN TIME:** At 7:30 p.m. President Smith opened the meeting for public comment. There being none, President Smith closed open time at 7:31 p.m.

**ACTION ITEMS:**

1. Travel Requests – Superintendent Young reviewed the requests and the new standardized format and tracking of approvals. Mr. Busenbark moved to approve. Mr. Bench seconded; passed unanimously
2. Buildings – No items this month.
3. Policy: 3.0140.09 District Vehicles – Policy to document current practices and meet IRS guidelines. Mr. Busenbark moved to approve. Mr. Bench seconded; passed unanimously.
4. Board Meeting Schedule for 2023-2024 – Ms. Wells inquired about holding some meetings in other communities. Mr. Busenbark moved to table for further consideration. Ms. Wells seconded; passed unanimously.
5. K-6 Math Textbook Adoption – Kendra Embleton reported on the surveys and committee review work. The committee recommended Reveal Math which also then submitted a good quote for a six year package. Mr. Bench moved to approve. Mr. Busenbark seconded; passed unanimously.
6. School Land Trust Plans – The Board clarified several items regarding the plans. Ms. Wells moved to approve. Mr. Bench seconded; passed unanimously.
7. East Elementary School Improvement Plan – David Taylor, Principal, reported on a needs assessment of the school, a root causes analysis, and the subsequent improvement plan creation with four main goals. The

plan would also need approved by the State Board, and some grant funding would then be released. Mr. Bench moved to approve. Ms. Wells seconded; passed unanimously

**DISCUSSION ITEMS:**

1. Report on Bard Visits to Schools – Board members commented on the many impressive things they had seen.
2. Pay Period Adjustments – Mr. Miles reported on the need to adjust pay periods to a four or five week period instead of calendar months to work with new software. Pay days will not change and will continue to be on the 20<sup>th</sup>.
3. Policy: Parent-Teacher Conferences 4.0200.05 – Superintendent Young explained the flexibility in calendaring for parent-teacher conferences and that trading one or two school days for conferences provides for the need.
4. Policy: Plans for College and Career Readiness 4.0200.06 – The policy helps guide counselors and students in planning their education and for their future.

**EXECUTIVE SESSION:** Mr. Bench moved and Mr. Busenbark seconded that the Board go into executive session to discuss personnel and property; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith. Nay votes: none. Motion passed. President Smith closed the regular session at 8:42 p.m. Mr. Bench moved and Mr. Busenbark seconded that the Board go out of executive session at 10:20 p.m.; passed unanimously.

**ADJOURNMENT / FUTURE PLANNING:** Mr. Busenbark moved to adjourn, Mr. Bench seconded. President Smith closed the meeting at 10:21 p.m. The next Regular Meeting will be held Thursday, June 8, 2023, at the District Office, 1010 East 200 North, Roosevelt, Utah.